

**MINUTES OF THE COPYTHORNE PARISH COUNCIL MEETING HELD AT 7.00 PM ON TUESDAY 9<sup>th</sup> APRIL 2019 AT COPYTHORNE PARISH HALL (REAR EXTENSION)**

Members present: Cllr. Simon Lucas - Chairman  
Cllr. Steve Herra, - Vice-Chairman  
Cllr. Lady Kara Hawks  
Cllr. John Goodwin  
Cllr. Graham Chillcott  
Cllr. Sarah Coombs  
Cllr. Mike Moriarty

In attendance: Mrs. C. Howe – Locum Clerk/R.F.O.

By invitation: Cllr. Les Puttock and Cllr. Mrs. Diane Andrews

2 members of the public were present.

**STANDARD AGENDA ITEMS**

ACTION

**213/19 Apologies**

Cllr. Derek Tipp.

**214/19 Declarations of Interest in items on the Agenda**

None.

**215/19 Public Session** - Members of the public are invited to speak for a maximum of 3 minutes each on matters pertaining to the parish.

Mr. Ravnbo-West was present to speak up for his planning application, 19/00184

**216/19 County and District Councillors Reports**

Cllr. Andrews acknowledged there had been nothing much going on because of the forthcoming elections so there was very little to report just that she was surprised and delighted to be elected uncontested, the only one in the New Forest.

Cllr. Puttock has said how he enjoyed working in the parish and that his time as a councillor has now finished. Cllr. Puttock informed council that he has a community grant available of £400 and invited CPC to request the grant if there is anything they could use it for.

**ACTION:** The Chairman asked Cllr. Chilcott to draft a letter requesting a grant towards the telephone box and to email to the Clerk to deal with appropriately.

The Parish Council thanked Cllr. Puttock for his generosity in advance.

**217/19 Report from P.C.S.O. Williams**

P.C.S.O. Williams provided a written report.

**218/19 Planning NPA**

**Planning Applications**

**19/00184** – Home View, Pollards Moor Rd., Copythorne, Southampton. SO40 2NZ

Attached garage, demolition of existing detached garage.

**Comment: No.3 - Approve:** Cllr. Goodwin proposed and Cllr. Chilcott seconded.

Cllr. Goodwin asked it to be minuted that he saw nothing contentious in the application and was happy to recommend it.

Signed by the Chairman: 

Date: 14/5/19

**Planning Decisions**

**19/00044** - Orchard Cottage, Old Romsey Road, Cadnam, Southampton. SO40 2NP  
Detached 2 bay garage/log store.  
Grant subject to conditions.

**N.F.D.C.**

**Applications**

None

**Decisions:**

**19/10133** - Barn, Shelley Nursery, Ower SO51 6AE

Use of barn as residential dwelling (Prior Approval Application.)

**Refused**

**18/11374** - Shellbrook Cottage, Shelley Lane, Ower, Copythorne SO51 6AS  
Stable block with attached shed.

**Granted**

**219/19 Planning - Enforcement**

**EN/18/0001** - Land adjacent Paddock View, Pollards Moor Road, Copythorne, SO40  
Breach has ceased. Enforcement notice remains to prevent future breach.

**Tree Work Decisions**

**TPO/0008/19** - Land of Hazelmere, Southampton Road, Cadnam, TPO issued.

**R14/15/19/0193** – Copythorne Village Hall, Copythorne, Southampton, SO40 2NZ

**Exempt**

**220/19 To Approve the Minutes of the Meeting of 12<sup>th</sup> March, 2019**

- **RESOLVED:** The minutes were agreed and duly signed by the Chairman.  
Proposed by Cllr. Herra and Seconded by Cllr. Coombes.

**221/19 Matters arising from the Minutes of the previous meeting**

The Chairman reported to council he had received a large amount of feedback from the Annual Parish Meeting including the 5 yr. Forward Plan and was pleased to report that all of the comments he received were very favourable.

**SPECIAL REPORTS AND PRESENTATION**

**222/19 Local Transport Issues** – Future Provision – No formal report submitted and verbal update provided by Cllr. Moriarty. Issue to be picked up under new Parish Council after May 2019

**223/19 Affordable Housing** – Update on Q&A pro forma with HARA

HARA informed the Chairman they had not been able to provide an update as they currently had one member of staff out and were also dealing with two other housing projects in the New Forest. They liked the system C.P.C. used for the questionnaire as it could be added to indefinitely. The Chairman has organised with T.L.C. a dedicated page for affordable housing which is dormant at the moment awaiting the feedback from HARA on the questions put to them from the public.

**ACTION:** Chairman to send Q&A Sheet Proforma to TLC for web site once received

**COUNCIL ADMINISTRATION**

**224/19 Finance**

- To agree monthly payment schedule
- To agree the Bank Reconciliation for 31<sup>st</sup> March, 2019
- To receive the Quarterly (4<sup>th</sup>) budget control report.

**NOTE:** The locum Clerk is not a signatory therefore the above items are deferred until the next meeting of council which takes place on 14<sup>th</sup> May, 2019 and will be dealt with by the new Clerk.

Signed by the Chairman: 

Date: 14/5/19



**225/19 Correspondence and Clerk's Report**

No items had been brought to the attention of the Clerk which required presenting to Council. All correspondence was forwarded on to councillors prior to the meeting.

**226/19 Chairman's Report**

There is a confidential item which comes at the end of the meeting.

The netting on a piece of play equipment is to be replaced when Creative Play, the installation company attend on 17<sup>th</sup> April. Creative Play will also check other pieces of equipment to ensure they are safe.

The new netball hoop has to be ordered and this is something the new Clerk can tend to when in place. The base beneath the hoop may also need to be looked at as the whole concrete surface moves as it is being stood on. Cllr. Chillcott will do the weekly inspection prior to the netting being replaced. As the playground was installed in June, the Annual inspection of the playground has been scheduled for as late May.

**ACTION: New Clerk to order netting for the basketball hoop, when in post**

**227/19 Councillors Reports**

Cllr. Goodwin reported that the election notices on the notice boards in Bartley were incorrect. Cllr. Goodwin also reported that there was some movement towards acknowledging the problem with flooding in the area and has a meeting with H.C.C. about flooding on Tuesday, 23<sup>rd</sup> April. It was also noted that the seats in the parish all need to be maintained properly as they are the Parish asset

Cllr. Moriarty attended the N.F.N.P.A. Consultative Panel and presented the Clerk with notes on the meeting which is available to all councillors.

Cllr. Moriarty reported the Saturday Bluestar bus service has ceased, whilst the Tuesday and Thursday bus service has been reduced. These alterations to the bus timetable have been made to reduce the H.C.C. spend by £1.1 million.

**228/19 Agenda Items for the Next Meeting**

1. Affordable Housing update on question and answer pro forma with HARAH
2. End of year finances.

**229/19 To Confirm the Next Meeting**

The next meeting will take place on 14<sup>th</sup> May, 2019 at Copythorne Parish Hall (Rear Extension).

The Chairman thanked the District councillors and the parish councillors for all their hard work and enthusiasm during the last four years and closed the meeting to the public.

**230/19 Approval of Appointment of the New Clerk & R.F.O. of Copythorne Parish Council**

It was unanimously agreed to appoint Mr. David Rigby as the new Clerk and R.F.O. to Copythorne Parish Council. Mr. Rigby will commence on 15<sup>th</sup> April, 2019

PARTIALLY  
REDACTED -  
CONFIDENTIAL  
MATTER

**With no further business to transact, the Chairman closed the meeting at 8.10 p.m.**

**Date of the next meeting: 7.00 p.m. on 14<sup>th</sup> May, 2019 in Copythorne Parish Hall (rear ext.)**

Signed by the Chairman:

Date:

14/5/19