

Minutes of the meeting of the Parish Council held in Copythorne Parish Hall at 7.00 p.m. on Tuesday 12<sup>th</sup> March, 2019.

Members present: Cllr. Simon Lucas - Chairman  
Cllr. Steve Herra, - Vice-Chairman  
Cllr. Lady Kara Hawks  
Cllr. John Goodwin  
Cllr. Graham Chillcott,  
Cllr. Sarah Coombs,

In attendance: Mrs. C. Howe – Locum Clerk

By invitation: Cllr. Tipp and Cllr. Mrs. Andrews

**ACTION**

**190/19 Apologies**

Cllr. Moriarty

**191/19 Declarations of Interest in items on the Agenda**

Cllr. Goodwin – agenda item 195/19.

Cllr. Chillcott – agenda item 199/19

**192/19 Public Session**

The Speedwatch representative gave a report on the number of speeding cars in the parish.

One vehicle was recorded at 74 m.p.h. in a 30 m.p.h. speed limit zone. The Chairman thanked Speedwatch for their valued work in the parish.

**193/19 County and District Councillors Reports**

Cllr. Andrews reported that there had been a IT system failure at N.F.D.C., which caused problems with e-mails but it had now been fixed.

Cllr. Tipp reported that the council tax was going up by nearly 3%. Cllr. Tipp also reported that the leisure centres were now in a position of making a profit which will enable them to be marketed ready for looking at suitable stakeholders to take over their management.

**194/19 Report from P.C.S.O. Williams**

P.C.S.O. Williams praised Speedwatch and said they were the most industrious Speedwatch group in the area. The police will need volunteers for speed surveys in the New Forest area as they were now going to focus on Roger Penny Way where there are a lot of animal deaths.

Door to door salesmen in the area have been reported to the police. They are mostly ex-offenders who are selling low grade goods. Residents have reported feeling pressurised into purchasing from them as the salesman can be quite intimidating. P.C.S.O. asked residents to keep their doors locked and to check before answering the door. P.C.S.O. Williams plans to talk to any vulnerable residents of the area and inform them of what they can do to improve their safety and asked them to contact him with information on anyone who they considered vulnerable. Chairman asked P.C.S.O. Williams for a short article which could be placed in the newsletter and on the website.

Signed by the Chairman: ..



... Date: .. 9/4/19 .....

**195/19 Planning Applications**

**18/00781** – Hazelmere, Southampton Road, Cadnam, SO40 2NB

6 no. semi-detached dwellings, associated landscaping, parking, bin and cycle storage.

1.8 mtr. high fencing and gates.

**Comment: 4** – Recommend refusal.

Cllr. Goodwin, agent for the following planning application, explained the background and left the room

**19/00138** – Nettall, New Inn Road, Bartley, Southampton, SO40 2LR

Single storey rear extension, 2 no. dormer windows for loft conversion, alterations to fenestration. Existing rear porch and 2 no. outbuildings to be demolished. Outbuilding.

**Comment: 1** – Recommend permission with the following conditions:

1. The amended plans are lodged with the N.F.N.P.A.
2. The reduction in upper space floor area of the house from 102 sq.mtrs. to 100 sq.mtrs.
3. The proposed outbuilding to house only agriculture implements and steam engines.

Cllr. Goodwin re-joined the meeting.

**196/19 Planning; Enforcement**

**QU/18/0203** - Moor Farm, Barrow Hill Road, Copythorne, Southampton, SO40 2PH

Unauthorised Operational Development-Wood / tree cutting operations

Case Status: Planning Contravention Notice Issued

**CM/18/0191** - Orchard Cottage, Old Romsey Road, Cadnam, Southampton, SO40 2NP

Unauthorised Operational Development-Unauthorised development - Shipping container

Case Status: Occupier has agreed to cease breach.

Le cheval, Pollards Moor road, Copythorne, Southampton, SO40 2NZ,

Agricultural Occupancy Condition Monitoring-Site being monitored.

**QU/18/0179** – Nuthooks House, Old Romsey Road, Cadnam, Southampton, SO40 2NP

Unauthorised Operational Development-

Unauthorised development - Shipping containers

Case Status: Occupier has agreed to cease breach

**EN/18/0005** – Riverside, Newbridge Road, Cadnam, Southampton, SO40 2NX

Untidy Site-Section 215 Notice

Case Status: Enforcement Notice Not Complied With

**EN/18/0001** – Land adjacent Paddock View, Pollards Moor Road, Copythorne, SO40 2NZ

Unauthorised Operational Development-Without planning permission a building (Portacabin)

Case Status: Enforcement Notice Appeal Lodged

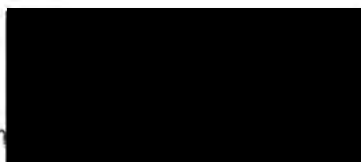
**Enforcement Appeal Decisions**

**EN/18/0001** – Land adjacent Paddock View, Pollards Moor Road, Copythorne, SO40 2NZ

Unauthorised Operational Development-Without planning permission a building (Portacabin)

Case Status: Appeal Dismissed- Notice to be complied with

Signed by the Chairman



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**Tree Work Decisions and Updates**

**CONS/19/1223** – Dinwoodie, old Romsey Road, Cadnam, Southampton, SO40 2NP

**Comment:** Raise no objections.

**CONS/18/1225** – Rose Cottage, Barrow Hill Road, Copythorne, Southampton, SO40 2PH

**Comment:** Raise no objections.

**CONS/19/0036** – Field adjacent 14, Shepherds Close, Bartley, Southampton, SO40 2LJ

**Comment:** Raise no objections.

**197/19 To approve the minutes of the meeting of February, 12<sup>th</sup>, 2019**

**Resolved:** The minutes were agreed and duly signed by the Chairman with the note that: Adherence to government legislation on accessibility, all documents must be uploaded onto the website in both word and pdf format to be accessible to all.

**198/19 Matters arising from the Minutes of the previous meeting**

No matters arising.

**199/19 Affordable Housing – follow up discussion to February presentation by HARAHA**

Eight questions were submitted to Council and then passed on to HARAHA who posted them onto their questions and answers form. Council stressed to the public present that they were not making any of the decisions, they were there to ensure all the information is passed from the residents to HARAHA and vice versa. The Council's duty is to ensure complete transparency. One member of the public enquired who had instigated the request for housing, the land owner or HARAHA. Chairman to investigate this and report back. Another resident wanted to know when the next meeting will take place and the Chairman explained that there is no set date for another meeting as this is only a proposal at the moment. The Chairman explained there would be an item regarding affordable housing scheduled in on a quarterly basis. The Chairman reported that the criteria for the survey would be uploaded onto the CPC website. Council were informed that the previous survey may not be wholly representative of the parish as the majority of the residents were not cognisant of the full import of and the reason for the previous survey. A new survey is to be requested to give all residents the opportunity to participate with full understanding. Council to request sight of the final draft before anything is actioned on affordable housing.

*(both of the above actions will be sent to HARAHA for reference at the appropriate time)*

- **Chairman to investigate who instigated the request for housing** **SL**
- **Chairman to request new survey from HARAHA** **SL**
- **Chairman to request sight of final draft before any action taken** **SL**

**200/19 Report of Flooding Working Group**

The Flooding Working Group presented their findings to Council and recommend that:

1. The Draft 2018 H.C.C. Flood Report be put onto the parish website to enable this report to be understood in context.
2. The Flooding working Group be requested to prepare an update to the current Village Flood Plan for adoption by the parish council which was one of the 'next steps' identified in Section 5 (page 19) of the H.C.C. draft flood report.

Signed by the Chairman



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3. To continue dialogue with H.C.C., to ensure that their historic records and understanding of the flooding risks in the parish of Copythorne are more comprehensively understood and documented.
4. To discuss with H.C.C., the removal of highway related issues from being considered flood related issues so that they can be dealt with more expeditiously and efficiently.

**Resolved:** Cllr. Chillcott proposed and Cllr. Coombs seconded to accept the 4 recommendations. Cllr. Goodwin to e.mail the Clerk a copy of the flood report for December for the website.

- **Cllr. Goodwin to e.mail copy of December flood report for inclusion on website** JG

**201/19 Copythorne Parish Adopted Telephone Boxes- Study of Best Use**

Council discussed Cllr. Chillcott's report on the best use for the parish's telephone boxes.

**Resolved:** Cllr. Herra proposed and Cllr. Coombs seconded to remove suggestions 4 & 6 from the Study of Best Use, to retain the rest and for Cllr. Chillcott to continue with more research.

**202/19 Year Plan- to consider a draft 5 Year Plan for the Parish**

Following on from the success of the Copythorne parish playground, council would like to develop a Five Year Plan for the parish. At the Annual Parish Meeting on 26<sup>th</sup> March, 2018, Council will ask residents their thoughts on the proposed plan and suggestions of what they would like included to improve their quality of life in the parish. A Five Year Plan will assist council to budget more precisely for the installation of any new facilities in the parish or effect repairs on existing equipment.

**Resolved:** To consult with the electorate at the next Annual Parish Meeting on 26<sup>th</sup> March, 2018

**203/19 Playground Inspection -Operational Inspection Report**

The Playground Inspection report was read out to Council and the recommendations duly noted. An update will be provided in June.

**204/19 APM Agenda Council Administration**

There are two changes to the Agenda for the Annual Parish Meeting;

1. Item 11 – Cllr. Herra to ask a member of the Methodist Church to attend in place of the Village Agent who is unable to attend.
2. The date of the Minutes of the APM should read 14<sup>th</sup> March, 2017.

- **Cllr. Herra to contact member of Methodist Church and ask if they could attend the APM**

SH

**205/19 Finance**

**a. To agree monthly payment schedule**

Monthly payments for February agreed.

**b. To agree the Bank Reconciliation for 28<sup>th</sup> February 2018**

Bank reconciliation agreed and signed by the Chairman.

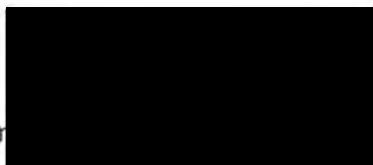
**c. To consider a Grant application from Victim Support**

**Resolved:** Unanimously agreed to award £150.00 grant to Victim Support.

**206/19 Correspondence and Clerk's Report**

Noted.

Signed by the Chairman



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**207/19 Chairman's Report**

Caps missing on swings as listed in the inspection report which will be attended to. Other works needed in the Playground to take place in spring once the weather settles down. Parish Hall Committee development planning is proceeding and there is a desire to 'work together' with the Parish Council, given that we are also working on our 5 Year Plan.

**208/19 Councillors Reports**

Cllr. Lady Kara Hawks reported that the container was still in situ at Old Romsey Road. However, according to the information from the National Park Authority, the container has now (just) been or is about to be removed.

**209/19 Agenda Items for the Next Meeting**

1. Defibrillators and,
2. Local transport

**210/19 To confirm the next meeting**

The next meeting will take place on 9th April, 2019 at Copythorne Parish Hall (Rear Extension).

The Chairman closed the meeting to the public so Council could discuss the following **two confidential items**.

**211/19 Nomination for Local Community Award**

Council voted by way of a secret ballot the person they wished to be awarded the Local Community Award. The nominee to be awarded the Parish Awards Certificate at the Annual Parish Meeting.

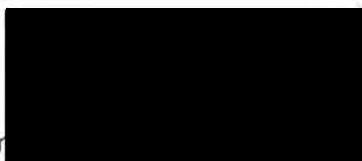
**212/19 Clerk resignation and recruitment**

Mrs. Suzanne Middleton has resigned from the position of Clerk & R.F.O. of Copythorne P.C. After consulting with the Monitoring Officer and the Internal Auditor (Lighter Touch), the Chairman was advised to recruit a locum to stand in until a permanent replacement was recruited as this was an extremely busy time of year. The Locum would be in place until the new Clerk took up position. Cllr. Chillcott gave the Chairman a vote of thanks on behalf of the Council for arranging everything in such a timely manner.

*With no further business to transact, the Chairman closed the meeting at 9.15 p.m.*

*Date of the next meeting: 7.00 p.m. on 9<sup>th</sup> April, 2019 in Copythorne Parish Hall (rear ext.)*

Signed by the Chairman



Date: . . . . .

9/4/19