

New Forest Disability

21 August 2018

Dear Councillors

This year may I ask you to take a few moments to read why we are seeking
- *'a little bit more please!'*

Over the past 18 months the New Forest Disability Service has seen another increase in demand for our disability advice service with a strong emphasis on welfare benefit tribunal casework from all areas of the New Forest. We also continue to provide free, impartial, confidential disability related information and advice to those of any age living with any disability, including running our very busy advice helpline.

We have long acknowledged the need for larger premises with good access to our interview rooms that need to be quiet, airy and big enough to house a variety of seating to suit different client's needs. Although we would like more volunteers we cannot recruit at the moment because we do not have enough space for them to sit, staff the helpline or handle client enquiries!

After careful consideration we have decided to rent the vacant flat above our premises. We secured planning permission for change of use to offices and have launched a fundraising target for our *'Give Us a Lift'* campaign of £27,761. To date we have secured 10% plus sponsors for most of the desks, chairs etc that are required to furnish the rooms.

Our biggest expense will be £19,545 for the lift required for everyone to access our interview rooms and advisor's offices upstairs.

This is why we are asking everyone who supports us to kindly consider awarding us *'a little bit more please'* this year, so we may expand and help an estimated 30% more casework clients over the next twelve months.

Yours sincerely



Jacki Keable
Chief Executive

Head Office 6 Osborne Road New Milton Hampshire BH25 6AD



helpline: 01425 628750
info@newforestdis.org.uk
Registered Charity no: 1104589

fax: 01425 638626
www.newforestdis.org.uk
Registered Company no: 05124781

New Forest Disability
Information Service
NF_Disability





Spinaway Wootton Road
Tiptoe
Lymington
SO41 6FU
Clerk to the Council: Susan Brayley
Tel No:01590 683660
Email: clerk@copythorne.org.uk
Website: copythorne.org.uk

GRANT APPLICATION FORM

I/We wish to apply for a Parish Council grant.

1. Name of organisation **New Forest Disability Information Service**
Address **6 Osborne Road**
..... **New Milton**
..... **Hampshire BH25 6AD**
Telephone Number **01425 628750** E-mail **info@newforestdis.org.uk**

2. Person to contact concerning the application, if different from above
Name **JACKI KEABLE - CHIEF EXECUTIVE**
Address **AS ABOVE**
.....
Telephone Number **01425 628750** E-mail **jacki@newforestdis.org.uk**

3. Description of project and the needs it will serve (use separate sheet if necessary):
To support our provision of free, confidential disability related advice to Copythorne residents including home visits to residents to complete benefit forms. We advised on 3 enquiries last year (2017/18) FROM YOUR RESIDENTS

4. Estimated cost of project **£87,450 whole of New Forest Service**
5. Proposed date of project **ALL THE TIME**
we help over 2,300 people a year
6. Membership details: Adult (), Junior (), Family () in number **N/A**

7. Finance: Please supply a copy of your latest audited accounts and balance sheet.

Signed 

Capacity **CHIEF EXECUTIVE** Date **21 AUGUST 2018**

ANY CONTRIBUTION - AT YOUR DISCRETION - WOULD BE MUCH APPRECIATED. THANK YOU.

New Forest Disability Information Service Limited
known as
New Forest Disability
Statement of Financial Activities (including Income and Expenditure
Account) for the Year Ended 31 March 2018

	note	Unrestricted Funds £	Total Funds 2018 £
Income from:			
Voluntary income	3	88,977	88,977
Investment income	4	84	84
Total income		89,061	89,061
Expenditure on:			
Charitable activities	5	(84,652)	(84,652)
Total expenditure		(84,652)	(84,652)
Net income		4,409	4,409
Net movement in funds		4,409	4,409
Reconciliation of funds			
Total funds brought forward		53,423	53,423
Total funds carried forward	13	57,832	57,832
	note	Unrestricted Funds £	Total Funds 2017 £
Income from:			
Voluntary income	3	87,939	87,939
Investment income	4	81	81
Total income		88,020	88,020
Expenditure on:			
Charitable activities	5	(80,380)	(80,380)
Total expenditure		(80,380)	(80,380)
Net income		7,640	7,640
Net movement in funds		7,640	7,640
Reconciliation of funds			
Total funds brought forward		45,783	45,783
Total funds carried forward	13	53,423	53,423

All of the charity's activities derive from continuing operations during the above two periods. The funds breakdown for 2017 is shown in note 13

Amount deferred in the year as at 31 March 2018 £7,972

New Forest Disability Information Service Limited
trading as
New Forest Disability
(Registration number: 5124781)
Balance Sheet as at 31 March 2018

	note	2018 £	2017 £
Fixed assets			
Tangible assets	10	3,466	4,247
Current assets			
Cash at bank and in hand		75,656	55,817
Creditors: Amounts falling due within one year	11	<u>(21,290)</u>	<u>(6,641)</u>
Net current assets		<u>54,366</u>	<u>49,176</u>
Net assets		<u>57,832</u>	<u>53,423</u>
Funds of the charity:			
Unrestricted income funds			
Unrestricted funds		<u>57,832</u>	<u>53,423</u>
Total funds	13	<u>57,832</u>	<u>53,423</u>

For the financial year ended 31 March 2018, the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Approved by the Board on 13 August 2018 and signed on its behalf by:

D Wansbrough, Trustee and Treasurer and Mrs P Lacey, Trustee and Company Secretary

Our Reserves Policy is to maintain a sum equivalent to 3 months running expenses.

We have Designated Funds of £29,575 and General funds of £28,257.

Our Reserves Policy is to maintain a sum equivalent to 6 months running expenses.