

**MINUTES OF COPYTHORNE PARISH COUNCIL  
(PLANNING MEETING)**

**Held on Tuesday 8<sup>th</sup> December 2015**

**At Copythorne Parish Hall**

**Duration: 7.00 p.m – 9.21 p.m**

**PRESENT**

<b>In the Chair</b>	Councillor John Goodwin
<b>Parish Councillors</b>	Joe Reilly, Sarah Coombs, Simon Lucas, Steve Herra, Mike Moriarty
<b>Clerk</b>	Michael Mortimer

**IN ATTENDANCE**                    35 plus members of the public

Minute  
Ref

**147    Item No. 1 - Apologies**

Were received from Lady Kara Hawks

**148    Item No. 2 - Declarations of interest**

The Chairman, Councillor John Goodwin reminded Councillors of their responsibility to declare any interest in any matter on the Agenda. None were declared

**149    Item No. 3 - Public Participation**

Councillor John Goodwin invited members of the public to ask questions or make statements.

The following matters were raised by attendees:

1. General planning procedures and processes
2. The possible illegal re-development of a site in Cadnam and responses received to date from the New Forest National Park Planning Authority (This matter is being pursued further by the Parish Clerk)
3. The enforcement action and stop notices being taken by the planning authority against the occupiers of land adjacent to the Bartley Lodge Hotel and subsequent appeal by the occupiers of the land against the enforcement notice.
4. Affordable Housing – a number of attendees voiced considerable disquiet and concern over the way in which they had perceived that the matter of potential affordable housing in Copythorne had been dealt with to date to include the use of terms like “stich up” “lack of transparency” “done deal” “the potential unenforceability of Section 106 agreements”, “the need for the parish Council to transparently serve the

community.

5. Ronan Harte asked the Chairman if he knew of the identity of the three shortlisted potential affordable housing sites. The Chairman replied that there has been considerable speculation and rumour as to the identity of the three possible sites but at the time of the meeting he did not know the identity of the sites that might make the final shortlist as a result of the re-evaluation work and analysis that was and is still being undertaken by New Forest National Park Planning Officers and HARAHA.
6. Parish Councillor Steve Herra made a detailed statement having declared his opposition to affordable housing in Copythorne and raised a considerable number of matters.
7. After 55 minutes, the chairman drew the session to a close and advised attendees that there would be further debate/discussion on this matter later in the meeting under Item 7

## 150 Item No. 4 - Planning matters

### (a) New applications for first consideration

#### 15/00884 Rosedale, Chinham Road, Bartley, SO40 2LF

Members had examined the plans and drawings submitted as part of the planning application. The comments made in the Parish Briefing Note as prepared by the Planning Authority were also noted whereby the Parish Council resolved to recommend that planning permission be granted (3)

#### 15/11665 Cheyneys Farm Business Centre, Romsey Road, Ower SO51 6AF

Members had examined the plans and drawings submitted as part of the planning application and recalled that a previous application for the same use had been submitted in July 2015. Members recommended refusal on a number of grounds to include highway matters

### (b) Planning decisions

Members noted the following planning decisions:

<b>Application Ref:</b> 15/00554	<b>Address</b>  <b>Application for Planning Authority's Decision</b> <b>Parish Council's recommendation</b>	POPPY COTTAGE, 1 POLLARDS MOOR ROAD, COPYTHORNE, SOUTHAMPTON, SO40 2NZ  Single storey rear extension Refuse  4 - recommend refusal
<b>Application Ref:</b> 15/00183	<b>Address</b>  <b>Application for Planning</b>	LITTLECOTT FARM, BROCKISHILL ROAD, BARTLEY, SO40 2LN  Stable building, office and tack room (demolition of existing stables) Grant Subject to Conditions

**Authority's**

**Decision**

**Parish Council's recommendation**      3 – recommend permission

**(c) Planning Appeals**

Members noted that there have been no planning appeal notifications in respect of any Copythorne matters since the last meeting.

**(d) Tree work applications**

Members noted that tree work applications had been made at the following location:

**Ref No:**      **Address**      SIR JOHN BARLEYCORN, OLD ROMSEY ROAD,  
TPO/15/119      CADNAM, SOUTHAMPTON, SO40 2NP

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**Ref No:**      **Address**      BOX COTTAGE, WINSOR ROAD, WINSOR,  
R14/15/15/      SOUTHAMPTON, SO40 2HP

1223

No application details were available to view and R14/15/15/1223 had already been approved under "emergency procedures". Members raised no objections

**(e) Enforcement Action notifications**

**Location**      **Land near Bartley Lodge Hotel**

Members noted that a further Stop Notice had been served by New Forest National Park Planning Authority on 24<sup>th</sup> November 2015

**(f) Appeals against enforcement action**

**Location**      **Land near Bartley Lodge Hotel**

The Parish Clerk, in liaison with the Chairman, will, on behalf of the Parish Council and those residents who had made representations to the Parish Council in respect of this matter, be making written submissions to the Planning Inspectorate by 21<sup>st</sup> December 2015

**151 Item No. 5 - The Local Government Boundary Commission for England draft recommendations**

Members noted the report that had been compiled by the Parish Clerk in respect of the Local Government Boundary Commission for England has draft recommendations on the future electoral arrangements for Hampshire County Council, whereby the Copythorne North ward would now form part of the Totton North County Council Division and the Copythorne South Ward would join the considerably enlarged Lyndhurst and Fordingbridge Division. The Parish Clerk is to make representations by 11<sup>th</sup> January 2016.

**152 Item No. 6 - Parish Polls (Local Referendum)**

Members noted the information paper that the Parish Clerk had prepared in respect of Parish Polls

**153 Item No. 7 - Affordable Housing**

Prior this item being discussed and considered by the Parish Council, the Chairman reminded members of the public, who were still in attendance at the meeting, that this session was for members to debate and consider and was not a public debate.

The Parish Clerk had prepared an information paper in respect of the proposed drop in event that had been scheduled to take place on 28<sup>th</sup> January and a letter than had been received from Ronan Harte, dated 26<sup>th</sup> November 2015. In the paper that the Parish Clerk had produced, he had suggested two possible options:

- (1) proceed with the project for the potential provision of the affordable housing in Copythorne following the proposed consultation process and programme that was decided upon by the Parish Council with HARAHA
- (2) Review and change the process for the potential provision of affordable housing in Copythorne

Considerable discussion took place between members as to whether to proceed with the proposed drop in event or whether a change of course was required. In view of the representations that had been made by members of the public earlier in the meeting, members considered that a change of course would be appropriate.

In an effort to effect a compromise change of course, Councillor Simon Lucas put forward a suggestion that the drop in event should be replaced by an exhibition, which would be followed about 6 -8 weeks later by an open forum meeting organised by the Parish Council. His suggestion was unanimously supported by members of the Parish Council. The Parish Clerk was to work up further details and formulate a resolution to be put to members. The following resolution was formulated in liaison with the Chairman and Councillor Simon Lucas:

The Parish Clerk is instructed to inform the Hampshire Alliance for Rural Affordable Housing (HARAHA) via the Rural Housing Enabler, Catherine Kirkham that it has determined that the following programme will now be applicable in respect of potential provision of affordable housing in Copythorne. This has been decided after a lengthy consideration of both the importance of the issue and the need for an as effective information provision and consultation process, as possible.

The Parish Council has resolved that, in the interests of clear communication and consultation, the following sequence and type of events are the most

acceptable way forward:

1. An exhibition for the provision of information and any clarification only to be held at the Parish Hall on Thursday 28<sup>th</sup> January 2016. The community will be invited to call in to view the exhibition material and ask questions between 3 and 9 p.m. – **See Note A**  
*(The costs of hiring the Parish Hall for the exhibition and the open forum events will be met by the Parish Council utilising the Chairman's allowance)*
2. Within 6 to 8 weeks of the exhibition, the Parish Council will arrange and Chair an open forum event affording the community an opportunity to question representatives of the Parish Council, New Forest District Council, New Forest National Park Planning Authority, HARA, Hyde Housing and Action Hampshire on all aspects of the potential provision of affordable housing in Copythorne – **See Note B.**
3. The written feedback and comments received during and after the open forum event will be analysed by persons, or an entity that is completely independent of the potential provision of affordable housing in Copythorne, The analysed data will be presented in a report to the Parish Council – **See Note C.**
4. On receipt of the report, the Parish Council will formally consider its content and vote accordingly on the matter of affordable housing in Copythorne – **See Note D.**

**NOTES:**

- A. *The affordable housing proposed drop in event that was due to take place on Thursday 28<sup>th</sup> January 2016 between 4 and 8 p.m. and using a [previously indicated objective, will now be cancelled. In its place, on the same date, an exhibition will be organised in the Parish Hall between 3 and 9 p.m. on the proposed provision of Affordable Housing in Copythorne. Representatives of the Parish Council, New Forest District Council, New Forest National Park Planning Authority, HARA, Hyde Housing and Action Hampshire will be requested to attend to exhibit material and answer questions from members of the community. Catherine Kirkham, the Rural Housing Enabler will be asked to co-ordinate the exhibition having liaised with the Parish Council regarding the material that is to be used in the exhibition. This is to ensure that what is on show will be sufficient to meet the community information need that has been identified in recent CPC meetings. This event should be seen as information provision and clarification. No feedback either formal or informal should be sought / recorded by officers from the community attendees.*
- B. *The Open Forum event will afford the community an opportunity to question representatives of the Parish Council, New Forest District*

*Council, New Forest National Park Planning Authority, HARA, Hyde Housing and Action Hampshire on all aspects of the potential provision of affordable housing in Copythorne. Verbal observations and comments from attendees of the open forum event and the wider community will be sought at this stage, with an opportunity for attending officers to respond where appropriate. At the end of the meeting, an agreed questionnaire will be distributed to all those attending PLUS copies will be made available in specified community locations as well as it being available on the CPC website, for formal written feedback from the community. A minuted record focussed only on the factual record of the public forum will be kept (i.e. track of the meeting and numbers / range of issues raised and responses made).*

*C. The use of an independent person or organisation to analyse the feedback forms is designed to ensure that the community feels content that the feedback process is as transparent as possible. This is a reflection of some of the feedback already received by the Parish Council from members of the community who have expressed a lack of complete trust in a process thus far. This is, therefore, designed to ensure that those issues of trust are addressed. The analysed data will be presented in a report to the Parish Council.*

*D. The meeting of the Parish Council will take place on a scheduled meeting date having had sufficient time for the report to be received and digested. It is likely that there will be a significant community presence at the meeting and this will need to be carefully planned so as to ensure that the public consultation piece has already taken place and is now completed. To that end, no further interventions, except for clarifications, will be sought from New Forest District Council, New Forest National Park Planning Authority, HARA, Hyde Housing and Action Hampshire.*

This draft resolution was circulated to members

**Standing orders were suspended at 9 pm**

**154 Item No. 8 - Finance Matters**

*Expenditure* - the Clerk presented a financial statement, together with details of a proposed payment. Agreed, that the statement be received and the following payment was authorised:

<b>Cheque No</b>	<b>Payee &amp; Detail</b>	<b>Amount £</b>
1009	Mike Mortimer – Clerk’s salary (December)	590.07

**Chairman:** .....

**Date:** .....