

MINUTES OF A MEETING OF COPYTHORNE PARISH COUNCIL HELD AT 7.00 PM ON TUESDAY 24 JANUARY 2017 AT COPYTHORNE PARISH HALL (REAR EXTENSION)

Present: Councillor Joe Reilly (Chairman), Councillor Simon Lucas (Vice Chairman), Councillors John Goodwin and Sarah Coombs.

In Attendance: County Councillor Edward Heron, District Councillors Diane Andrews and Les Puttock

18 members of the public.

Clerk to the Council: Mrs Margaret Weston

431. Agenda Item 1 – Apologies for Absence

Apologies for absence were received from Parish Councillors Steve Herra and Mike Moriarty, County Councillor Keith Mans and District Councillor Derek Tipp.

432. Agenda Item 2 – Declarations of Interest

The Chairman reminded Councillors of their responsibility to declare an interest in any matter on the Agenda where they might be considered to have a prejudicial interest. There were no declarations of interest in Agenda items.

433. Agenda Item 3 - County Council matters

County Councillor Edward Heron stated that, following correspondence from the Vice Chairman, he would be willing to make funding available from his devolved budget scheme to assist in financing the proposed playground equipment to be installed by the Playground Group at Copythorne Parish Hall. Initially the funding would be held by the Parish Council until the Playground Group had all their financial arrangements in operation. It was understood that County Councillor Keith Mans had already made a similar offer of funding.

434. Agenda Item 4 – District Council matters

District Councillor Diane Andrews reported on the new NFDC Remind Me text service, whereby if users send a text message to 81025 with the following information - glass/their name/first line of their address/postcode they will receive a reminder when the glass bottle collection service is operating in their area. Early users of this scheme will receive a free Brand New Forest card. Parking charges this year in NFDC's 51 car parks have been frozen, as have charges for parking clocks. A new cemetery is planned at Calshot which will contain 2,100 burial plots.

District Councillor Les Puttock reported that he did not have any specific matters relating to the Parish Council this month but hoped to report further shortly.

435. Agenda Item 5 – Affordable Housing

Vice Chairman Simon Lucas explained that the purpose of this Agenda item was to bring forward an updated report on the work recently undertaken on the potential for affordable housing development. The report was presented by the Parish Council Affordable Housing Working Group (AHWG), working with the Hampshire Alliance for Rural Affordable Housing (HARAH), also involving English Rural Housing Association (ERHA) and New Forest Villages

Housing Association (NFHA) as partners. The content was not for discussion today but was presented for consultation purposes only and it was the way forward that should be agreed now.

It was further explained that the organisations had been working together since 2014 and originally 27 sites had been identified, which had been whittled down to just three. These were Site 1B (Uncle Tom's Cabin – site adjacent to Romsey Road), Site 5 (Site behind the Haywain PH) and Site 12 (Poultry Farm adjacent to Chinham Road). It was emphasised that the housing numbers would be small and in two groups. The houses would be for local people and there would be no right to buy.

It was then noted by a member of the public that the map showing Site 12 was inaccurate and a request was made that the document be removed from the Parish Council website. The Clerk gave an assurance that this would take place.

Vice Chairman Simon Lucas suggested a rerun of the public consultation on 30 March 2017 at Copythorne Parish Hall. There would at that time be a form where comments could be added and returned to the Clerk to the Parish Council. This would also be available on the Parish Council website. It would contain spaces for comment on each site and a fourth box for general comments. The information could then be collated into a report.

A further report resulting from the information fed into the form would be reported back to the Parish Council in late June. If a decision is made to proceed the process would commence with HARAH AND ERHA.

There were several comments from residents including whether landowners had been contacted (Yes), whether other considerations had been taken into account such as flooding, etc (too time consuming at this stage) and concern was expressed at the level of consultation that seemed to have taken place.

Councillor Goodwin asked if details would come back to the Parish Council and was informed that they would. He explained that the Parish Council had discussed affordable housing through the NFNPA scheme and asked if it could be made available to this parish.

436. Agenda Item 6 - Public Participation in Respect of Planning Related Matters

The Chairman invited members of the public to ask questions or make statements/representations regarding the planning related matters listed below. The agent regarding Application No 00137 stated that he would like to explain the proposals and it was indicated that he should do so when this application was brought forward for consideration.

437. Agenda Item 7 - Planning Matters

7(a) New matters

The following planning applications were considered and resolutions made as shown:

Planning application No 01006 – The Vine Inn, Romsey Road, Ower, SO51 6AE
Application for Advertisement Consent

It was recommended that permission be granted. The amended signage was considered to be more in keeping.

Planning application No 00997 – The Yews, Southampton Road, Cadnam SO40 2NG
New building for B1, B2 and B8 use, cycle store and associated parking

RESOLVED: To recommend that permission be refused. If the proposals are allowed the site will be given over totally to industrial use and it is sited in a largely residential area. The proposals will affect the open forest which is within 400 metres. The proposals are considered totally inappropriate to the surroundings. There are strong neighbour objections mainly regarding highway issues, where existing problems would be exacerbated by the proposals.

Planning application No 01027 – The Beech, Chinham Road, Bartley
Continued use of land as garden

RESOLVED: To recommend that permission be granted. The site has been established as a garden for many years and is clearly defined as such.

Planning application No 01037 – Courtesy Filling Station, Romsey Road, Cadnam SO40 2NN
Single storey rear extension; waste storage compound with 1.8m high fence; cladding; associated landscaping with additional parking

The Agent for the applicant made a short presentation, explaining that it was five years since the last development of the site took place and the owners now wanted to expand and develop further to include a local theme to what they can offer. Councillor Lucas said that he felt that a proper impact study should be done on the area to establish how late opening times would affect residents.

RESOLVED: To recommend that permission be granted but to ask for conditions to be strictly added to any planning permission to prevent deliveries or operating hours to exceed those given. A stipulation should be added that barriers are installed to prevent vehicular entry/exit after the allotted hours of trading. This is considered essential to protect the amenities of neighbouring properties and to address the many comments that have been received. Further, it should be noted that any barrier installed should not impede the public footpath that passes through the site and should have clear signage to state that the ATM is not available outside normal trading hours. In conjunction with Policy DP8: Retail Development outside defined villages it is requested that NFNPA in conjunction with the applicant carry out an impact assessment to demonstrate no adverse effects on local farms and businesses as a result of the granting of permission for this development. It is further requested that a suitable CCTV monitoring and recording system is available to enable compliance with the condition stated above.

Planning application No 01062 – Oakbank, White Hart Lane, Cadnam SO40 2NJ
Two storey side extension; single storey rear extension; front porch

RESOLVED: To recommend that permission be refused. The property lies outside a defined local village and therefore the 30% ruling applies. Together with previous extensions since the date of implementation of the ruling the proposals far exceed the allowance.

Planning application No 01064 – The Jays, Winsor Road, Winsor

1st floor extension; solar panels; replacement rear conservatory; replacement outbuilding

RESOLVED: To circulate the Parish Briefing Note when it became available, after which time it was likely that a recommendation would be made to refuse the application. The principle of some form of development is not unacceptable from a conservation perspective although it is recognised that the Conservation Officer has an objection to the application in its present form. There is a concern with regard to the overall increase in the length of the front elevation, which will visually appear over long, and the proposed close proximity to the boundary with Casa-Mia at two storeys which will result in a cramped appearance. As such it is not considered that the proposal preserves the character and appearance of the Conservation Area and is not in line with Policies DP1, DP6 and CP7 of the NFNPA Core Strategy and Development Management Policies (DPD) (December 2010).

438. Agenda Item 8 – Public Participation in respect of Non-Planning Related Items

The Chairman invited members of the public to ask questions or make statements/representations.

A local resident drew Councillors' attention to the rectangular shapes that had sunk into the road following work by the utility services in Pollards Moor Road and asked if the Parish Council could influence the repair.

RESOLVED: That the Clerk write to HCC asking that they pursue remedial action with the relevant utility company.

439. Agenda Item 9 – Approval of Minutes

RESOLVED: That the minutes of the Parish Council meeting held on 13 December 2016 be signed as a true and accurate record.

District Councillor Diane Andrews said that she would prefer to receive draft minutes well in advance of the meeting, together with notification of the meeting by way of an Agenda. The Clerk apologised that this had not taken place and said she would ensure that all papers were sent out in good time in future.

RESOLVED: That draft minutes be published on the website as soon as they were available.

440. Agenda Item 10 – Matters Arising

None.

441. Agenda Item 11 – Report from Playground Group

Mr Martin Lander presented a report on behalf of the Copythorne Playground Group giving the progress made since the Parish Council had agreed to support the scheme in October 2016. Plans were in hand to register the group as a charitable company, open a bank account, apply for registered charity status and register with HMRC for gift aid. Support for the scheme was already forthcoming and the profile had been raised with a public meeting and by taking part in other local functions to publicise the project.

With Parish Council assistance grant aid funding was being sought or had already been promised from all local County and District Councillors. The Parish Council had already pledged financial support of £1,000.00 with a further £500 being pledged in the forthcoming financial year. The business plan had been updated and note made of the fact that the Parish Council would take up ownership of the equipment once the scheme was completed.

Further plans were being formulated in order to bring this project to a successful conclusion and interested parties would be kept informed by way of a newsletter.

442. Agenda Item 12 - Correspondence

The following items of correspondence had been distributed to Councillors since the date of the last meeting:

New Forest Association – Information regarding launch event on 24 January and programme of activities for the coming year.

Richard Williams – Information regarding Speedwatch.

NFNPA – Information regarding resumption of Public Inquiry regarding land near Bartley Lodge Hotel, Lyndhurst Road, SO40 2NR (APP/B9506/C/3136274 and 3140428)

NFNPA – Invitation to Planning Workshop on Thursday, 6 March 2017. All Councillors to reply to the Clerk if they would like to attend.

443. Agenda Item 13 - Financial Matters

(a) Expenditure

The Clerk presented the monthly financial statement, together with details of proposed payments. It was agreed that the statement be received and the following payments were authorised:

Cheques requiring endorsement

<i>Cheque no</i>	Net	VAT	Total
None	0.00	0.00	0.00

Income received since last meeting to current account

Details	0.00	0.00	0.00
None			
Total	0.00	0.00	0.00

Income received since last meeting to deposit account

Details	0.00	0.00	0.00
None			
Total	0.00	0.00	0.00

New payments by cheque

Cheque no

Chq No	Margaret Weston	673.63	0.00	673.63
501072	<i>(Clerks salary and expenses)</i>			
Chq No	Mr K Bennett	570.00	0.00	570.00
501073	<i>(Lengthsman - Netley Marsh)</i>			
Chq No	Copythorne Parish Hall	80.00	0.00	80.00
501074	<i>(Room booking Jan-Mar)</i>			
501075	SBC Solutions			
	<i>(Laptop and peripherals)</i>	572.50	114.50	687.00

Total Cheque payments

1896.13 114.50 2010.63

New payments by direct debit

15/12/2016	BT Business	29.52	5.90	35.42
	<i>(023 8081 1573 Woodlands)</i>			
28/12/2016	BT Business	42.49	0.00	42.49
	<i>(Ex Clerk)</i>			
Date	BT Business	83.28	0.00	83.28
	<i>(Copythorne Hall)</i>			

Total payments by Direct Debit

155.29 5.90 161.19

(b) To receive the monthly budget monitoring report

The monthly budget monitoring report was received as follows:

	<i>Current A/c</i>	<i>Deposit A/c</i>
Opening Balance	4579.02	19622.93
New income	0.00	0.00
Sub-total	4579.02	19622.93
less Uncleared cheques	0.00	0.00
Sub-total	4579.02	19622.93
less Payments to be made	2051.42	0.00
Closing Balance	2527.60	19622.93
Transfer(s):		
Now*	0.00	0.00
In 14 days*	0.00	0.00
Balances at date of meeting	2527.60	19622.93
Balances at date of meeting	2527.60	19622.93

*from 14-day Account to Current Account

444. Agenda Item 14 - Possible Parish Council Projects Requiring Grant Aid

Vice Chairman Simon Lucas had submitted applications to all Hampshire and District Councillors for possible grant aid towards the cost of the playground equipment.

445. Agenda Item 15 - Community Speedwatch

The Clerk reported that three volunteers had come forward who were willing to take part in Community Speedwatch.

RESOLVED: That the Clerk contact the Police regarding setting up the scheme and getting it running. It was thought that three people would be sufficient to run one team.

446. Agenda Item 16 – Parking on Pavements

The Clerk reported that she had visited the garage at Southampton Road, Cadnam regarding the number of cars parked in the vicinity and it had become apparent that they were nothing to do with this garage but belonged to a company trading from premises in Barney Hayes Road. It was noted that the Police and NFDC are dealing with this ongoing situation.

The car previously reported for parking outside Bronzewood, Shepherds Road was still occasionally parking there but was not causing a major obstruction.

447. Agenda Item 17 – Redundant Red Telephone Box and Update on Other Boxes

The Clerk reported that BT had stated that there would be no remedial work undertaken on the telephone box at New Inn Road but confirmed that it could be adopted. Some cleaning and painting work would be undertaken on other telephone boxes that had previously been adopted.

RESOLVED: To pursue the idea of adopting the redundant telephone box.

448. Agenda Item 18 – Pending Matters

A table showing Pending Matters was submitted. It was noted that several items had now been dealt with and the Clerk agreed to provide a new updated list for the next meeting.

449. Agenda Item 19 - Delegates' Reports

There were no Delegates' Reports.

450. Agenda Item 20 - Members' Reports

There were no Members' Reports.

451. Agenda Item 21 – Items for Future Meetings

All items on the January Agenda that are ongoing and require further attention.

In the absence of any other business the Chairman thanked those present for attending and closed the meeting at 9.00 pm

Chairman _____

Date _____

DRAFT