

MINUTES OF THE COPYTHORNE PARISH COUNCIL MEETING HELD AT 7.00 PM ON TUESDAY 14th NOVEMBER 2017 AT COPYTHORNE PARISH HALL (REAR EXTENSION)

Present: Councillor Joseph Reilly (Chairman), Councillor Simon Lucas (Vice Chairman), Councillors Lady Kara Hawks; John Goodwin and Mike Moriarty.

Also in Attendance: County Councillor Edward Heron; District Councillors Diane Andrews; Les Puttock; twelve members of the public.

Clerk to the Council: Mrs Susan Brayley

108. Agenda Item 1 – Apologies for Absence

Apologies for absence were received from Parish Cllrs Herra and Coombs and District Cllr Tipp.

109. Agenda Item 2 – Councillors Declarations of Interest in items on the Agenda

The Chairman reminded Councillors of their responsibility to declare an interest in any matter on the Agenda where they might be considered to have a prejudicial interest. Cllr Goodwin declared a pecuniary interest in Planning Application 17/00925 as agent acting for the applicants and requested that the Chair placed this as the last application to be reviewed by Council, so that when the application comes forward for discussion, you he could move from the Council table to the “Public” area to answer any questions Cllrs may have and that he would leave the room when Cllrs discuss and agree a response as he would not be taking part in the voting process.

110. Agenda Item 3 - Public Session for Items on the Agenda

Planning Applications 17/00813; 17/00792: Parked cars blocking pavement access on Chinham Road, Bartley.

111. Agenda Item 4 - County and District Councillor Reports

County Cllr Heron apologised for his recent lack of attendance, advising that the increased size of his ward made it very difficult to cover all town and parish council meetings’

Cllr Heron then gave an update to the meeting on the proposed HCC budget and the affect on services this would have.

Reporting that HCC faced a shortfall of £m140 (50m Inflation: 50m Adult Social Care: 40m removal of Central Government Grant – full documentation on HCC website), Cllr Heron advised the following: -

Significant cuts to community transport; Removal School Crossing Patrol funding, (expected that costs would be met by Town/Parish Councils or the Schools or volunteers), except on roads with significant Safety Issues. Other solutions being provision of controlled crossings.

Closure of up to 50% household waste & recycling centres – under consultation.

Cllr Heron then advised that HCC were hoping to extend partnership working with Town and Parish Councils via the Hants Association of Local Councils (HALC) to take responsibility for more areas previously managed by County and whilst not compulsory, a starter fund of £k500 had been assigned for management through HALC to assist with this. Advising that the schemes would be managed as the current Lengthsman scheme and would not be via grants. Cllr Moriarty asked what would be done to provide transport to (eg) Totton for residents if buses were cut.

Cllr Heron advised County would look at ways to assist if affordable.

Cllr Moriarty also stated that closing tips would increase fly tipping.

Cllr Heron advised that studies conducted (not in the Forest Area), proved most fly tipping was never destined for W&R Centres. However, a large proportion of costs were due to household collections and improvements and savings were being investigated to save costs on this. District Cllr Puttock raised concerns that as the forest area W&R Centres heavily used what would happen to that waste if were closed, fly tipping clean ups representing increased costs to council tax payers. Also, that as W&R Centres were extensively used by the older population, this would penalise that population.

Cllr Heron replied that encouragement to compost to reduce garden waste was already in place (information on both HCC & NFDC websites) and there would be no restriction on domestic waste and recycling collection. Also, that investigations were being made into making small charges at W&R Centres to help with costs. Cllr Heron concluded his report by advising that services delivery would have to change in the future,

District Cllr Andrews reported that the newly appointed NFDC Planning and Transport Manager, Flo Churchill had left after five months and that Grainne was absorbing the role with her own for the foreseeable future, but this would not present any difficulties with the completion of the local plan.

Cllr Andrews also advised that there would be a Cabinet reshuffle following the resignation of Cllr Beeton; that in her role on the Public Conveniences group, she had visited and been most impressed by the new ones in Lyndhurst, that there were five more to be upgraded to this standard.

Cllr Goodwin asked what was the next major item re the local plan.

Cllr Andres responded that would be going out to consultation in February with Central Government, plus updates on flood areas.

Cllr Goodwin queried the implementation date.

Cllr Heron advised 2019, timing depended on the Local Government Inspectorate.

112. Agenda Item 5 - Planning Applications; TPO's and Similar.

112(a) New Planning Applications

The following planning applications were considered and resolutions made as shown:

17/00813 - Land at Bartley Forest Farm, Lyndhurst Road, Cadnam, SO40 2NR

Continued siting of a mobile home for an agricultural worker for a temporary period of three years.

The Agent gave a brief presentation to Council explaining that the application was made on the basis of the increase in stock and that it must be considered as different to the original due to this.

Cllr Goodwin asked if the Agent had attended the Public Enquiry into the original application, in the Agents response of "no", Cllr Goodwin advised that three of the present Parish Cllrs and a District Cllr had, that there had then been a long debate on the stock and viability of the then application and that nothing had changed. Pointing out that this had been the subject of appeal (dismissed), asked if any alteration had been made to the original application. The Agent responded that an agricultural report had been submitted, but otherwise no. Cllr Goodwin stated that further enforcement action had been taken against the applicant as he had continued building projects with no permission and advising that this was a very important recommendation for the Council to make, with potential repercussions for all the UK's National Parks, Cllr Goodwin recommended that the Council return no response, but urge the NFNPA to dismiss the application.

Cllr Lucas endorsed all Cllr Goodwin's comments, adding that the increase in stock numbers was the applicant's problem not the planners.

Dist.Cllr Andrews pointed out that the Public Enquiry was held under oath and that the applicant had admitted making a mistake in placement of the mobile home and that having dismissed the appeal the Inspector had given six months to remove it, the applicant had then gone on to grow the business despite knowing that the siting was illegal and in a conservation area.

Cllr Goodwin pointed out this application had been made the day before the date to remove, the Agent advised this was due the late receipt of the agricultural report.

Cllr Goodwin suggested the Council made no recommendation other than to strongly request they refuse to accept the application, the following was agreed.

RESOLVED: Proposed Cllr Goodwin; Seconded Cllr Lucas; Unanimous vote in favour of: - Copythorne Parish Council urges the NFNPA, with the powers that it possesses, to refuse to accept this application and expedite the legal action that appears necessary to ensure the removal of the mobile home and associated residential and non-agricultural items from the site.

Cllr Goodwin to attend the NFNPA Planning Committee to represent Copythorne PC's views to the committee members.

17/00874 – The Hoe, Winsor Road, Winsor

Rear porch; demolition of existing conservatory

Cllr Goodwin observed there were no outstanding objections

RESOLVED: Proposed Cllr Goodwin; Seconded Cllr Lucas; Unanimous vote in favour of the following: -

Response 3 - We recommend PERMISSION; We note the Conservation Officer is now happy with the application

17/00875 – The Hoe, Winsor Road, Winsor

Rear porch; demolition of existing conservatory (Application for Listed Building Consent)

RESOLVED: Proposed Cllr Goodwin; Seconded Cllr Lucas; Unanimous vote in favour of the following: -

Response 3 - We recommend PERMISSION; We note the Conservation Officer is now happy with the application

17/00856 – Knightswood, Winsor Lane, Winsor, SO40 2HG

Relocation of barn and poly tunnel

RESOLVED: Proposed Cllr Lucas; Seconded Cllr Goodwin; Unanimous vote in favour of the following: -

Response 3 - We recommend PERMISSION; We note the full support of the neighbour.

17/00858 - Knightswood, Winsor Lane, Winsor, SO40 2HG

Application for a Certificate of Lawful Development for a proposed single storey rear extension (Information Only – no recommendation required)

17/00868 - Barn at the Walled Garden, Bartley Lodge, Cadnam

Application for a Certificate of Lawful Development for proposed use of barn as ancillary residential accommodation. (Information Only – no recommendation required)

17/00932 - Copythorne Garage, Romsey Road, Copythorne

Double Garage

RESOLVED: Proposed Cllr Goodwin; Seconded Cllr Lucas; Unanimous vote in favour of the following: -

Response 2 - We recommend Refusal, but would accept the decision reached by the NFNPA's Officers under their delegated powers; As per Planning Officers comments regarding unresolved issues and Tree Officers objections.

17/00792 - Springwell, Winsor Road, Winsor

New roof to existing conservatory

The applicant was in attendance and gave a brief presentation to the Council on the background of the application raising points of conservatory being unusable due to temperatures in summer and winter and energy inefficiency.

Cllr Goodwin pointed out that changing the roofing material altered status from Conservatory to Garden Room and there were concerns by the NFNPA Planners that this would set precedents. This was supported by Cllr Lucas.

RESOLVED: Proposed Cllr Goodwin; Seconded Cllr Lucas; Unanimous vote in favour of the following: -

Response 1 - We recommend Permission, but would accept the decision reached by the NFNPA's Officers under their delegated powers

NFDC 17/10756 - Shelley Bungalow, Salisbury Road, Copythorne

Single-storey side extensions; roof alterations; conservatory; porch; use of existing detached garage as gym/office

RESOLVED: Proposed Cllr Goodwin; Seconded Cllr Lucas; Unanimous vote in favour of the following: -

Parish 3 - We recommend PERMISSION

As Agent for the next application, Cllr Goodwin left the Council Table.

17/00925 - Land of Manor Farm, Winsor lane, Winsor, SO40 2HG

Manege

The Agent advised that was a resubmission after an early application had been refused, that the applicant had obtained pre-application advice and done his best to conform with the NFNPA requirements. The applicant advised Council that the manege was required for safety reasons by his family, it no longer being safe to ride on the roads and as a local farmer, he was unable to move and as had lived in area from birth didn't want to and would appreciate Council support. The applicant further advised that the size had been reduced, would no longer be fenced and all other concerns addressed.

Cllr Lucas observed the applicant had complied with all requests made.

Cllr Moriarty raised concerns about compliance with personal use only and asked why the surface material had been changed. The applicant explained that new surface was cheaper in long run as lower maintenance.

RESOLVED: Proposed Cllr Lucas; Seconded Cllr Lady Kara Hawks; Unanimous vote in favour of the following: -

• Parish 3 - We recommend PERMISSION; Previous concerns have now been addressed We would request that a condition of "for personal use only be applied".

112b - Tree Work Applications

TPO/17/0961 – Hollybrook Cottage, Romsey Road, Cadnam

Fell 1 x Western Red Cedar tree

RESOLVED: Unanimous vote in favour of – Leave decision to Tree Officer

TPO/17/0951 The Glen, Winsor Road, Winsor

Prune 1 x Oak tree Fell 2 x Groups of Conifer trees Prune 1 x Group of Hazel and Willow trees

Fell 1 x Contorted Willow tree Pollard 1 x Weeping Willow tree

RESOLVED: Unanimous vote in favour of – Leave decision to Tree Officer

113. Agenda Item 6 – Planning; Enforcement and Tree Work Decisions and Updates

The Clerk presented highlights of latest information re Planning; Enforcement and Tree Work Decisions and Updates, to the meeting. Report appended to these minutes.

Appendix I

114. Agenda Item 7 – Confirmation of the Minutes of the previous Parish Council Meeting.

The draft minutes had been circulated to members prior to the meeting.

RESOLVED: Proposed Cllr Lucas; Seconded Cllr Lady Kara Hawks; 4 in favour of Minutes being Confirmed and accepted with 1 abstention as not in attendance at meeting.

115. Agenda Item 8 - Finance – To Receive and Agree Monthly Payment Schedule and Bank Reconciliation.

The monthly payment schedule and October bank reconciliation documents which had been circulated to Cllrs prior to the meeting, were agreed. The Cheques and schedule were signed by Cllrs Reilly and Goodwin.

Documents appended to these Minutes – Appendix II.

116. Agenda Item 9 – To Receive Update from Friends of Copythorne Playground

The FOCP report had been circulated to Cllrs prior to the meeting.

The FOCP Chair advised that despite missing out on a landfill grant, 50% funding had now been raised and that approaches had been made to large local businesses and the NFDC Construction Fund to assist with raising the remainder.

Cllr Goodwin advised there were smaller local business funding schemes available, one being the Company owning the Haywain Public House and offered to pass on details.

Finally, the Chair of the PC presented a cheque for £500 as grant funding from the Parish Council for the year 2017/18.

A copy of the complete report can be viewed on the Parish Council Website, www.copythorne.org.uk on the Community Tab under Community Projects.

117. Agenda Item 10 – To Receive Suggestions for Lengthsman Schedule of Work.

Cllr Goodwin advised that the streams/gullies in the Parish had become very overgrown and needed attention. Cllr Lucas agreed. Information on sites to be passed to Clerk for addition to work schedule.

118. Agenda Item 11 – To Receive Cllrs Input re Projects and Budgetary spending for 2018/19

The Clerk had circulated suggestions received to date of: - Grant towards Stanleys Own Refurbishment - £k1; Elections - £500; Adopted Telephone Box Use/Maintenance £750; WW1 Commemoration Ideas £100 - £700: prior to the meeting. Additional suggestions were a commitment to Stanleys Own Refurbishment over a five-year period and a maintenance fund for the Playground of £500.

The Clerk to collate proposals and incorporate into budget proposals for review by the Finance Committee.

119. Agenda Item 12 – To Receive Feedback from enquiries re non-native invasive species

The Clerk advised no response had been received to date.

Cllr Goodwin the Council had highlighted the problem in the Newsletter and also that reports on invasive species had appeared in the Advertiser & Times

120. Agenda Item 13 – To Agree Contractor for Splitwind Pond Winter Maintenance

The Clerk advised that quotations had been requested based on the same schedule of works as per winter 2016.

Two responses had been received – Weed It & Reap (Lengthsman's Company) had advised he was unable to quote properly due to the lateness of the request and the time frame required (would need August/September), but that based on schedule alone without a site visit, would estimate at £400 (no VAT).

Catts Tree Care provided a quote of £320, plus VAT (Total £384) which was valid for a three-month period.

RESOLVED: Proposed Cllr Goodwin; Seconded Cllr Lucas; Unanimous vote in favour of awarding contract to Catts Tree Care.

Standing orders were suspended at 9.00pm to enable the meeting to continue.

121. Agenda Item 14 – To Review Recommendations re Security of Cllr & Clerk Information on Website.

The Clerk had circulated advice received at the SLCC conference with reference to concerns of the availability of Clerk & Cllrs details available on the website and vulnerability to cyber-crime, with the suggested solution of a PO Box number to protect small councils with no office facilities.

It was observed that the information was available via the libraries, Cllr Lucas observing this was not quite the issue. It was agreed that due to the cost implication (£265 pa), this be reviewed by the Finance Committee.

122. Agenda Item 15 - To Agree CPC Actions in the Event of the Death of a Senior Member of the Royal Family

The Clerk had circulated information and protocols received from the NFDC, regarding local Parish arrangements in the event of the death of a Senior Royal.

stating that the Council was under no obligation to make arrangements, the Clerk advised that if considered, certain protocols must be followed and the NFDC notified.

It was agreed that the Clerk approach the Parish Hall Management Committee to see if they would be prepared to host local Books of Condolence.

Action Clerk

123. Agenda Item 16 - Correspondence and Clerk's Report

The Clerk advised the following: -

Correspondence

1. Agenda now received of HCC Highways and Transport Parish and Town Council workshop, evening (18:30-20:00) of 13/12/17, Ashburton Hall in Winchester. If any Cllr is interested in attending, please let the Clerk know by 17th November. **Cllr Moriarty to Attend**
2. Email received from Dist Cllr Tipp asking if there any small items of benefit to the community that he could put his Community Grant towards? **Telephone Box Information Centres and Copythorne Playground**
3. Email received from owner of Land on Newbridge Road at the junction of Copythorne crossroads concerning very unpleasant incident that occurred on the above land either the night of 3rd or the early hours of 4th November, this involved the fly tipping of rubbish on the land, this included wood shavings and metal cages as well as a dead animal. As these fields contain horses the injury that they could have received could have been very serious but for the quick actions to clear the site.
The land owner believes that that the waste came from a visitor to the parish attending the bird sale held on the evening of the 3rd November at the parish hall, has advised the local beat officer and requested any information regarding similar experiences within the parish that would assist with prosecution of the offenders.
The Clerk has responded to the correspondent with a request for permission to pass the email to the Parish Hall Management Committee. **Chair to advise Parish Hall Management Committee of complaint.**

Clerks Report

1. Temporary Events Notice - Copythorne Village Hall (Parish Hall) Copythorne Parish Hall, Pollards Moor Road, Copythorne - 25/11/2017 14:30 - 23:00 - Performance of a Play; Regulated Entertainment and Sales of alcohol
2. Temporary Events Notice - Copythorne Village Hall (Parish Hall) Copythorne Parish Hall, Pollards Moor Road, Copythorne - 02/12/2017 – 03/12/2017 17:45 - 18:30 - Performance of a Play.
3. The NFDC's Legal Team is offering a training session on the new GDPR requirements for public authorities (including parish and town councils) which will come into force in May 2018, on starting 10.00am on Tuesday 12 December 2017 at Appletree Court. There are two places available to each Council. Clearly it is important that the Clerk attends, leaving one space for a Cllr volunteer. **Clerk advised Cllr Coombs had volunteered via email – agreed.**

4. Nominations are requested for elections to three posts on the NALC Smaller Councils' Committee. Clerk has nomination form if any Cllr interested. Close date 23 November, with voting to take place on the 28th November.
5. Notification received that the bollards the Council awarded a grant for earlier in the year were put in place ready for the Remembrance Day service. ***Cllr Goodwin suggested a letter of thanks be sent to Mr Gradidge for all his hard work to get in place before the service.***
Action Clerk

124. Agenda Item 17 – Chairman's Report

The Chair reported he had attended the Remembrance Day service and laid a wreath on behalf of the Parish Council. That he had been invited to judge the bonfire Guy competition and that the Perspex on the PC notice board had been damaged and that the Pound Lane PC notice board had been reversed into. Cllr Goodwin suggested the Lengthsman be asked to effect repairs.
Action Clerk

125. Agenda Item 18 – Councillors Reports

Cllr Lucas reported that he had attended the NFALC meeting and that there were increasing concerns re the increase in cycling events/rallies held in 2017, the problems being caused by cyclists "trying out the route" in the weekends prior to the events and that licencing events was being looked at.

Cllr Goodwin advised he, Cllr Coombs and the Clerk had attended a NFDC GIS refresher. That he had been contacted by HCC re local flooding surveys and had been invited by the Hants and I.O.W. Trust Non-Native Invasive Species Officer to attend a meeting on the subject for property owners on the Cadnam river.

126 – Agenda Item 19 - Agenda Items for the Next Meeting

Recommendations on Budget and Precept request from Finance Committee

Budget and Precept Approval

Presentation by NFNPA Community Officer on how the National Park Authority Can support the Parishes.

Feedback on from enquiries re non-native invasive species

127. Agenda Item 2 – To Confirm the date of the next meeting – 12th December 2017 at Copythorne Parish Hall (Rear Extension)

Confirmed

In the absence of any other business the Chairman thanked those present for attending and closed the meeting at 9.55 pm

Chairman _____

Date _____