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NOTICE OF MEETING OF THE PARISH COUNCIL

I hereby give you notice that a meeting of the Parish Council will be held at Copythorne Parish Hall (rear extension) on Tuesday 28 February 2017 at 7.00 pm.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Susan Brayley

Locum Clerk to the Council

AGENDA

1. Apologies for Absence

To receive apologies for absence.

2. Declarations of Interest

Councillors are asked to declare any interests they may have in relation to items on the Agenda of this meeting.

3. County Councillors' Reports

To hear the monthly reports from County Councillors Edward Heron and Keith Mans.

4. District Councillors' Reports

To hear the monthly reports from District Councillors Diane Andrews, Leslie Puttock and Derek Tipp.

5. Public Participation in Respect of Planning Related Matters

Members of the public, planning applicants and their agents can use this session to make statements/representations in respect of planning matters which are to be considered by the Parish Council at this meeting. Those making statements/representations are asked to take no more than three minutes to make their statements/representations.

6. Planning Matters

- (a) New planning applications
- (b) Tree Work applications
- (c) Planning decision notifications received from planning authorities
- (d) Tree work decision notifications received from planning authorities
- (e) Planning appeal notifications received from planning authorities
- (f) Enforcement Action Notifications received from planning authorities
- (g) Appeals against Enforcement Action Notifications
- (h) Other planning matters

7. Public participation in respect of non-planning related items

Members of the public will be invited to ask questions or make statements and/or representations during this session. Those making statements/representations are asked to limit their statement/representation to a maximum of three minutes and will be asked if they want their names and the subject matter of their representation to be recorded in the minutes.

8. Approval of Minutes

To approve the minutes of the meeting held on Tuesday, 24 January 2016.

9. Matters Arising

For members of the Parish Council to raise or deal with any items arising from the minutes of the previous meeting.

10. Affordable Housing

To receive an update from the Affordable Housing Group.

11. Correspondence

To consider items of correspondence distributed to Councillors since the date of the last meeting.

12. Financial Matters

- (a) To authorise expenditure on payments that have become due since the date of the last meeting
- (b) To receive the monthly budget monitoring report

13. Community Speedwatch

14. Website

To consider layout of new, updated website

15. To Discuss Electronic Distribution of Council Documents

Agenda / Draft Minutes
Planning Application Documents

16. Discuss Proposed Revisions to Agenda Format

17. Discuss Items for Parish Meeting – 14 March 2017

Speakers
Advertising

18. Redundant Red Telephone Box and Update on other Boxes

19. Pending Matters

To receive the report on outstanding matters and any progress made since the date of the last meeting.

20. Delegates' Reports

21. Members' Reports

22. Agenda Items for the Next Meeting

To receive any items for discussion on the Agenda for the next meeting to be held on Tuesday, 28 February 2017.

- (a) Items brought forward from February Agenda.
- (b) Decision to be taken on six month trial of one meeting per month.