

**COPYTHORNE PARISH COUNCIL**  
**Copythorne Parish Hall – 22 May 2012**  
**(7.00 p.m. – 9.00 p.m.)**

**PRESENT:** Councillor S Bullen-Jarvis (Chairman); Councillors J Goodwin, Lady Kara Hawks, G James and J Reilly  
 New Forest District Council: Councillors D Tipp  
 Hampshire County Council: Councillors E Heron and K Mans  
 Hampshire Constabulary: PC Dee Faulkner  
 Apologies for absence were received from Councillors Moriarty, Andrews and Puttock

**1. APPOINTMENT OF CHAIRMAN**

Councillor Stuart Bullen-Jarvis was elected Chairman of the Council for the year 2012/13.

**2. APPOINTMENT OF VICE-CHAIRMAN**

Councillor Lady Kara Hawks was elected Vice-Chairman of the Council for the year 2012/13.

**3. PUBLIC PARTICIPATION**

Local residents referred to the presence of further unauthorised caravans and sheds on land in Cadnam Lane. The Chairman agreed to meet on site with the residents to discuss the position further. The Council would also pass details to the National Park Authority.

**4. MINUTES**

The minutes of the meeting held on 24 April 2012 were approved by the Council and signed by the Chairman.

**5. COUNTY COUNCILLOR MATTERS**

*Councillor Mans* reported on the following:

- a mental health services review, including the Woodhaven facilities
- a consultation on 20 mph speed limits (no Copythorne sites involved)
- the availability of a devolved grant budget to assist parish council projects

*Councillor Heron* also reported on

- his own devolved grant budget
- the development of GP commissioning consortia and the consequences for health services

**6. DISTRICT COUNCIL MATTERS**

*Councillor Tipp* reported on:

- the availability of further community engagement grants in 2012/13 (the three district councillors each had £500 to share between their respective parishes)
- the abolition of the NFDC Standards Committee in the context of the new Code of Conduct legislation

## **7. CORRESPONDENCE**

*Local policing:* Members noted the Safer Neighbourhoods Beat Report for April. PC Dee Faulkner also provided further details about local crime, including an increase in the theft of catalytic converters.

*The Localism Act 2011 and the New Standards Regime:* A letter from the Monitoring Officer, NFDC, referred to the proposed abolition of the current statutory standards regime. In future, local authorities (including parish councils) would be obliged to adopt their own Code of Conduct; this was not prescribed but would need to be consistent with the “Nolan” principles of conduct in public office. In the interests of consistency, NFDC were recommending parishes to adopt a Code with the same wording as their own, an approach supported by the local parishes Association. The draft Code accompanying the letter was incomplete, pending publication of new regulations on declaration of interests.

Agreed, that the Council agrees the principle of adopting the NFDC Code of Conduct as the Copythorne Code.

*Other correspondence:* Members noted the following:

- an e-mail from Nigel Matthews, NPA, explaining the rationale for the choice of materials used for the National Park gateway signs (minute 190/4 refers)
- details of proposed re-tendering of local subsidised bus services (agreed, defer to 12 June meeting)
- a request from Age Concern, New Forest for grant-aid for their computer clubs for older people (agreed, application to be considered under the Council’s new grants policy)
- details of a training course for community hall committee members (details to be passed to Councillor James)
- a public consultation on planning for the future of older people’s mental health services
- other correspondence as shown in the list accompanying the agenda.

## **8. COMMUNITY INFRASTRUCTURE LEVY**

NFDC’s consultation on the draft charging schedule for the Community Infrastructure Levy had been extended until the end of May. The proposed charges were £80/sqm for housing and £200/sqm for retail over 1000 sqm. Agreed, no comment.

## **9. THE QUEEN’S 2012 DIAMOND JUBILEE**

*Update:* Members received an update on the parish Jubilee events. An events leaflet had now been delivered to all Copythorne residents and neighbouring areas, and special Jubilee ‘surrounds’ had been erected on parish council noticeboards. The youngest member of Copythorne Infant School was planting a 6’ oak tree on Wednesday 30 May.

*Nominations for Jubilee events:* Members received suggestions for Jubilee event nominations. Agreed, nominations to be submitted for:

- Residents celebrating 60+ years of marriage (3 nominations)
- NFDC “Diamonds of the New Forest” reception (2 nominations)

## **10. COPYTHORNE CENTENARIAN**

Members noted that Copythorne resident Lily Eckton was celebrating her 100<sup>th</sup> birthday that day. Agreed that the Parish Council make a suitable presentation (Councillor Lady Kara Hawks to arrange).

## **11. FINANCE MATTERS**

*2011/12 accounts:* The Clerk presented the draft Income and Expenditure Accounts and Annual Return for 2011/12. The documents had been approved by the Internal Auditor, John Murray, on 9 May and a copy of the Auditor's letter had been circulated. Agreed, that the 2011/12 accounts and Annual Return be approved.

Members also reviewed its Financial Risk Policy and endorsed the version shown in appendix 1 in the minute book.

*Budget management:* Members received the end-of-year receipts and payments accounts for 2011/12. In consequence, the following alterations were agreed to the 2012/13 budget:

Expenditure: Unspent Chairman's allowance of £345 to be carried forward, to be used for litter event or similar

Include provision of £204 for renewal of GIS Partnership licence

Include provision of £150 for Parish Council publicity (in Jubilee leaflet)

*Parish Council insurance:* Members received a quotation from Came & Company in the sum of £333.51 for renewal of the Council's insurance policy. The premium was £316.83 for a 3-year agreement. Agreed, that the policy be renewed on the basis of a 3-year agreement.

*Financial statement:* The Clerk presented the monthly financial statement, together with details of proposed payments. Agreed, that the statement be received and the following payments authorised:

*Cheque no*

843	M Derrick (Clerk's salary and expenses – May)	£674.58
844	J K Murray (Internal audit fee, 2011/12)	£105.00
845	Copythorne News (Release of District Councillor Jubilee grants)	£333.00
846	Copythorne News (Parish Council publicity in Jubilee leaflet)	£150.00

## **12. MATTERS PENDING**

Members reviewed the outstanding items list and agreed the following:

*511 (Footpath matters):* Details of outstanding issues to be passed to Councillor Mans

*523 (Highway/drainage issues):* Add 'Romsey Road – overfilled trench'

*529 (Bartley crossroads):* Request further meeting with HCC

## **13. MEMBERS' REPORTS**

*Councillor Goodwin:* Hedge overhanging footway in Chinham Road. Report to Surveyor

*Councillor Bullen-Jarvis:* A local resident had congratulated the authorities on the standard of recent verge cutting in the parish

## **14. PLANNING MATTERS**

*New application:* Members agreed the following responses to current applications:

12/97420 Sunnybank, Chinham Road, Bartley (Conservatory (demolition of existing conservatory)). Object (4)

12/97431 Avebury, Shepherds Road, Bartley (Two storey front and single storey rear extension; velux rooflights). Support (3)

12/97437 Nambour, Southampton Road, Cadnam (Application for Certificate of Lawful Development for existing use of three front rooms for residential purposes (since 1984)). (5)

*Decisions:* Members noted recent decisions as shown in the list tabled at the meeting (appendix 2 in the minute book).

*Application 12/97293, Copythorne House, Pound Lane (Two storey side extension etc):* The Council's original response had been Object (4) on the basis of exceeding the 30% rule. Subsequently, the development had been calculated at a 28.95% increase and the parish council's objection had therefore been withdrawn.

*Enforcement:* As discussed in public participation, local residents had complained about further unauthorised caravans and sheds in Cadnam Lane. Agreed, that the complaints be passed to the NPA.

A resident had also reported excessive lighting being used again at The Haywain public house at Bartley crossroads. The matter had been reported to the NPA who were now investigating.

*Land adjacent to Copperfield, Pollards Moor Road:* A resident had expressed concerns about certain elements of the hydrologist's brief, as contained in the e-mail circulated to all members. The concerns had been referred to the NPA for consideration.

**CHAIRMAN** \_\_\_\_\_ **DATE** \_\_\_\_\_