

## **COPYTHORNE PARISH COUNCIL MEETING**

**TUESDAY 10<sup>th</sup> April 2018**

### **ITEM NO: 10 – COPYTHORNE PLAYGROUND**

#### **The Sixth 3 Monthly progress report from Friends of Copythorne Playground:**

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##### ***Purpose:***

This paper sets out a summary of work carried out by the Friends of Copythorne Playground Group since our fifth progress report was delivered to the Parish Council Tuesday 13<sup>th</sup> February 2018.

##### ***The Previous Work Programme and Consultation***

Friends of Copythorne Playground made an application for funding from NFDC Construction Fund. A good deal of research, time and effort went into this application and we believe that a strong case was made. Two members of our committee made a 15 minute presentation to the NFDC Task and Finish Group on 18 December. The NFDC Community Overview and Scrutiny Panel met on 16 January to consider the recommendations of the Task and Finish Group. The Council Cabinet met on 07 February and there was a meeting of the full Council on 26 February. The formal offer of £23,000 has been received.

Total funds received as at the 4<sup>th</sup> of April stands at £30,930.08. Taken together with the £23,000 offered by NFDC we have now exceeded our £50,000 target.

##### ***Progress During Sixth Reporting Period 14 February 2018 to 10 April 2018***

The total sum raised as at 13 February was £26,374.33

FOCP launched their fund raising pack “The Copythorne Challenge” and a number of events have taken place in the last 2 months.

The Aviva Community Fund has donated £300.00.

Councillor Edward Heron has given £1,000.00 of HCC funding from his personal allocation.

More than 40 children took part in a sponsored cycle ride raising £1,024.00.

The Tutu Club raised £706 getting pre-school ballet dancers taking part in a sponsored balance.

Children baking cakes and selling them raised another £366.00

The Copythorne Pre-School raised £278.00 through a sponsored toddle.

A number of parents have paid to have their children’s names on the new playground on a plaque.

Once it became clear that FOCP would receive the NFDC grant a tendering process was put in place for the acquisition of the playground. The timetable and procedure appears in Appendix I. 5 companies submitted their plans by the deadline of 23 February. These bids were studied and scored and a shortlist of 2 was selected. Those 2 companies have submitted their detailed designs by the deadline of 28 March. Again, their bids have been studied and scored and the clear winner is the submission by Creative Play.

The Creative Play bid appears as Appendix II whilst the FOCP scoring of the final bids is Appendix III.

A key consideration throughout the scoring process has been maximum longevity and minimising maintenance costs. At the meeting on 10 April the Parish Council will be asked to endorse the decision of FOCP to accept the Creative Play bid and in considering this we particularly refer to the estimate of Lifecycle Costs in Appendix IV.

### ***The next 3 months***

As per the Plan and Timetable Appendix I, and subject to the agreement of the Parish Council at the meeting of 10 April, FOCP plan to sign the contract with the preferred bidder on 12 April with a view to the playground being completed on 01 June 2018.

### ***Risk Register***

- The target of £50,000 was set in the belief that VAT on that sum would be recoverable. A recent ruling that has been received from HMRC has cast some doubt on this assumption. Steps are being taken to satisfy HMRC requirements so that VAT can be recovered. If this proves to be impossible the specification of the playground may be reduced which together with the contingency now held would enable us to stick to the current timetable and pay the VAT. Because the VAT situation is not as clear as we would have wished there is a possibility of delay to both signing the contract and then to eventual completion.
- Any construction project can be subject to delays and so the opening date of the playground may slip backwards from our June 2018 target.

FOCP – April 2018

## Appendix I – Plan & Timetable

Stage	Deadline	Comments
<b>Responses from 1<sup>st</sup> stage tender process where each supplier offers their best proposals</b>	23 February 2018	By close of business
<b>Consider 1<sup>st</sup> stage tender responses and develop detailed specification for single ideal design. Issue Stage 2 tender to shortlisted bidders for quotations on ideal design.</b>	9 March 2018	A single ideal design will be developed based on Stage 1 responses. Stage 2 bids will require detailed specifications of materials, design and pricing (whereas stage 1 is expected to only cover high level concepts and estimates)
<b>Receive Stage 2 tender responses</b>	28 March 2018	By close of business
<b>Deadline for all queries and clarifications</b>	2 April 2018	
<b>FOCP meeting to determine winning bidder. Report to Copythorne Parish Council.</b>	4 April 2018	
<b>Confirm winning bid with Copythorne Parish Council</b>	10 April 2018	
<b>Award Contract</b>	12 April 2018	
<b>Target date for Completion of Works</b>	01 June 2018	



**FRIENDS OF COPYTHORNE PLAYGROUND LTD – COPYTHORNE PLAYGROUND**

**STAGE 2 TENDER**

REF: BID180204

PREPARED BY: DAVID ESSER

EMAIL: [david@creativeplayuk.com](mailto:david@creativeplayuk.com)

PREPARED FOR: Holly Green, Friends of Copythorne Playground Ltd

DATE: March 2018



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## **Part A: Technical Tender**

### **Table 1 – Technical Information**

**a) Third Party Liability Cover – expires 20<sup>th</sup> December 2018**

See Appendix I

**b) Professional Indemnity Cover – expires 20<sup>th</sup> December 2018**

See Appendix I

**c) Other Certification:**

- ISO 9001
- CHAS
- Constructionline
- SafeContractor
- Association of Play Industries
- RoSPA

See Appendix II

**d) Risk Register/Management Programme**

See Appendix III

**e) Programme of Works**

See Appendix IV

**f) Site Management and Security Plan**

See Appendix V

**g) Project Team – Contact Details**

See Appendix VI

### **8a. Design Plans**

A3 Hardcopy Provided along with electronic versions

- Plan view with dimensions
- Elevation view Side 1 with Dimensions
- Elevation view Side 2 with Dimensions
- Elevation view Side 3 with Dimensions
- Elevation view Side 4 with Dimensions
- Design Visuals



## 8b. Design Characteristics – Play Value (max 400 words)

Our proposal for the Copythorne Playground includes tried and tested design principles to maximise play value for the end user – the children!

Focussed around a core main feature comprising of 3 tower play unit with tower heights of 1.2m, 1.5m and 1.8m the unit offers exciting play value for toddlers and children up to 12 years old.

Whilst the playground is a good size, space is at a premium and our proposal looks to pack as much play value into the available space whilst ensuring adherence to BSEN1176/77 and a common sense approach to ensuring sufficient space to enjoy the community playground.

Play value and activities incorporated into the design include; sliding, jumping, balancing, swinging, climbing, spinning, hanging and socialising.

Importantly, included within the design is the opportunity for creative play and role play. The bespoke play tower is designed with additional play value underneath the towers to promote exploration and imaginative play.

A range of materials ensure different sensory experiences – metal, timber, plastic, rubber all create different exposures to smell, touch, feel and sound.

Within the surfacing, brightly coloured graphics are included. These serve several purposes but primarily it introduces colours and shapes into the surface that would otherwise just simply be a black impact absorbing surface. There are also life cycle benefits to the surface in that coloured EPDM is harder wearing than black (but much more expensive). Colour is therefore used at high wear points i.e. bottom of the slide, around the roundabout which is traditionally where surfaces wear out first.

Whilst the primary play value provided is that of physical activities, it is also important to include areas for socialising, making friends and encouraging a community feel. Benches and seating are included to promote this.

The layout of the playground is designed to encourage interaction between children of all ages. There is no clearly defined space for toddlers and another space for older children, rather play equipment has been designed with various 'plays values' in mind to encourage safe interaction between ages. For example the main tower unit encourages toddlers on the lower height play tower by using easier access points; the connection between the 2 main towers is by overhead ladder which would only be suitable for older children. Therefore clearly defining separate age groups but stimulating interaction between younger and older children on the same piece of equipment.

(394 words)





## 8c. Design Characteristics – Inspiration (max 500 words)

In designing the play area for Copythorne we have taken into account your brief, our experience as playground equipment and play space designers and research into the design principles of creating successful play spaces.

Central to this research is [Play England's 'Design for Play: A guide to creating successful play spaces'](#). This document, published in 2008, provides excellent guidance and inspiration for play space design. Whilst we have moved on in the last 10 years and playground equipment has become more innovative; the fundamental design principles remain the same.

The 10 principles for designing successful play spaces - successful play spaces <sup>1</sup> .....			
1	are 'bespoke'	6	meet community needs
2	are well located	7	allow children of different ages to play together
3	make use of natural elements	8	build in opportunities to experience risk and challenge
4	provide a wide range of play experiences	9	are sustainable and appropriately maintained
5	are accessible to both disabled and non-disabled children	10	allow for change and evolution.

These principles have been applied to the design of Copythorne Playground.

Modern playgrounds are designed to be as inclusive as possible whilst encouraging risk taking and challenge. The playground includes a basket swing, DDA compliant access gates and free space. Wetpour surfacing is suitable for use by wheelchair users (as opposed to loose-fill surfaces).

**'The golden rule - A successful play space is a place in its own right, specially designed for its location, in such a way as to provide as much play value as possible'<sup>2</sup>**

Community play spaces are crucial tools to promote physical activity and tackle the growing problem of childhood obesity – 1 in 3 children are obese or overweight by the time they leave primary school<sup>3</sup>

Our design promotes physical activity through a variety of different play activities and playground equipment.

Children love to be adventurous and explore their surroundings, books such as 'We're Going on a Bear Hunt' (Michael Rosen, 1993) and traditional titles such as 'Treasure Island' (Robert Louis Stevenson, 1883) have been the inspiration for children's adventures for more than 100 years.

<sup>1</sup> Design for Play: A guide to creating successful play spaces, 2008 – [Play England](#) – chapter 2, page 13

<sup>2</sup> Design for Play: A guide to creating successful play spaces, 2008 – [Play England](#) – chapter 2, page 16

<sup>3</sup> Childhood obesity: Applying All Our Health, 2015, [Public Health England](#)





Whilst children learn about these books at school the design for the Copythorne Playground incorporates the principles of exploring and adventure; promoting activities such as climbing and jumping through playground equipment such as Overhead Ladder (Monkey Bars), Trampolines and Tunnel.

Just as important as Physical Activity is the promotion of social interaction and community play spaces. Our design provides a safe, secure and yet exciting place to be, make friends and enjoy being outdoors.

***‘Research suggests that children playing outdoors and establishing relationships with other children in their community can also have a positive effect on community cohesion. The more social networks children have in a neighbourhood, the greater the confidence parents have in the safety of that area. Parents also establish their own networks through their children, meaning that play also supports community cohesion amongst adults. In Finland, over 70 per cent of parents saw their play park to be somewhere where they can get support and help with issues concerning their children.’<sup>4</sup>***

We believe that our design for the Copythorne Playground will inspire children for 20 years – promoting physical activity, social interaction and community cohesion.

(499 words)

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<sup>4</sup> Fair Play: A Consultation on the Play Strategy, 2008, [Department for Children, Schools and Families](http://www.dh.gov.uk/publications/fairplay/), page 10



#### 8d. Design Characteristics – Alignment with Brief Supplied by FOCP (max 300 words)

We have matched the brief supplied as closely as possible within the restrictions of budget, space and the requirements of BSEN1176/1177.

Table 2 compares this in detail but there are a couple of deviations from the brief which require explanation rationale.

- a) **Benches** – the brief requests these to be metal or other water repellent surface. We have proposed timber benches. These are long lasting, durable, warm to the touch (as opposed to metal) and dry quickly.
- b) **Trampolines** – your brief requires that these are suitable for 2 children, we have therefore included two individual trampolines adjacent to each other. To be suitable for 2 person use a trampoline would have to be larger than the space available. By having 2 trampolines, with free space separating them, it is possible to have trampolines suitable for 2 users.
- c) **Spring – See Saw** – By introducing 2 trampolines we lose the space available for the spring-see saw. This was listed in last place on your list of priorities so has been removed from the design to ensure adherence to BSEN1176 in terms of free space.
- d) **Metal Post Shoes** – We have included these on the play tower only. Unfortunately our design processes do not allow for use on other items used within the design. We guarantee our timbers for 20 years against rot and believe that the use of metal post shoes is suitable for loose fill surfaces but where a free-draining sub-base and rubber surface is to be used; there is no real requirement for them.

Metal post shoes are traditionally used where there is a requirement to mow grass and timbers can become damaged by strimmer's or lawn mowers. This will not be the case here as the equipment is surrounded by rubber surfacing.

(292 words)



### **8e. Design characteristics – Sustainability (max 300 words)**

Creative Play designs playground equipment and play spaces which are low-maintenance, durable and sustainable. You are proposing to make a significant investment in your community and we understand that it is important that the playground provides a long lasting facility with minimal lifecycle costs.

As a business we also recognise that our manufacturing processes and business activities have an impact on local communities and the environment, we take a number of steps to mitigate this.

- a) Our timber is responsibly sourced from sawmills within the UK. We only use FSC (Forestry Stewardship Council) accredited suppliers to ensure that the timber we use is harvested in a sustainable fashion.
- b) Where possible we invest in local communities by utilising hotels, building suppliers, waste management companies etc. within the local area. This reduces mileage and fuel consumption.
- c) The safety surfacing proposed comprises of a large percentage of recycled SBR material. This is recycled truck and fork lift truck tyres.

The facility proposed is designed to be low maintenance, we recommend an annual service to make sure you get the best out of your investment. Our experience shows that those customers which invest in annual servicing extend the lifecycle of their play space by 25%.

The annual service removes any requirement for customer maintenance of the play space, over and above regular visual inspections to ensure the space is free from debris and hazards.

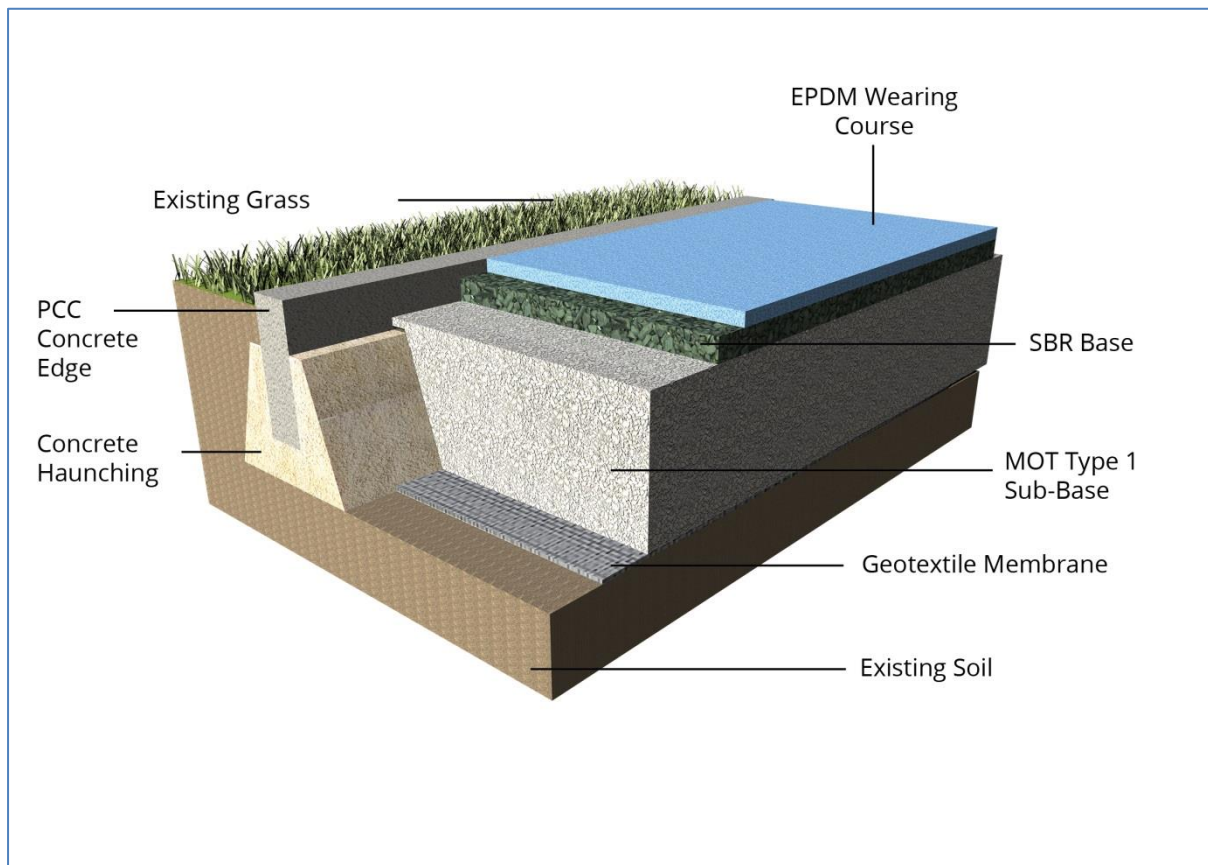
**(232 words)**



#### 8f. Design Characteristics – Groundworks (max 200 words)

Our design allows for a free-draining engineered sub-base consisting of 100mm depth Type 1 MOT stone which is laid to an excavated area of 248m<sup>2</sup>. This area is edged with PCC (pre-cast concrete) edges set 50mm above the finished level of the compacted stone base.

The Type 1 MOT base is laid at a consistent depth of 100mm but set lower in various points to allow for the EPDM safety surfacing to be increased in certain areas to allow for increased depth of SBR base (the wearing course stays the same throughout). The increased depths include 50mm, 70mm and 130mm to allow for FFH up to 2.8 metres (Monkey Bars).



An EPDM wetpour surface is laid to the whole area as per the design to provide impact absorbency and all weather use (and play value!). This surface is laid to the requirements of BSEN1177 and BS7188.

This is a tried and tested system to allow for maximum drainage to the surface. PCC edging provides the optimum adhesion for the wetpour surface.

This system is guaranteed for 5 years with a life expectancy of 8 - 12 years.

**(187 words)**



**Table 2 – Technical Tender – Design Brief:  
Specification from FOCP v Creative Play Proposal**

ITEM	DESCRIPTION	FOCP NOTES	CREATIVE PLAY NOTES	INCLUDED WITHIN DESIGN?
1	Multiplay unit – 3 Tower		Large 3 tower Play	Y
2	1 X Tower suitable for toddlers or smaller children	Requires and easy route up and a slide down - Slides NOT south facing	1 x Tower 1.2m high with easy step access	Y
3	1 x Tower of at least 1.8 metres suitable for up to 12 year olds	A challenging route up and a bigger slide down - Slides NOT south facing	1x 1.8m Tower with challenging access (log climber) – plastic slide only available on 1.8m. Also includes 1.5m tower	Y
4	Fireman's Pole		Included	Y
5	Play space beneath the unit	Utilise this as additional play space with exploration route such as a tunnel and complete with playboards / playhouse and Seating	Tunnel, seating and Motor Play Board included	Y
6	Monkey Bars	Fitted within the design in a suitable location	Fitted between 2 towers	Y
7	Swings – 1 x Cradle; 1 x Flat; 1 x Basket	Please specify height of swings	All swings have a 1.5m critical fall height and 2.62m total height	Y
8	Benches – 2 x benches	In metal or a suitable other water repellent surface	Timber benches proposed	Y
9	Spring – See Saw	For at least two people and not a rocker type	Not included due to space restrictions – excluded as lowest priority	N
10	Balance – balance elements to be included	Ideally a trim trail	3 items of trim trail included – balance and agility	Y
11	Roundabout	Preference for a roundabout if space permits rather than a spinning pole or dish	Roundabout included	Y
12	Trampoline	Large enough for 2 children – constructed with adequate drainage	2 x trampolines included (1 person each). Includes full drainage	Y
13	Path	Extend current path to lead to 1 x metal gate and metal fencing	Pathway included within design.	Y
14	Structural elements – our preference is now for timber wherever possible	All timber structural components to be based on metal footings, and not concreted into ground, thereby held clear of ground to prevent rotting	Manufacturing process limits use of post shoes to main tower only. Due to sub-base, not required in our experience.	N



## **Part B: Commercial Tender**

### **1. Pricing**

Where possible we have completed the attached pricing schedule. We have adapted this to include items not included on the schedule i.e. groundworks and safety surfacing.

Our warranties and guarantees apply to individual components rather than an item of play equipment as a whole. This allows us to give you more accurate information rather than simply applying a guarantee period of the lowest component.

I understand that you are trying to gauge lifecycle costs over a set period and this is very difficult to provide within the format you have provided. I have therefore produced a lifecycle costs forecast over the next 20 years which I hope will give you some guidance. These prices are a guide but should provide some budgeting for the future – see **Appendix VIII**

The total price for the project comes to **£57,154 ex VAT** which has then been discounted to **£49,995 ex VAT** to meet your budget – I hope this demonstrates our desire to work with you on this project.

This is a fixed price quotation and includes all aspect included within your brief – fully design, manufacture, delivery, installation and commissioning of the project.

Warranty/Guarantee Details are included in **Appendix VII**



## 2. Contract

### Narrative regarding Creative Play Terms and Conditions

All Comments from FOCP regarding T&Cs are noted. Response provided below.

Clause	FOCP Notes	CPUK Notes
3.3	Does not materially... this needs to be in the Client's opinion	Accepted
4.3	CP is responsible for provision of install services	Agreed – relates to customer (schools) who may have locked premises over holidays for example
5.2	Noting that we are reliant on CP and / or its contractors to determine whether products are faulty during the install process	Agreed – generally relates to customer s who buy products on a supply only basis
7.3	This must be undertaken before confirming final price, the contract price will be fixed	Agreed – this has been conducted
7.9	Cannot foresee where damage may be caused otherwise	Agreed – relates to access through schools. Would not apply in this case
8.1 (d)	Requirements to be expressly determined	Agreed
8.1 (j)	We will supply contact details for a Client Representative, but would not expect to have a presence on-site throughout entire process. We intend however, to appoint a Client surveyor will visit at set times during installation by agreement / negotiation	Client contact to be available via phone or agreed meeting time. No need to be available at all times.
8.1 (n)	Need to determine facilities arrangements with Copythorne Parish Hall	We have included for welfare facilities, access to the Parish Hall would be useful but not essential
8.2	Only in respect of items within the control of Client	Accepted
9.3	Must be agreed in writing in advance	Accepted
9.4	Not accepted, changes must be first agreed by Client. Changes deemed material by Client gives Client right to terminate at cost of CP. Costs due to negligence of Client would be accepted.	Accepted – this is a fixed price quotation for acceptance within 90 days.
9.5	30% payment upon order is agreeable 60% payment paid upon completion of works 10% retention paid at practical completion Practical Completion must be agreed by both parties, once snagging works completed and appropriate certification of relevant safety and legal standards has been achieved	These payment terms and conditions are acceptable





Clause	FOCP Notes	CPUK Notes
12.2	Not accepted, CP is responsible for contract performance	Agreed
12.3	s13 SGA 1979 – goods correspond to description – Customer cannot understand why CP would wish to exclude this section s14 SGA 1979 – goods quality and fitness for particular purpose – Client cannot understand why CP would wish to exclude this section s15 SGA 1979 – samples will correspond to bulk – Client cannot understand why CP would wish to exclude this section	To be confirmed – requires further understanding from CPUK (!). Will not become a barrier to contract.
13.2	Remedy is permitted upon notice being provided by other party – say within 7 working days	Agreed
13.4(a)&(b)	This should not apply where there is a breach on the part of CP, Client would want to retain any monies to complete works and any materials where these have been paid for in whole or part.	Agreed – payment terms protect both parties.

### 3. Referees

Nicola Young – 01948 665761 - [clerk@whitchurchcouncil.uk](mailto:clerk@whitchurchcouncil.uk)  
 Whitchurch Town Council – Jubilee Park Play Area  
 Civic Centre  
 High Street  
 Whitchurch  
 SY13 1AX  
 Date of Installation – July 2017

David Hockin – 023 8039 3313 – [david.hockin@banisterschool.co.uk](mailto:david.hockin@banisterschool.co.uk)  
 Banister Primary School  
 Archers Road  
 Southampton  
 Hampshire  
 SO15 2LS  
 Date of Installation – February 2016

Amanda Hall – 01252 542196 – [ahall4@grange.hants.sch.uk](mailto:ahall4@grange.hants.sch.uk)  
 The Grange Community Primary School  
 Wren Way  
 Farnborough  
 Hampshire  
 GU14 8TA  
 Various installations dated from July 2012

**Document Ends**

# FRIENDS OF COPYTHORNE PLAYGROUND - DEVELOPMENT OF PLAYGROUND FC

## STAGE 2 TENDER - TECHNICAL AND COMMERCIAL

### A: TECHNICAL TENDER

No	Criteria Reference	Creative Play	Playdale
1	Third party liability cover – provide copy of certificate - Must be dated to cover the project timetable and snagging period. Quality requirement for a 5 is that it is really clear and takes account of all our requirements	£5m to 20/12/18	£10m to 27/02/19
Pass (P) / Fail (F)		P	P
Quality Score		5 / 5	5 / 5
2	P.I. Cover - provide copy of certificate - Dated to cover the project timetable & snagging period	£1m to 20/12/18	£2m to 27/02/19
Pass (P) / Fail (F)		P	P
Quality Score		5 / 5	5 / 5
3	Other Certification - Memberships; H&S certifications etc		
Pass (P) / Fail (F)		Optional	Optional
Quality Score		N/A	N/A
4	Risk Register / Management Programme - Full risk register required to show risks and mitigations – PDF File. Quality requirement for a 5 is that a detailed Risk Register is provided which is bespoke to our project and takes account of all the factors we have requested	Generic but comprehensive - could have been made more bespoke	Separate Organisation and Risk / Safety Registers
Pass (P) / Fail (F)		P	P
Quality Score		5 / 4	5 / 5
5	Programme of Works - Full programme included in Gantt or similar format – PDF File. Quality requirement for a 5 is a fully comprehensive programme which is cross-referred to the risk register and takes account of all our requirements	Programme provided - can complete by 01-06-18	Full programme provided
Pass (P) / Fail (F)		P	P
Quality Score		5 / 5	5 / 5

No	Criteria Reference	Creative Play	Playdale
6	Site Management and Security Plan - Full plan included as a table of issues and solutions / actions – PDF File. Quality requirement for a 5 is a thorough plan which takes account of all our requirements especially those in relation to site safety and the issues of access times	Comprehensive and security fencing now satisfactory	Method statement included but what about site security?
Pass (P) / Fail (F)		P	P
Quality Score		5 / 5	5 / 4
7	Full Details of team members actively involved on site in project including main contact name and details - List in PDF File. Must be comprehensive	Only for main team - can provide sub cons if awarded contract and their own arrangements secured	Only for main team - can provide sub cons if awarded contract and their own arrangements secured
Pass (P) / Fail (F)		P	P
Quality Score		5 / 5	5 / 5
8	DESIGN		
8a	Design 1 – All requested Plans included in hard copy submission in A3 format: Plan View + Dimensions; Elevation View Side 1 + Dimensions; Elevation View Side 2 + Dimensions; Elevation View Side 3 with Dimensions; Elevation Side View 4 + Dimensions; Design/Artists Impression View(s)	All clear and comprehensive	Dimensions not clear and overall design not all that was briefed
Pass (P) / Fail (F)		P	P
Quality Score			
8b	Design Characteristics – Play Value - Narrative of no more than 400 words on the play value offered by specific design layout. Quality score for a 5 is a thorough and well-structured rationale with good reasoning for the offered design	Well described	Provided
Pass (P) / Fail (F)		P	P
Quality Score		4 / 5 / 5	3 / 5 / 5
8c	Design Characteristics – Inspiration - Narrative of no more than 500 words on the inspiration value of the design. Quality score for a 5 is a thorough and well-structured rationale with good reasoning for the offered design which demonstrates the benefits and added value	Well described	Provided
Pass (P) / Fail (F)		P	P
Quality Score		4 / 5 / 4	4 / 5 / 5

No	Criteria Reference	Creative Play	Playdale
8d	Design Characteristics – Alignment with Brief supplied by FOCP - Does the design incorporate the full features required by the Brief – (if any deviation from the Brief, please supply a narrative of no more than 300 words to explain rationale) Quality score for a 5 is – 1 only minimally met with several differences to 5 which is fully met OR met with some well-argued changes and alternatives	Only metal shoes on towers - others fixed direct to ground	Failed to include deviations from spec-fence, springer, playspace underneath
Pass (P) / Fail (F)		P	F
Quality Score		4 / 5 / 5	1 / 3 / 2
8e	Design Characteristics - Sustainability - Narrative of no more than 300 words on the Sustainability of the design – longevity of materials and installation. Quality score of a 5 is that the offered solutions in terms of life-cycle meet our requirements as set out in the tender including the guarantees where required	Do we need info on drying of the wood? / Well described	% not figures, not specific to equipment
Pass (P) / Fail (F)		P	F
Quality Score		4 / 5 / 5	1 / 2 / 2
8f	Design Characteristics – Ground Works - Narrative of no more than 200 words on the appropriateness of the ground works and cover. Quality score for a 5 is that the offered solution is a strong, safe and well-built base which has adequate foundations, covers the entire area and meets the life-cycle requirements	Best ground works and safety surface	? Rubber mulch on to solid ground/ membrane- not a base layer - guranteed for 5 years but groundworks only 1 year
Pass (P) / Fail (F)		P	F
Quality Score		5 / 5 / 5	1 / 3 / 2

## DESIGN CHECKLIST FOR REQUIREMENTS

ITEM	DESCRIPTION	Creative Play	Playdale
1	Multiplay unit – 3 Tower	Y - (but feel they could better us 3rd tower)	Y
2	1 X Tower suitable for toddlers or smaller children - Requires and easy route up and a slide down - Slides NOT south facing	Y	Y
3	1 x Tower of at least 1.8 metres suitable for up to 12 year olds - A challenging route up and a bigger slide down - Slides NOT south facing	Y	Y
4	Fireman's Pole	Y	Y
5	Play space beneath the unit - Utilise this as additional play space with exploration route such as a tunnel and complete with playboards / playhouse and seating	Y	N
6	Monkey Bars - Fitted within the design in a suitable location	Y	N
7	Swings – 1 x Cradle; 1 x Flat; 1 x Basket - Please specify height of swings	Y	Y
8	Benches – 2 x benches - In metal or a suitable other water repellent surface	Y - (but feel they could better use 3rd tower / wooden benches)	Y
9	Spring – See Saw - For at least two people and not a rocker type	N - (though could change 2 <sup>nd</sup> tramp)	N
10	Balance – balance elements to be included - Ideally a trim trail	Y	Y - Though poor
11	Roundabout - Preference for a roundabout if space permits rather than a spinning pole or dish	Y	Y
12	Trampoline - Large enough for 2 children – constructed with adequate drainage	Y - ?need for 2	N - (1 x small)
13	Path - Extend current path to lead to 1 x metal gate and metal fencing	Y	N - wood fence
14	Structural elements – our preference is now for timber wherever possible - All timber structural components to be based on metal footings, and not concreted into ground, thereby held clear of ground to prevent rotting	N - Tower only - unable to do ALL	N - Tower only

## B: COMMERCIAL TENDER

ITEM	NARRATIVE	Creative Play	Playdale
1	PRICE 1 - The maximum budget for the full project is £50,000. All Tenders must acknowledge this price as a final upper limit with no additional costs for the works of their completion.	£49,995.00	£49,997.34
Pass (P) / Fail (F)		P	P
Quality Score		5 / 5	5 / 5
2	PRICE 2 - This is a fixed price and the contract will reflect this.	Acknowledged fixed price	Acknowledged
Pass (P) / Fail (F)		P	P
Quality Score		5 / 5	5 / 5
3	PRICE 3 - The only circumstances in which any price variation will be accepted are in respect of unforeseen ground conditions requiring additional works. Any change to that effect will be the subject of written application to the client and will require verification by the client surveyor before any agreement to additional expenditure. The contractor carries all equipment supply and installation costs risks		Accepted
Pass (P) / Fail (F)		P	P
Quality Score		5 / 5	5 / 5
4	PRICE 4 - All necessary license and technical sign off documents required for practical completion and handover are costed within the fixed price and are not additional to the quoted figure		
Pass (P) / Fail (F)		P	P
Quality Score		5 / 5	5 / 5
5	PRICE 5 - We expect that Friends of Copythorne Playground Limited will be VAT exempt. Therefore, we would ask that you indicate your acknowledgement of this in your response and your willingness to invoice accordingly	Price is ex Vat	Price is ex VAT
Pass (P) / Fail (F)		P	P
Quality Score		N/A	N/A

ITEM	NARRATIVE	Creative Play	Playdale
6	WARRANTIES - We would expect warranties to be a minimum of 5 years for fittings and a minimum of 20 years for structural components – NOTE: any variations to this should be noted for discussion and may be used in any negotiation should we decide to award	All guraanteed 5 / 20 years except for trampolines - 2 years	Structure 20 years Surface 5 years Ropes and bridges 3 years Chains swing seats bearings and scramble net 2 years Groundwork only 1 year!
Pass (P) / Fail (F)		P	P
Quality Score		3	2
7	TERMS AND CONFITIONS 1 - A bespoke narrative from FOCF is provided on Terms and Conditions as submitted by you in the Stage 1 Submission and it is expected that you will acknowledge these requirements in your Tender – NOTE: where they have contested back to us on any of pour observations, these should be noted and may form part of a negotiation should we decide to award	All our required changes accepted EXCEPT SGA exclusions - subjet to negotiations	Have accepted our T&C amendments Asking for 30% deposit, 20% equipment delivery, 40% completion, 10% retention
Pass (P) / Fail (F)		P	P
Quality Score		3	4
8a	TERMS AND CONDITIONS 2 - The contract and warranties must be assignable post completion as the ownership of the playground transfers to Copythorne Parish Council on completion	Transferable warranties not mentioned	Clarification would be required as not specified
Pass (P) / Fail (F)		F	F
Quality Score		0	0



SUMMARY OF ALL SCORES			
		Creative Play	Playdale
1	Third Party Cover - PF - Max Score 10	10	10
2	PI Cover- Max Score 10	10	10
3	Other Certification - N/A		
4	Risk Register - Max Score 10	9	10
5	Programme of Works - Max Score 10	10	10
6	Site Management & Security Plan - Max Score 10	10	9
6A	Team Members - Max Score 10	10	10
7	Design - Plans		
8	Design 1 - Play Value - Max Score 15	14	13
9	Design 2 - Inspiration - Max Score 15	13	14
11	Design 3 - Alignment to Brief - 15	14	6
12	Design 4 - Sustainability - Max Score 15	14	5
13	Design 5 - Ground Works - Max Score 15	15	6
14	Price 1 - Max Budget - Max Score 10	10	10
15	Price 2 - Fixed Price - Max Score 10	10	10
16	Price 3 - Price Variation - Max Score 10	10	10
17	Price 4 - Licences and Other Costs Included - Max Score 10	10	10
	Price 5 - VAT - No score		
18	Warranties - Max Score 5	3	2
19	Terms and Conditions 1 - Max Score 5	3	4
20	Terms and Conditions 2 - Max Score 5	0	0
	<b>TOTAL SCORE - OUT OF 190</b>	<b>175</b>	<b>149</b>
	<b>No. of FAIL in main scoring schedule</b> <i>(does not include those marked 'N' in design brief review)</i>	<b>0</b>	<b>4</b>
	<b>Proposed Decision</b>	<b>AWARD</b>	<b>REJECT</b>

#### NOTES

- 1, There are still some areas of negotiation needed with Creative Play if we decide to proceed and award
2. One of the key areas we now need to focus on is the issue of VAT and a need to award



**creative**  
**play**

**BID180204 – FRIENDS OF COPYTHORNE**

## **APPENDIX VIII**

## **LIFECYCLE COSTS**

## Lifecycle

YEAR

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	Lifecycle Cost
Annual Service with Creative Play	£250	£250	£250	£250	£250	£250	£250	£250	£250	£250	£250	£250	£250	£250	£250	£250	£250	£250	£250	£250	£5,000
Annual Independent Inspection	£120	£120	£120	£120	£120	£120	£120	£120	£120	£120	£120	£120	£120	£120	£120	£120	£120	£120	£120	£120	£2,400
Square Cut Timber																					£ -
High Density Polyethylene Panels																£1,500					£1,500
Steel Core Rope											£1,000				£1,000						£2,000
Slip Resistant Marine Ply Platforms									£800						£900						£1,700
Chains & Fixings									£500						£500						£1,000
Steel Play Equipment																					£ -
Steel Bow- Top Fencing																					£ -
Groundworks												£1,500			£1,500			£1,500			£4,500
EPDM Wetpour Surfacing									£1,500			£1,500			£1,500			£1,500			£6,000
<b>TOTAL</b>	£370	£370	£370	£370	£370	£370	£370	£370	£3,170	£370	£1,370	£3,370	£370	£370	£5,770	£1,870	£370	£3,370	£370	£370	<b>£24,100</b>

NOTE: it is very difficult to predict material and manufacturing costs for the future - please use these as a guide.