

**MINUTES OF THE COPYTHORNE PARISH COUNCIL MEETING HELD AT 7.00 PM ON TUESDAY  
12th February 2019 AT COPYTHORNE PARISH HALL (REAR EXTENSION)**

**Present:** Councillor Simon Lucas ( Chairman), Councillors Steve Herra, Lady Kara Hawks, John Goodwin, Graham Chillcott, Mike Moriarty, Sarah Coombs.

**Also, in Attendance:** District Councillor Les Puttock, District Councillor Diane Andrews and 19 members of the public.

Ms Harding-Rennie (HARAH), Nick Hughes (English Rural) ,Holger Schiller (NFNPA)- presenting Item 9.

**Clerk to the Council:** Mrs Suzanne Middleton

**171. Agenda Item 1 – Apologies**

Apologies for absence had been received from Cllr Tipp.

**172. Agenda Item 2- Councillors Declarations of Interest in items on the Agenda**

No declarations of interests were made.

**173. Agenda Item 3- Public Session**

The co-ordinator of Copythorne Community Speed Watch gave a summary of the work of this group of volunteers set up to monitor the speed of vehicles travelling on local roads. Last year the team monitored over 18,000 vehicles and spent 86 survey hours conducting surveys. The Speed Indicator Device used by the team is shared with Minstead. The highest recorded speed last year was 77mph in a 30 mph zone. As a result of the efforts of the CSW team over 2,280 police letters were sent out to vehicle owners, some of which received a Police visit. Potential volunteers to join the team can go on a speed watch survey before making any commitment to join.

A parishioner wanted to draw attention to the poor state of the footpath in Pollards Moor Road. The Clerk said that this has been noted and included in proposed work for the Lengthsman (item 11 on the Agenda). There is also a problem with the footpath and stile by the Coach and Horses public house and she will send a photo of this to the Clerk.

**174. Agenda Item 4- County and District Councillors' Reports**

District Cllr Andrews:

- Cllr Andrews chairs the Safer New Forest Strategy Group which is retaining the same four key subjects as last year which proved to be well received: Children at risk and supporting families; Modern slavery and human trafficking ; Drug and alcohol abuse at home ; Drug and alcohol related harm
- Grants have been allocated from the budget of £450,000 to local causes by the NFDC and this included £700 for the local Scouts to refurbish their building.
- The NFDC is tackling homelessness by purchasing properties to serve as hostels

District Cllr Puttock:

- Cllr Puttock anticipates that he will locate some funding to help the Parish.

**175. Agenda Item 5 - Planning Applications; TPOs and Similar.**

175(a) New Planning Applications

The following planning applications were considered, and resolutions made as shown:

**18/00979 THE HOUSE IN THE WOOD, SOUTHAMPTON ROAD, BARTLEY, SOUTHAMPTON, SO40 2NA**

- **RESOLVED:** Proposed Cllr Herra; Seconded Cllr Chillcott ;  
Unanimous vote in favour of the following response:  
Response 3. **We recommend PERMISSION** for the reasons listed below-  
-No objections were raised

**18/00986 LAND ADJACENT TO SALISBURY LODGE, SALISBURY ROAD, OWER, ROMSEY, SO51 6AN**

- **RESOLVED: Proposed Cllr Goodwin; Seconded Cllr Coombs ;**  
Unanimous vote in favour of the following response:  
Response 1. **We recommend PERMISSION** for the reasons listed below, but would accept the decision reached by the National Park Authority's Officers under their delegated powers-  
-No objections were raised

**18/00988 SALISBURY LODGE, SALISBURY ROAD, OWER, ROMSEY, SO51 6AN**

- **RESOLVED: Proposed Cllr Goodwin; Seconded Cllr Herra ;**  
Unanimous vote in favour of the following response:  
Response 1. **We recommend PERMISSION** for the reasons listed below, but would accept the decision reached by the National Park Authority's Officers under their delegated powers-  
-No objections were raised

**18/01004 ONE OAK, WINSOR LANE, WINSOR, SOUTHAMPTON, SO40 2HG**

- **RESOLVED: Proposed Cllr Herra; Seconded Cllr Coombs ;**  
Unanimous vote in favour of the following response:  
Response 1. **We recommend PERMISSION** for the reasons listed below, but would accept the decision reached by the National Park Authority's Officers under their delegated powers-  
-The applicants attended the meeting and reported that the roof line has been dropped down in consultation with Planning by 350mm to approx. 3.6m.

**18/11374 SHELLBROOK COTTAGE, SHELLEY LANE, OWER, COPYTHORNE SO51 6AS**

- **RESOLVED: Proposed Cllr Herra; Seconded Cllr Coombs ;**  
Unanimous vote in favour of the following response:  
Response 1. **We recommend PERMISSION** for the reasons listed below, but would accept the decision reached by the National Park Authority's Officers under their delegated powers-  
- The Parish Council have previously made comments and these have been taken into account with the revised plan.

**19/00024 ROSEMOOR COTTAGE, OLD LYNDHURST ROAD, CADNAM, SOUTHAMPTON, SO40 2NL**

- **RESOLVED: Proposed Cllr Goodwin; Seconded Cllr Chillcott;**  
Unanimous vote in favour of the following response:  
Response 3. **We recommend PERMISSION** for the reasons listed below-  
-No objections were raised

**19/00044 ORCHARD COTTAGE, OLD ROMSEY ROAD, CADNAM, SOUTHAMPTON, SO40 2NP**

- **RESOLVED: Proposed Cllr Herra; Seconded Cllr Hawks;**  
Unanimous vote in favour of the following response:  
Response 1. **We recommend PERMISSION** for the reasons listed below, but would accept the decision reached by the National Park authority's Officers under their delegated powers-  
-No objections were raised

175(b) New Tree work Applications

**CONS/19/0036 -Field Adjacent To 14 Shepherds Close, Bartley, Southampton, SO40 2LJ**

Prune 5 x Oak trees to improve shape/ balance

- **RESOLVED:** Unanimous vote in favour of- Leave decision to Tree Officer

**CONS/19/0048- Le Chateau Cadnam, Newbridge Road, Cadnam, Southampton, SO40 2NX**

Fell 1 x Eucalyptus tree- safety concerns due to defect and location

- **RESOLVED:** Unanimous vote in favour of- Leave decision to Tree Officer

It was noted that the Appeal notifications for **Paddock View** has been issued- both Appeals were dismissed

**176 Agenda Item 6 – Planning; Enforcement and Tree Work Decisions and Updates**

The Clerk presented a document summarising latest information re Planning; Enforcement and Tree Work Decisions and Updates. Also circulated were details of Minerals and Waste and Agricultural Occupancy cases being monitored.

**177 Agenda Item 7 – Confirmation of the Minutes of the previous Parish Council Meeting (December).**

The draft minutes had been circulated prior to the meeting.

The Clerk drew attention to a typographical error in 163- Item 12- the paragraph in italics should read “.....They may also , at the invitation of the Chairman.....” Subject to this amendment:

- **RESOLVED:** Proposed Cllr Chillcott; Seconded Cllr Herra with all voting in favour of the Minutes being confirmed and accepted.

The Minutes were duly signed by the Chair.

**178 Agenda Item 8 - Matters arising from the Minutes:**

- Item 160- The Clerk has recirculated proposed trail routes to all Councillors
- Item 161- The Clerk has circulated a list of topics for the APM
- Item 163- the Clerk has amended the Standing Orders as agreed at the last meeting and retitled the public session on the Agenda
- .Item 164- an Invitation was sent to Beverley Harding- Rennie to attend this meeting
- Item 167- Playground Inspections have been inserted into the Forward Agenda Plan
- Item 168- the garden building referred to in the minutes has been reported to the Enforcement Team by the Clerk. It was confirmed that Cllr Herra is the lead on Lengthsman issues.

**179 Agenda Item 9- Presentation by the Housing Enabler on Affordable Housing in Copythorne**

Beverley Harding-Rennie from Hampshire Alliance for Rural Affordable Housing gave a presentation on Affordable Homes and the need for affordable housing in Copythorne. HARAH has previously worked with Copythorne Parish Council, most recently between 2013 and 2017. Through this work a housing need survey was carried out and a large number of possible sites were investigated. By early 2017 three sites were being considered and now the site they would like to explore further after informal discussion with NFNPA is located to the rear of the Haywain Public House (New Inn Road). Grant funding has now been made available for rented affordable housing . HARAH would like the Parish Council to support them in working together to deliver a rural affordable housing scheme for local people. They would like to host a community consultation event which would be likely to take place after May 2019. Examples of other schemes were provided, but it was emphasised that each scheme is different. Questions were invited from Councillors: Cllr Goodwin asked if a representative from HARAH had attended the CPRE Conference and this was confirmed. He asked if it is a good policy to

have a site within 400m of the buffer zone. Nick Hughes (English Rural) said that they took account of the views of Natural England.

Cllr Herra asked why housing need was based on a survey carried out in 2014 which was now 5 years old. Ms Harding-Rennie said that need was based on the current Housing Register. Going forward through a consultation event a further survey could be carried out.

Cllr Chillcott asked whether account is taken of people registering on more than one housing register. It was confirmed that all connections stated on applications are verified.

Cllr Coombs asked if there would be a further phase at Site 5 if approved, as the landowner owns more land there. It was stated that second phases have been completed elsewhere and in different locations in response to need.

The Chairman thanked the presenters and said that if members of the public had any questions to raise at the next meeting they could do so, in the first instance, by sending them to the Clerk.

### **180 Agenda Item 10- Parish Notice Board- Future Options Appraisal**

A report had been circulated which summarised the issues surrounding long-term maintenance. Repair and/or replacement of the seven Parish Council owned Notice Boards.

The following actions were agreed:

- 1.Replacement noticeboards should have sufficient room for 6 x A4 notices to be posted on Parish and Public sides. The need for permission to increase sizes will be checked.
- 2.It was agreed to obtain a quote from the Lengthsman for a repair programme to replace top copings and apply a fresh coat of varnish. This quote will be considered by the Parish Council and a cost / benefit analysis will be needed to ensure that any work undertaken will be worthwhile.
- 3.It was agreed that a condition report on the Noticeboards should be presented to Council every 2 years.
- 4.It was agreed that a rolling replacement programme is introduced for noticeboards with agreement in principle to replace the one in the worst condition.
- 5.It was agreed in principle, subject to planning approvals, that the Southampton road noticeboard should be re-sited.
- 6.It was agreed that all replacement noticeboards should be covered with glass or perspex to protect the boards. A decision on whether both sides should be locked would be reviewed at a later date.
- 7.It was agreed that the Clerk will approve all public notices.
- 8.A further report will be presented at a future date regarding the composition of replacement noticeboards with information about cost included.
- 9.It was agreed to set up a virtual noticeboard online through the Parish website.

Cllr Moriarty expressed his concern about budget pressures from this activity in the short term.

**Action: Clerk to discuss with TLC process to get virtual notice board set up**

### **181 Agenda Item 11- Lengthsman tasks**

Cllr Herra summarised work suggested to be carried out by the Lengthsman under the Lengthsman scheme as the Council had not commissioned any of the £1000 worth of work this year yet. These proposed works had been selected from Rights of Way reports plus a recently reported issue with the footpath in Pollards Moor Road which the Lengthsman estimated could be completed for c £200.

Cllr Goodwin asked if Cllr Herra had seen back schedules of flooding prevention work.

**Action: Clerk to locate back schedules of flooding works carried out by Lengthsman**

Proposed Cllr Herra, Seconded Cllr Chillcott, and agreed unanimously.

- **RESOLVED** that the Parish Clerk contacts Wellow Parish Clerk to notify work proposed under the scheme and then engage the Lengthsman to complete the work proposed in the report.

**182 Agenda Item 12- 5 Year Plan**

A report had been prepared by the Cllr Lucas to summarise work undertaken to date by a Working Group who were preparing a draft 5 year plan for consultation. A further report will come to the March meeting of the Parish Council with the proposed content for the APM. The aim is to produce something that appeals to the community at the APM. Cllr Lucas invited any comments to be sent to him prior to the March meeting and remarked that any Councillors who wished to join the Working Group would be welcomed.

**Action: Clerk to circulate this report as a WORD file for Councillors to edit.**

**183 Agenda Item 13- this item was withdrawn from the published Agenda**

**184 Agenda Item 14- Finance**

The Monthly Payment Schedule was approved, and cheques and the Schedule were signed by Cllr Lucas and Cllr Goodwin. The Clerk referred to the supplementary payment schedule which had been necessary between meetings as her payslip had been delayed. She confirmed that the amount paid was exactly as in previous months.

The Clerk has now organised read-only access to the Bank Account so was able to produce Bank Reconciliation statements even when the paper statement had not arrived in time. The 3<sup>rd</sup> Quarter Budget update report was also presented to the meeting.

**185 Agenda Item 15-Correspondence and Clerk's report**

The Clerk advised she had received the following correspondence :

E-mail from UK Cycling Events giving notification of " **Road Cyclo Sportive "Saturday, 13th & Sunday 14th April 2019.** The event Centre will be Somerley House, Ringwood. Route map attached. Part of the route crosses Copythorne Parish.

2. E-mail from New Forest Business Partnership. Local business The Forest Foot and Health Clinic won the New Forest Business of the Year award, as well as the Outstanding Customer Service Category. 24 New Forest businesses celebrated their success at the thirteenth annual New Forest Brilliance in Business Awards at Careys Manor Hotel in December. Eight businesses won awards, presented by Matthew Lawson, Chairman of the New Forest Business Partnership. The New Forest Business Partnership, which organised the awards, was established to improve relations between commercial organisations and local government, to promote better business-to-business relationships, to build a stronger economy and to bring prosperity to the community.

3. E-mail from NFDC -New Forest District Council's Film: New Forest project has announced that Mark Kermode, Chief Film Critic for the Observer, co-host of Kermode & Mayo's Film Review on BBC Radio 5 Live, host of his classical music show on Scala Radio, and reviewer for the BBC's News Channel Film Review, will be their head judge of the film competition at the New Forest Film Festival.

The film critic previously showed his support for Film: New Forest, narrating a film short showcasing the area to prospective filmmakers. The promo short film can be viewed on the filmnewforest.com website.

Film: New Forest and organisers of the New Forest Film Festival are looking for films of under ten minutes in seven categories; narrative, comedy, animation, horror, documentary, sci-fi, and music.

The festival takes place over nine days from the 8 to 16 June 2019, with events throughout the district. The film competition closes for general categories on 12 May and for student film categories on 26 May. The winning films will be shown at the Festival's awards ceremony on 8 June. [www.filmnewforest.com](http://www.filmnewforest.com)

4. E- mail from a resident of Riverside Close, Bartley providing feedback on the draft flooding report and reporting hedgerow overgrowth and lack of road sweeping in Shepherds Road. The Clerk reported this to Hampshire County Council. The road -sweeping issue has been passed to NFDC for attention.

5. E-mail from Hampshire County Council Countryside team reporting that in response to “problems” reported by the Clerk a new post has been installed on ROW 4 and a way-marker has been added to the post on ROW 15.

6. E-mail from David Illsley, Policy Manager NFNPA reporting that at the North East Parish Quadrant meeting the success of the New Forest Tour in encouraging sustainable tourism in the National Park and the contribution it makes to reducing the number of cars on the New Forest's roads was highlighted. It was agreed that the National Park Authority would circulate some information on the success of the Tour in 2018 and this is set out below.

**Nearly 40,000 people explored the New Forest National Park on the New Forest Tour bus instead of by car in the summer of 2018, saving over 261,000 private car miles.**

Operated by More bus in partnership with the New Forest National Park Authority, 39,157 passenger journeys were made on the open-top bus – nearly 15% up on last year.

The New Forest Tour is a key part of the National Park Authority's aim to encourage more people to leave their cars at home and is sponsored by local businesses. The Tour stops at local cycle hire centres within the Forest, with each Tour able to carry up to four bikes, giving access to the area's quiet country lanes and 100 miles of waymarked cycle tracks.

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The New Forest travel concierges greeted over 9,000 visitors and residents at the New Forest Heritage Centre in Lyndhurst and Brockenhurst train station, providing sustainable travel advice and general information about the New Forest National Park to ensure everyone could make the most out of their day out.

In addition to the New Forest Tour, there is an aspiration to continue operating the Bluestar 9 extension to serve Lepe beach in the summer of 2019, although currently a subsidy is required to ensure its financial feasibility. It is hoped that more widespread knowledge of the route and the new facilities at Lepe Country Park will lead to an increase in patronage and should help achieve a shift towards commercial viability.

#### **Clerk's Report**

1. Copy of the January Beat Report is attached.

2. The 6 month Operational Inspection of the Playground is being carried out on Friday 15th February by Nick Adams, with Cllr Lucas observing. Training for Operational Inspection is likely to be accessed through joint arrangements with NFNPA and other parishes in June – discussions regarding dates and venue are ongoing.

***Standing Orders were suspended at this point as the time was 9:00PM***

#### **186 Agenda Item 16 -Chairman's Report**

The Chair had nothing to report that had not been included in the Agenda.

#### **187 Agenda Item 17 -Councillors Reports**

Cllr Moriarty handed out Volunteer Guides 2019. He said he was concerned at the lack of buses in the Parish. He is due to produce a report on the subject of local transport provision for the April meeting.

Cllr Herra reported that the road sign that had been knocked over by the Co-op had been re-installed.

Cllr Chillcott referred to the recalibration of the speed sign which he has been told will be activated at 38mph. He has also been in contact with the NFDC Traffic Officer who has said that a Speed Detection Radar device will be deployed in the Parish this year.

Cllr Hawks reported that she had attended the CPRE conference.

Cllr Goodwin reported that he had attended the NE Quadrant meeting and the CPRE conference.

Cllr Coombs gave her thanks to the Councillor who inspected footpaths for her whilst she was indisposed.

**188 Item 18- Agenda Items for the next Meeting**

No additional items were suggested to add to the next meeting Agenda.

**189 Agenda Item 19-To Confirm the next meeting**

The next meeting of the Parish Council will take place on 12<sup>th</sup> March 2019 at Copythorne Parish Hall (Rear Extension).

In the absence of any other public business the Chairman thanked those present for attending

- The meeting closed at 9:20pm

Chairman \_\_\_\_\_

Date \_\_\_\_\_