

Appendix II - Payment Schedule & Bank Reconciliation

Payment Schedule

14-Nov-17

| | Cost £ | Cheque/D D Value £ | Cheque No. | Comments |
|-------------------------------|---------|--------------------------|---------------|-----------------------|
| Clerks Salary & Expenses | 710.58 | 710.58 | 14 | Inc Mileage / Postage |
| RBL - Wreath & Grant Donation | 30.00 | 30.00 | 15 | |
| Friends Copythorne Playground | 500.00 | 500.00 | 16 | |
| Lengthsman - Netley Marsh | 60.00 | 60.00 | 17 | |
| Lengthsman - Wellow | 690.00 | 690.00 | 18 | |
| Lengthsman - Bramshaw | 540.00 | 540.00 | 19 | |
| Stanleys Own Annual Fees | 105.60 | 105.60 | 20 | |
| SLCC - Annual Fees | 108.00 | 108.00 | 21 | |
| TLC Online Oct,Nov,Dec | 90.00 | 90.00 | ep | Bank Transfer Payment |
| BT P&BB Previous Clerk | 34.68 | 34.68 | dd | |
| RSR Comms - Office Telephone | 18.55 | 18.55 | dd | |
| | | | | |
| Totals | 2887.41 | 2887.41 | | |

Payment Schedule Agreed _____

Date _____

Chairman Parish Council

Payment Schedule Agreed _____

Date _____

2nd Councillor Signatory

Copythorne Parish Council Account Reconciliations 2017/18

April - October 2017

Cashbook Reconciliation as at 1st November 2017

| | |
|--|-------------------------|
| Balance b/fwd 1st April 2017 | 20,687.30 |
| Plus Receipts (01 April 2017 - 01 November 2017) | <u>22,447.04</u> |
| | 43,134.34 |
| Less Payments (01 April 2017 - 01 November 2017) | <u>(12,673.68)</u> |
| Total - 01 November 2017 | <u><u>30,460.66</u></u> |

Bank Reconciliation as at 1st November 2017 (Lloyds / Co-operative Banks)

Bank Account Totals as @ 1st November 2017

| | | | |
|---|----|----|-------------------------|
| Lloyds Current Account | | | 13,107.92 |
| Lloyds Savings Account | | | 17,601.33 |
| Co-op Savings Account (Closed) | | | 0.00 |
| Co-op Current Account (Closed) | | | <u>0.00</u> |
| Total | | | 30,709.25 |
| Less unrepresented cheques/ transfers:- | | | |
| | | 11 | 82.80 |
| | dd | | 35.00 |
| None | ep | | 130.79 |
| | | | <u>(248.59)</u> |
| | | | <u><u>30,460.66</u></u> |