

MINUTES OF THE COPYTHORNE PARISH COUNCIL MEETING HELD AT 7.00 PM ON TUESDAY 25 JULY 2017 AT COPYTHORNE PARISH HALL (REAR EXTENSION)

Present: Councillor Joseph Reilly (Chairman), Councillor Simon Lucas (Vice Chairman), Councillors Lady Kara Hawks; Sarah Coombs; Steve Herra; John Goodwin and Mike Moriarty.

Also in Attendance: District Councillors Diane Andrews; Les Puttock; Seventeen members of the public.

Clerk to the Council: Mrs Susan Brayley

45. Agenda Item 1 – Apologies for Absence

Apologies for absence were received from County Councillor Edward Heron and District Councillor Tipp

46. Agenda Item 2 – Councillors Declarations of Interest in items on the Agenda

The Chairman reminded Councillors of their responsibility to declare an interest in any matter on the Agenda where they might be considered to have a prejudicial interest. Cllr Goodwin declared a pecuniary interest in planning applications 17/00562; 17/00561; 17/00559 and stated his intention to remove himself from the Council Table to the Public Area during discussions on these applications, would remove himself from the room during, and therefore not take part in, the subsequent vote on the Council response.

47. Agenda Item 3 - Public Session for Items on the Agenda

Members of the public stated an interest in agenda item 13 – Response to NFNPA Local Plan Review and planning applications.

48. Agenda Item 4 - County and District Councillor Reports

No report had been provided by County Cllr Heron.

District Cllr Andrews reported there was a review underway to arrange alternative funding to the CAB and the Ringwood Recreation Centre refurbishment and use was under serious review.

49. Agenda Item 5 - Presentation - Winter 2017/18 Forestry Works on Bramshaw Commons

Lee Hulin, Lead Ranger, National Trust, New Forest Northern Commons, gave a very interesting presentation on the forestry works planned for the Bramshaw Commons: Half Moon, Furzley, Blackhill and Cadnam. The works will involve thinning and removal of trees in these areas – notably species of pine, turkey oak and some birch.

The works, which are designed to reduce the density of the seed-bearing trees whose saplings threaten the heathland, to allow regrowth of grasses and scrub, are due to take place in the Autumn and Winter months of 2017-18. In the long term, these works will generate benefits for insect, bird and reptile life as well as increased grazing potential for years to come.

Advising that the commons will remain open to all throughout the works period, there was a possibility of restrictions in place in certain areas where heavy machinery is being used, for safety reasons.

Finally, Lee advised of several joint projects with the Forestry Commission and NFNPA and a number of open days for the public to visit the sites of these projects. Details of these and

similar events can be found via subscription to their New Forest Newsletter at <http://nationaltrustnewforest.blogspot.co.uk/>

Dist Cllr Andrews asked what was happening to the felled pine timber and if it was being left as wildlife habitat. Lee advised that where appropriate, some would be left for this purpose, however not on the open commons and all timber removed went to a local sawmill for fencing or conversion to biomass fuel.

Cllr Herra pointed out that the start and finish of the work depended on the weather. Lee advised that the appointed contractors were used to timber cutting and extraction working conditions and were aware of the impact of mechanical extraction mostly by tractor. When asked about the use of heavy horses to minimise damage, Lee advised that this method was mainly used in the ancient woodland areas due to cost.

The Chair thanked Lee for his very interesting and informative presentation on behalf of all those attending.

50. Agenda Item 6 - Presentation – Proposed refurbishment of the Stanley’s Own Scout Group Building – Joy Sellwood, GSL, 2nd New Forest North (Stanleys Own) Scout Group.

GSL, Joy Sellwood and Joint Project Managers: Kerie Wallace, District Commissioner for New Forest North Scouts, and Jackie Heath, Explorer Scout Leader gave the meeting a comprehensive presentation of the proposed £k 340 refurbishment of the Stanley’s Own Scout Group Building, to the meeting, accompanied by electronic slides and handouts. Key items included, the necessity of sympathetic restoration and improvement of a building, which whilst being 110 years old was a heritage building of great historical importance to the area.

Continued use of the building whilst work carried out – was used by 200 plus young people a week during term time

That the work was planned in separate phases – each phase would not be started until funding was in place to complete it – Phase one (£k32) was completed – fund raising was well in hand for phases 2 – 4. And that as each phase was completed, the improvements generated more income from established regular hires (hall hire; Caravan rallies; annual Carnival and Fun Run) and provided scope for extended use in similar areas.

The Grants Manager was looking at major grant funding from several areas, including the Lottery (not very helpful) and Paultons Park (£k5) and was also looking to support from County and District Councils.

Wherever possible, use was made of available “talents”, from the specialist trades of Parents to the demolition “muscle” of the older Scouts.

The Cllrs made a number of comments: - Cllr Herra observed that the presentation included some fantastic fund raising ideas and requested that the refurbishment be an agenda item at the next Parish Council Finance Committee meeting.

Cllr Goodwin stated he would like to donate his allowance of £375 as a previous Chair to the project. The Clerk requested he email his request to her so that a cheque could be raised at the next meeting.

Action Cllr Goodwin / Clerk

Cllr Moriarty reiterated the refurbishment would improve the ability of hiring out, which had been emphasised at the earlier presentation at the Scout building attended by a number of the Cllrs.

Cllr Lady Kara Hawks queried availability of Lottery funding and praised the idea of adding to the area’s history.

GSL Sellwood observed that the building was a heritage asset, so it couldn’t be knocked down to start again.

Dist Cllr Andrews advised that Grants were available from the NFDC, and would provide the appropriate paperwork.

The Chair thanked the Leaders for their presentation.

A copy of the complete presentation can be viewed on the Parish Council Website, www.copythorne.org.uk on the Community Tab under Community Projects.

51. Agenda Item 7 - Planning Applications; TPO's and Similar.

As stated at item 46 – Cllrs Declarations of Interest; Cllr Goodwin removed himself from the Council table to the Public area, stating he was available to answer questions on planning applications 17/00562; 17/00561; 17/00559, but otherwise would remain outside the room.

51(a) New Planning Applications

The following planning applications were considered and resolutions made as shown:

17/00562 - 12 Pundle Green, Bartley

Two storey side extension; detached garage

After a brief discussion, the following was agreed: -

RESOLVED: Proposed Cllr Coombs; Seconded Cllr Lady Kara Hawks; Unanimous vote in favour of: -

Option 3 – We recommend permission.

17/00561 - Hillcrest, Old Lyndhurst Road, Cadnam, SO40 2NL

Attached garage

The applicant gave a short presentation to Cllrs, explaining that this was a pre-planning enquiry and that the planning advice given was that the garage had to be attached.

RESOLVED: Proposed Cllr Herra; Seconded Cllr Coombs; Unanimous vote in favour of the following: -

Option 5 – We are happy to accept the decision reached by the NPA's Officers under their delegated powers

17/00559 - Land of Manor Farm, Winsor Lane, Winsor, SO40 2HG

Manege; new farm access; fencing

Council heard representation from the Agent advising that pre-application advice had been sought and an explanation concerning the only objection that had been lodged (by the NFA)

Both agent and applicant confirmed that the manege was for personal use only, therefore there were no additional traffic implications. Cllr Herra queried if there were any neighbour comments – none; Cllr Moriarty observed similar applications had subsequently been opened for public use, the applicant repeated was for personal use only.

RESOLVED: Proposed Cllr Lady Kara Hawks; Seconded Cllr Moriarty; Unanimous vote in favour of the following: -

Option 5 – We are happy to accept the decision reached by the NPA's Officers under their delegated powers

Cllr Goodwin re-joined the Council table

17/00252 – 1 Brooksbank House, Pound Lane, Copythorne, SO40 2PD

Retention of outbuilding with Verandah; retention of alterations to fenestration to existing outbuilding; cladding to existing outbuilding.

The applicants did not attend. Council heard representation from near neighbours of their objections, which Cllr Goodwin summarised with his own observations as follows: -
Was already in existence, application as a result of enforcement action; there had been no planning or change of use application before was built; increased light pollution; visual impact on the public footpath.

RESOLVED: Proposed Cllr Lucas; Seconded Cllr Coombs; Unanimous vote in favour of the following: -

Option 4 – We recommend REFUSAL, for the reasons listed below:-

- Visual Impact on Neighbours
- Light Pollution
- Creation of a dwelling which is inappropriate within the National Park
- Design and delivery without appropriate planning permission
- Visual impact on public footpath
- Impact of foul water drainage on neighbours

17/00485 - Tangleweed, Chinham Road, Bartley, SO40 2LF

Replacement garage

It was observed that no objections had been raised by neighbours.

RESOLVED: Proposed Cllr Lucas; Seconded Cllr Coombs; Unanimous vote in favour of the following: -

Option 3 – We recommend permission

17/00531 - Gardenia, Winsor Road, Winsor, SO40 2HR

Replacement dwelling; detached garage

After a brief discussion concerning previous applications, the following was agreed

RESOLVED: Proposed Cllr Moriarty; Seconded Cllr Goodwin; 6 for with 1 abstention, majority vote in favour of: -

Option 5 – We are happy to accept the decision reached by the NPA's Officers under their delegated powers

17/00410 – Bartley Cross Farm, Chinham Road, Bartley, SO40 2LF

Replacement Dwelling and Outbuilding

RESOLVED: Proposed Cllr Goodwin; Seconded Cllr Lucas; Unanimous vote in favour of the following: -

Option 3 – We recommend permission

Following receipt of the Ecologist Report on the 30th August this was amended to Option 1 – We recommend PERMISSION, but will accept the decision reached by the Officers under their delegated powers by the Vote of 5 Cllrs available to review report and amend decision, by the close date of the 31st August 2017.

17/00573 – Land of Bartley Forest Farm, Lyndhurst Road, Cadnam

Application under part 6 of the Town and Country Planning (General Permitted Development) (England) Order 2015 in respect of the siting, appearance and design of an agricultural building

For Information Only – No response required.

17/00606 – 32 Shepherds Close, Bartley, SO40 2LJ

Single storey front extension; single storey rear extension (revised design)

RESOLVED: Proposed Cllr Goodwin; Seconded Cllr Coombs; Unanimous vote in favour of the following: -

Option 3 – We recommend permission

17/00487 – The Yews, Southampton Road, Cadnam, SO40 2NG

New building for B1, B2, and B8 use; cycle store and associated parking

RESOLVED: Proposed Cllr Herra; Seconded Cllr Moriarty; Unanimous vote in favour of the following: -

Option 5 – We are happy to accept the decision reached by the NPA's Officers under their delegated powers

Tree Work Applications

CONS/17/0524 - The Retreat, Barrow Hill Road, Copythorne, SO40 2PJ

Fell 1 x Birch tree, Prune 1 x Birch tree, Fell 1 x Pine tree

RESOLVED: Unanimous vote in favour of – Leave decision to Tree Officer

CONS/17/0525 - Holmwood, Barrow Hill Road, Copythorne, SO40 2PH

Prune 1 x Oak tree, Fell 1 x Oak tree

RESOLVED: Unanimous vote in favour of – Leave decision to Tree Officer

CONS/17/0506 - The Oak, Chinham Road, Bartley, SO40 2LF

Fell 1 x Oak tree Fell 1 x Apple tree

RESOLVED: Unanimous vote in favour of – Leave decision to Tree Officer

TPO/17/0543 - 1 Orchard Court, Romsey Road, Cadnam, SO40 2LZ

Prune 1 x Sycamore tree

RESOLVED: Unanimous vote in favour of – Leave decision to Tree Officer

CONS/17/0546 - Knightwood, Winsor Lane, Winsor, SO40 2HG

Prune 1 x Tulip tree; Fell 1 x Black Poplar tree; Prune 1 x Liquidambar tree; Fell 1 x Snowy Mespilus tree

Prune 1 x Silver Birch tree; Prune 1 x Box Elder tree; Fell 1 x Western Red Cedar tree; Fell 1 x Cypress tree

RESOLVED: Unanimous vote in favour of – Leave decision to Tree Officer

52. Agenda Item 8 – Planning; Enforcement and Tree Work Decisions and Updates

The Clerk presented the latest information re Planning; Enforcement and Tree Work Decisions and Updates, to the meeting. Report appended to these minutes. **Appendix I**

Dist.Cllr Puttock having apologised for arriving late to the meeting advised the following: - Devolution was still on the agenda, the latest update from the Leader of the NFDC being discussions were taking place between the NFDC and Christchurch Borough Council, with no decision at present, however was sensible to tie up with local Councils rather than those at a distance.

Advised the NFDC were seeing a lot more applications for development and stated his concern re proposed massive new developments without the supporting infrastructure.

Cllr Moriarty advised that Dist.Cllr Penman was trying to get the Totton to Southampton General Hospital bus service re-established. Cllr Puttock advised that looking at use this was unlikely due to lack of use not the cost of the bus service.

53. Agenda Item 9 – Confirmation of the Minutes of the previous Parish Council Meeting.

The draft minutes, which had been circulated to members prior to the meeting were agreed.

54. Agenda Item 10 - Finance – To Receive and Agree Monthly Payment Schedule and Bank Reconciliation.

The monthly payment schedule and bank reconciliation documents which had been circulated to Cllrs prior to the meeting, were agreed. It was noted that as there was no meeting during August, the Clerk's August salary cheque had been post-dated to the 22nd August. The Cheques and schedule were signed by Cllrs Reilly and Lucas.

Documents appended to these Minutes – Appendix II.

55. Agenda Item 11 – To Receive First Quarter Parish Council Budget Update

The first quarter budget papers had been circulated to Cllrs prior to the meeting.

The Clerk gave a brief overview of the expenditure to date highlighting predicted over and under budget anomalies as follows: -

Predicted Budget overruns – HALC/NALC subs (+£89), Parish Hall Phone & Broadband (+£125), Grants (+£100), Clerks Salary/NI/Pension (+£165), Audit Costs (+£440).

Predicted Budget underruns – NFDC GIS (-£10), Parish Council Insurance (-£22), Mileage Costs (-£350).

The Clerk advised that she was confident additional savings could be made and that a better understanding would be made at the end of the second quarter.

Documents appended to these Minutes – Appendix III

56. Agenda Item 12 – To Receive Report from Friends of Copythorne Playgroup.

The third "Friends of Copythorne Playground" Report had been circulated to Cllrs prior to the meeting. Martin Lander, representing the "Friends", gave a brief presentation to the meeting, advising that £21,000 had been raised so far and also that unfortunately it had been confirmed that there would be no funding from Veolia or Virador as they had not been able to provide the required paperwork concerning the site of the playground before the Virador close date and this had left a funding gap which they were engaged in closing.

Cllr Lady Kara Hawks asked if lottery funding was available and had local large companies been approached. Martin advised that nothing was available from Asda, but other large companies were currently being approached.

A copy of the complete report can be viewed on the Parish Council Website, www.copythorne.org.uk on the Community Tab under Community Projects.

57. Agenda Item 13 – To agree Parish Council Response to NFNPA Local Plan Review.

Cllr Lucas advised he had attended the NFNPA consultation meeting held at the Parish Hall on the 20th July along with 120 local residents. Reporting there had been a wide variety of

views expressed, the main concern being surface water flooding. Based on this he had produced a draft report which had been reviewed by members of the Affordable Housing Working Party, but due to timing constraints had not been circulated to the remaining Cllrs. The Clerk pulled the report up on the screen for Cllrs and members of the public to view. After viewing the report, Cllr Herra raised his concerns that it had not been circulated to all Cllrs, Cllr Lucas apologised explaining that the timing was difficult as the response had to be submitted to the NFNPA by the 26th July and whilst his normal practice was a review before publication, that he should have circulated to all Cllrs in this instance.

During the discussion that followed, the continued existence of the AHWP was called into question, Cllr Herra requesting this be raised as an agenda item at the next meeting.

Cllr Herra then proposed that the draft response be accepted as the official response.

Resolved: Proposed Cllr Herra; seconded Cllr Lady Kara Hawks, the prepared response be submitted as Copythorne Parish Council's reply. Subsequent vote 5 in favour with 2 abstentions.

Response appended to these Minutes – Appendix IV.

58. Agenda Item 14 – To agree Public Footpath Inspections Schedule – Cllr Goodwin

The maps and schedule produced by Cllr Goodwin had been circulated prior to the meeting and Cllr Goodwin had also brought printed copies for the Cllrs. To the meeting.

Cllr Goodwin advised he had produced the maps using the NFDC GIS system and that following the inspections, information regarding these and Parish Council assets could be incorporated by that system.

Cllr Lucas observed that Cllr Goodwin had produced excellent informative maps and a comprehensive schedule and requested that these be uploaded to the website.

The Clerk stated that the maps and schedule could form the basis of the inspections in the future and that they and the reports would be placed on the website.

Cllr Reilly queried the footpaths he had been allocated as different from those he had previously done. Cllr Goodwin explained that the allocation had been based on the 2016 list as produced by the then Clerk. It was agreed that the schedule be updated to allocate Cllr Reilly his usual inspections and be re-issued.

It was further agreed that inspections would be carried out during August and reports presented at the September meeting, when the 6 footpaths to be put forward to the HCC cutting schedule would be agreed.

59. Agenda Item 15 – To Receive Application for Grant Funding for Driveway / Footpath Improvements from St Mary's Church, Copythorne.

The Chair observed that the required improvements were going to cost £47,000 including fees, but that the work was needed. However, as the grant budget had already been spent for the present year it was agreed that the Clerk contact the applicants stating that whilst no funding was available at present, they could apply again next year.

60. Agenda Item 16 – To Review Payroll Provision

Deferred to next meeting

61. Agenda Item 17 – To agree Replacement Parish Council Printer Purchase.

A printer comparison chart based on the best performing Laser Jet Printer information collated by Cllr Lucas, had been circulated to Cllrs prior to the meeting.

Thanking Cllr Lucas for all his help, the Clerk advised that the choice was between Samsung and HP models and that the Samsung models proved more economical for toner cartridges. From the supplier information provided, it was agreed to purchase the non-duplex Samsung model, from John Lewis as competitively priced versus the other 4 suppliers listed with the advantage of the John Lewis 2 year guarantee.

Resolved: Proposed Cllr Herra; seconded Cllr Goodwin. Subsequent vote unanimous in favour of purchase of Samsung Xpress C1860FW laser printer from John Lewis.

62. Agenda Item 18 - Correspondence and Clerk's Report

The Clerk advised the following: -

Correspondence

1. Invitation received to the Hampshire ALC 70th Anniversary Celebrations at the Great Hall in Winchester on 10th October 2017 from 17.00-19.00. This event is complimentary and drinks and canapés will be served on arrival. There is a limit of Max 2 attendees per council - Cllr's interested in attending – please advise Clerk.
2. Report received advising of overgrown hedge / undergrowth preventing use of footpath in Winsor Road. The clerk would like to remind everyone that the best way of reporting this is on the HCC site <http://www.hants.gov.uk/transport/roadmaintenance> using the “report a tree or hedge problem” option.
3. Email received from a local resident advising that a new sign has gone up in the car park of The Haywain stating that the car park is only for the use of its customers and that it is under CCTV surveillance and questioning its legality. The email further advises the sign is not displayed at the entrance to the park, but at a distance facing away from Southampton Road onto the carpark. That there is a long-standing practice for parents of Bartley School pupils to use this area to park so that their children can be escorted over the road by the crossing patrol. That the fabric and clothes recycling containers are sited at the far end of the car park; the only access to these containers is via the car park, and it would not seem reasonable to require everyone who deposits in these containers to make a purchase in the pub at the same time. I have raised the query with NFNPA Enforcement, who will check out that the size does not breach planning regulations, but point out that as the Car Park is essentially private land, they are within their rights to restrict parking. Enforcement also advise this has been happening across the forest in an effort to attempt to stop overnight parking by non-visitors and is not intended to restrict local practice. I propose writing to the Haywain on the Council's behalf to raise the concerns and seek confirmation of continued short stay availability to local residents.
Cllr Coombs observed that school parking was via a permit system arranged between the school and the Haywain. It was agreed the Clerk should contact the Manager of the Haywain to clarify the restrictions.
Action Clerk

Clerks Report

1. Temporary Events Notice received re 2nd New Forest North (Stanley's Own) Scout Group Scout Hq 2nd New Forest North Scouts, Charles King Hall, Romsey Road, Copythorne, Southampton, SO40 2PB - Private Event - 200 Persons, Saturday 19 August 2017 (11:00-Midnight), Sale of Alcohol & Regulated Entertainment.
2. As stated in Cllrs Bulletin - Notification of temporary closure of A31 Hampshire & Dorset – Road Marking Renewal, Wednesday 2 August for 3 nights* - Westbound – M27 junction 2 to the A338 Ashley Heath Roundabout: Monday 7 August for 3 nights*- Eastbound – A338 Ashley Heath Roundabout to the M27 junction 2. This information is on the website.
3. Information received re changes to the partnership working between NFDC and HCC Highway Authority, in relation to traffic management matters in the New Forest area. This has been circulated to Cllrs.

63. Agenda Item 19 – Chairman’s Report

The Chair advised he had nothing to report

64. Agenda Item 20 – Councillors Reports

Cllr Lady Kara Hawks reported there had been 2 robberies “hold ups” at Bartley Post Office, which clearly had security implications.

Cllr Moriarty had prepared a report from his attendance at the New Forest Passenger Transport Forum he attended on the 17th July, but, due to the late hour requested the Clerk circulate with the minutes

65 – Agenda Item 21 - Agenda Items for the Next Meeting

Footpath Inspection Reports

AHWP

Payroll Provision

66. Agenda Item 22 – To Confirm the date of the next meeting – 12th September 2017 at Copythorne Parish Hall (Rear Extension)

Confirmed

Standing Orders were suspended at 9-00pm to enable the meeting to continue.

In the absence of any other business the Chairman thanked those present for attending and closed the meeting at 9.55 pm

Chairman _____

Date _____