

MINUTES OF COPYTHORNE PARISH COUNCIL

Held on Tuesday 22nd September 2015

At Copythorne Parish Hall

Duration: 7.00 p.m – 8.35 p.m

PRESENT

In the Chair	Councillor Joe Reilly
Parish Councillors	Lady Kara Hawks, Sarah Coombs, Simon Lucas, , Mike Moriaty
District Councillors	Diane Andrews, Derek Tipp
Clerk	Michael Mortimer
Retiring Clerk	Mike Derrick

IN ATTENDANCE No members of the public were in attendance

Minute

Ref

- 85 Apologies**
Parish Councillors John Godwin and Steve Herra
District Councillor Leslie Puttock
- 86 Declarations of interest**
Councillor Reilly reminded Councillors of their responsibility to declare any interest in any matter on the Agenda – none were declared.
- 87 Public Participation**
As no members of the public were in attendance, no matter were raised in respect of this item.
- 88 Minutes of previous meetings**
The minutes of the meetings held on 28th July, 25th August and 8th September 2015 were approved by the Council and signed by the Chairman
- 89 Matters arising**
None
- 90 County Council matters**
None
- 91 District Council matters**
Councillor Andrews reported on the following:
(i). The appointment of Bob Jackson as the new Chief Executive and Finance Officer of New Forest District Council (NFDC)
(ii). Since March 2015, NFDC has no longer been supplying sandbags to residential households. Advice to householders in respect of flood alleviation materials and measures are available on NFDC’s web site. Councillor Andrews is to check

whether the Environment Agency still continue to supply sandbags after an enquiry from Councillor Coombs (iii). A resident in Shepherds Road had raised the matter of blocked drains. The matter had been raised with Rob Millar of Hampshire Highways

Councillor Tipp reported on the following:

- (i) That it would be another challenging financial year for New Forest District Council
- (ii) He has received his grant allocation of £200 and would be pleased to receive applications

92 Planning matters

Members agreed the following responses to current applications

Current applications (first consideration)

15/00686 Uncle Tom's Cabin, Romsey Road, Cadnam, Southampton SO40 2NN. Recommend permission (1)

15/00690 April Cottage, Chipman's Hill, Winsor Road, Winsor, Southampton SO40 2HR. Recommend permission (3)

Decisions

No decisions had been made during the period

Enforcement and stop notice

EN/15/0178 Land near Bartley Lodge Hotel, Lyndhurst Road, Cadnam SO40 2NR. The Clerk supplied members with copies of the temporary stop notice that had been issued by New Forest National Park Enforcement Control

93 Speed Limit Proposals

The Clerk tabled copies of the two Traffic Order Proposals that were soon to be advertised by Hampshire County Council in respect of various roads in Copythorne/New bridge to impose 30 and 40 mph speed limits and for the A36 Romsey and Salisbury Road areas at Ower to impose 40 and 50 mph speed limits. Members raised no objections to the proposals. Councillor Lucas enquired about additional/more visible speed restriction signage being provided.

94 Correspondence

The Clerk tabled a list of recent correspondence received to include:

- (i). New Forest National Park Planning Authority has published the first public consultation document as part of its review of the local planning policies. The Clerk will circulate hard copies of the publication to Councillors Moriarty and Hawks with other members receiving a link to NFNP website to view the document. Any responses from members will be collated at the next meeting on 13th October for onward transmission to NFNP

(ii). Confirmation from Netley Marsh Parish Council that they wished to continue in the Lengthsman Scheme cluster for a further year. Clerk to arrange meeting with other cluster representatives and the Lengthsman. The Clerk to is also work with Councillors Goodwin and Reilly to put in place a process for dealing with highway related matters and for determining whether works can be carried out by the Lengthsman or referred to Hampshire Highways

(iii). Other correspondence – members noted other correspondence as shown in the list

95 Finance Matters

(i). *Change of account signatories* – amended bank account mandates were signed after the appropriate resolutions applicable to the account had been read

(ii). *Expenditure* - the Clerk presented the monthly financial statement, together with details of proposed payments. Agreed, that the statement be received and the following payments be authorised:

Cheque No:	Payee & detail	Amount £
995	BDO LLP – external audit fee	120.00
996	Michael Mortimer - Clerk's Salary & mileage (September)	678.98
997	Mike Derrick – Deputy Clerk's salary (September)	813.60
998	HM Revenue & Customs – employee tax and NI (September quarter)	636.97

Income received – Councillor Keith Mans has made a grant of £175 for the provision of a highway seat. The Clerk is to compose a letter of thanks to Councillor Mans for the chairman to sign on behalf of the Council.

External auditor certificate and report 2014/15 Certificate - the external auditors, BDO LLP have issued a certificate on 22nd August 2015 that “the information in the annual return is in accordance with proper practice”. The Clerk will arrange for a copy of the certificate to be uploaded to the Council's web site

96 Matters pending

Members reviewed the outstanding items list and agreed the following:
511 – Footpath inspections. The Clerk to provide plan and footpath list to members to facilitate the undertaking of the requisite inspections.
Other pending items on the tabled list were noted

97 Delegate Reports

(i). Councillors Coombs, Moriarty and the Clerk attended a presentation from New Forest Park Planning officers on the existing planning policies and processes on Tuesday 22nd September 2015

(ii) The Clerk and Deputy Clerk attended a presentation arranged by HALC on Pension auto enrolment on Monday 21st September. The pension auto – enrolment requirements will be brought forward at this year's budgetary preparations. Council's auto-enrolment date 1st October 2016

98 Member's Reports

Councillor Lucas requested that the Media and Publicity Group's report should be considered at the next meeting – Tuesday 13th October 2015 due to the absence of one of its members

Chairman:

Date: