

Appendix II - Payment Schedule & Bank Reconciliation

Payment Schedule

10-Oct-17

	Cost £	Cheque/D D Value £	Cheque No.	Comments
Clerks Salary & Expenses	738.17	738.17	10	Inc Mileage: New Phone / Ans Machine
SLCC - Training Seminar	82.20	82.20	11	
Parish Hall Room Hire O/N/D	109.01	109.01	12	
BDO External Audit	120.00	120.00	13	
ICO - Data Protection Reg.	35.00	35.00	dd	
BT P&BB M.Weston	34.68	34.68	dd	
RSR Comms - Office Telephone	38.00	38.00	dd	
Bisley Direct - Filing Cabinet	130.79	130.79	ep	Bank Transfer Payment
Totals	1287.85	1287.85		

Payment Schedule Agreed _____

Date _____

Chairman Parish Council

Payment Schedule Agreed _____

Date _____

2nd Councillor Signatory

Copythorne Parish Council Account Reconciliations 2017/18

April - September 2017

Cashbook Reconciliation as at 29 September 2017

Balance b/fwd 1st April 2017	20,687.30
Plus Receipts (01 April 2017 - 29 September 2017)	<u>22,445.71</u>
	43,133.01
Less Payments (01 April 2017 - 29 September 2017)	<u>(11,385.23)</u>
Total - 30 September 2017	<u><u>31,747.78</u></u>

Bank Reconciliation as at 30th September 2017 (Lloyds / Co-operative Banks)

<u>Bank Account Totals as @ 29th September 2017</u>	
Lloyds Current Account	14,147.78
Lloyds Savings Account	17,600.00
Co-op Savings Account (<i>Closed</i>)	0.00
Co-op Current Account (<i>Closed</i>)	<u>0.00</u>
Total	31,747.78
Less unpresented cheques:-	
<i>None</i>	-
	<u><u>31,747.78</u></u>