



Clerk to the Council: Susan Brayley
Spinaway, Wootton Road, Tiptoe
Lymington, SO41 6FU
Tel No:01590 681228
Email: parishclerk@copythorne.org.uk
Website: copythorne.org.uk

PUBLIC NOTICE OF MEETING OF THE PARISH COUNCIL

The Annual Meeting of the Parish Council will take place on Tuesday 8th May 2018, at Copythorne Parish Hall (rear extension) to commence at 7.00pm

Please note due to this being the first meeting of the Council year, the Council Members are required by law to ratify Council Policies and Procedures. For this reason, no general public session item has been allotted. If any member of the public wishes to raise an issue with the Council, would they please advise the Clerk by Monday 7th May latest.

AGENDA

- 1. To elect the Chairman of the Council and for the Chair to confirm acceptance of office.**
- 2. To elect the Vice-Chairman of the Council and for the Vice Chair to confirm acceptance of office.**
- 3. Apologies for Absence**
- 4. Councillors Declarations of Interest in items on the Agenda**
- 5. County and District Councillors' Reports**
- 6. Planning Applications; TPO's and Similar (See details attached)**
- 7. Planning; Enforcement and Tree Work Decisions and Updates**
- 8. Confirmation of the Minutes of the previous Parish Council Meeting**
- 9. Finance – To Receive and Agree Monthly Payment Schedule, Bank Reconciliation.**
- 10. To Receive 2017/18 Year End Budget Report from Chair of Finance Committee**
- 11. To Receive and Approve Annual Parish Council Audit Return – Certificate of Exemption; Annual Governance Statement and Accounting Statements 2017/18**
- 12. To Receive Grant Application – St Mary's Church Path (Lychgate to School)**
- 13. Review and adoption of appropriate Standing Orders and Financial Regulations**
- 14. Review of delegation arrangements to committees, employees and other local authorities.**
- 15. Appointment of any new committees, confirmation of the terms of reference, the number of members and receipt of nominations to them.**
- 16. Review of the Council's and/or employees' memberships of other bodies and confirmation of membership.**

17. Review of representation on or work with external bodies and arrangements for reporting.
18. Review of working parties, confirmation of the terms of reference, the number of members and receipt of nominations to them.
19. Review of inventory of land and assets including buildings and office equipment.
20. Review of Councils Code of Conduct; Complaints and Freedom of Information Procedures
21. Review of Financial Risk Assessment and Management Action Plan.
22. Setting the dates, times and place of ordinary meetings of the full Council for the year ahead.
23. Correspondence and Clerk's Report
24. Chairman's Report
25. Councillors Reports
26. Agenda Items for the Next Meeting
27. To Confirm the next meeting – 12th June 2018 at Copythorne Parish Hall (Rear Extension).

Susan Brayley

Clerk/RFO to Copythorne Parish Council

Planning Applications / Tree Work Requests to be Reviewed at Parish Council Meeting

Application	Site Address	Proposed Works	Obs Date
NFPA			
<u>18/00222</u>	Land of Pippins, Beechwood Rd, BARTLEY, SO40 2LP	Manege; drainage network and soakaway	08 May 2018
<u>18/00265</u>	Canaseraga, Winsor Road, WINSOR, SO40 2HJ	2no. outbuildings; demolition of existing	17 May 2018
Trees			
None			