



**MINUTES OF THE COPYTHORNE PARISH COUNCIL MEETING HELD AT 7.00 PM ON TUESDAY  
SEPTEMBER 10<sup>th</sup> 2019 AT COPYTHORNE PARISH HALL (REAR EXTENSION)**

Members present: Cllr. Simon Lucas; Cllr. Graham Chillcott; Cllr. John Goodwin  
Cllr. Lady Kara Hawks; Cllr. Cllr Sylvia Wiggins

In attendance: David Rigby – Clerk/R.F.O.

By invitation: District Cllr. Diane Andrews District Cllr. Joe Reilly

15 members of the public were present.

**STANDARD AGENDA ITEMS**

**299/19 Apologies**

Cllr. Steve Herra; District Cllr. Derek Tipp; County Cllr. Edward Heron

**300/19 Declarations of Interest in items on the Agenda**

Cllr. John Goodwin declared a non-pecuniary interest in Planning application 19/00620 (to be considered under item 304/19) for which he is acting as agent.

**280/19 Public Session**

A local resident raised a concerned shared by others about a proposed camping and caravan site on land adjoining Wynot, Whitemoor Lane. He advised that three homeowners had received a letter from Freedom Camping Club (FCC) concerning an application to them for 5 “Shepherds Huts” and 10 camping pitches. The local residents feel that there are several reasons why the site is not suitable for such a use including being on a very minor road; waste disposal issues; poor drainage, etc. Cllr Lucas confirmed that the Parish Council had very recently been made aware of the proposal and explained that the Parish Council do not have the powers to do anything, the problem being the regulations under which FCC are able to licence the site using a Certificate of Exemption that it holds under section 269 of the Public Health Act 1936.

District Cllr Andrews (DA) advised the meeting that she was also aware of the issue and that she and other District Cllrs were taking the matter of such campsites up with the New Forest National Park Authority (NPA) to see what powers they might be able to use to deal with such requests in sensitive areas of the Forest. DA further added that she has spoken to Freedom Camping who agreed that they would delay the introduction of the 10 camping pitches (in connection with a known nitrates issue affecting all new dwellings in southern Hampshire) but can say yes to the 5 “Shepherds Huts” as compostable toilets were to be used. The owners of the site had advised DA that contrary to local belief no hard-standings or wood burning stoves were to be introduced at the site.

**302/19 To consider the co-option if a member to fill the vacancy for a councillor in Copythorne North Ward** The

Clerk explained the process of Co-Option following public notices of the vacancy and then invited Mrs Jackie Rhodes to make a brief statement about her application. The Chair then asked if one of the councillors was happy to propose that a vote be taken in favour of the co-option of Mrs Rhodes.

**Proposed by Cllr Goodwin, seconded by Cllr Goodwin. All in favour.**

Mrs Rhodes then completed a Declaration of Acceptance of Office in the presence of the Clerk and the Chair invited her to join the other Councillors for the meeting.

Signed by the Chairman: . . . SIGNATURE REDACTED . . .

Date: . . . OCTOBER 8TH 2019 . . .

### 303/19 County and District Councillors Reports

County Cllr. Edward Heron was not present

District Cllr. Andrews (DA) advised that the most exciting news at NFDC was that in December work would be starting on a upgrade of the authority's website. It has taken 3 years to get the background work in place. The changes will make contacting the right part of the council much simpler. No money had been spent on IT infrastructure in recent years so many of the existing systems were struggling. DA then spoke about the role of District Councillors in planning matters and explained that it was on occasions difficult for Parish Councillors, even with the benefit of "Parish Briefing Notes" prepared by the planning officers to make decisions as the officers can only explain/follow policy as it is written. She explained that Parish Councillors have the option of asking for an application to be referred to the Planning Committee. This route enables the applicant and the Planning Committee to each speak about the application. The Planning Committee can go against policy if they feel that is the right thing to do given the specific circumstances of the application. DA can ask for an application to be "called in" to committee if a Parish Council felt that it would be less awkward.

Cllr Goodwin (JG) asked DA what percentage of decisions made by the Planning Committee went against the advice of the officers. DA advised that she wasn't sure but though it was around 60-70%. She will confirm the figure and report back to the Clerk

**ACTION – Clerk to diarise for response from DA to JG's question**

District Cllr. Reilly (JR) advised that NFDC Housing Services have announced plans to deliver 600 new council homes over the next 8 years. In addition they were looking into the provision of dwellings for Commoners. He advised that he (and other councillors) would shortly be undertaking a fact finding visit regarding recycling with a meeting then planned to discuss how things need to change going forward. DA added that rather than go to landfill a large amount of the non-recyclable waste collected in the District was burnt at Marchwood to create energy.

JG asked JR where the 600 new council homes will come from and was advised that the minutes of the FULL Council (NFDC) would answer this.

### 304/19 Planning Applications; TPOs and Tree Works Requests

#### **NF NPA Planning Appeal**

18/00781 – Hazelmere, Southampton Road, Cadnam, SO40 2NB

6 Semi-detached dwellings; associated landscaping & parking; bin & cycle storage; 1.6m fence & gate

The Clerk gave the background to the case. JG said that a robust response should be sent to the Planning Inspectorate. Comments should be in "bullet point" form and they would need to reflect the new NF NPA Local Plan that was recently adopted. The Clerk was requested to commence the process straight away to ensure that our response was submitted by the October 2<sup>nd</sup> 2019 deadline.

**ACTION – Clerk to e-mail all councillors with details of what was required from them along with a defined timetable**

#### **NFNPA Planning Applications**

19/00620 – Hamilton, Winsor Road, Winsor, SO40 2HJ

Single storey extension

JG (as agent for the applicants) explained the background to the request, then left the room ahead of the Council's discussions.

Comment: No.3 – Recommend Permission, with comment "Meets criteria under DP36"

Cllr. Chillcott proposed, Cllr. Wiggins seconded, all in favour.

**19/00619** – Meadow View, The Brickyard, Winsor, SO40 2HQ

Outbuilding

The applicant spoke and answered questions raised by council members.

Comment: No. 1 – Recommend Permission but would accept the decision reached by the NPA's Officers under their delegated powers, with comment " Meets criteria under SP11 and SP14 by inclusion of solar panels within design. Council would wish NF NPA to impose condition restricting use of outbuilding to incidental to the dwelling and excluding any use as habitable floorspace as per DP 37.

Cllr. Goodwin proposed, Cllr. Wiggins seconded, all in favour.

**19/00587** – Biddlecombe Farm, Cadnam Lane, Cadnam, SO40 2NU

Replacement agricultural barn; demolition of existing agricultural barn

Comment: No.1 – Recommend Permission but would accept the decision reached by the NPA's Officers under their delegated powers, with comment "Subject to NF NPA receiving acceptable comments from ecologist and Natural England.

Cllr. Chillcott proposed, Cllr. Goodwin seconded, all in favour.

### **NFDC Planning Application**

**19/11049** – Lyndale, Whinwhistle Road, Copythorne, SO51 6BN

Single storey front & side extensions; rear conservatory

Item withdrawn from this agenda as Parish Briefing Note yet to be prepared by NFDC. Extension for comments granted by NFDC and will be discussed at next meeting on October 8<sup>th</sup> 2019 with comment to be returned to NFDC on 9<sup>th</sup> October

### **NFNPA – Tree Works Requests**

**CONS/19/0525** – Little Pundells, Brockishill Road, Bartley, SO40 2LN

Fell 1 x Poplar Tree

Comment: Raise no objections

### **305/19 Planning Decisions made since last Council meeting**

#### **NFNPA**

Application No. 19/00378      Application Type: FULL      Decision Level: DELEGATED  
Decision Date: 23/07/2019      Case Officer: Carly Cochrane      Decision: Grant Subject to Conditions  
Location: Marsh Farm, Cadnam Lane, Cadnam, SO40 2NU  
Proposal: Two storey extension

Parish Comment: No.1 – Recommend Permission but would accept the decision reached by the NPA's Officers under their delegated powers.

Application No. 19/00331      Application Type: Variation      Decision Level: DELEGATED  
Decision Date: 01/08/2019      Case Officer: Carly Cochrane      Decision: Refuse

Location: The Jays, Winsor Lane, Winsor, SO40 2HE

Proposal: Vary condition 2 of P/P 17/00249; First Floor extension; solar panels; etc

Parish Comment: No.1 – Recommend Permission but would accept the decision reached by the NPA's Officers under their delegated powers.

Application No. 19/00333      Application Type: FULL      Decision Level: DELEGATED  
Decision Date: 02/08/2019      Case Officer: Carly Cochrane      Decision: Grant Subject to Conditions

Location: 11 Pundle Green, Bartley, SO40 2LG

Proposal: Two storey side extension; porch; alterations to fenestration; solar panels

Parish Comment: No.1 – Recommend Permission but would accept the decision reached by the NPA's Officers under their delegated powers.

Application No. 19/00424      Application Type: FULL      Decision Level: DELEGATED  
 Decision Date: 02/08/2019      Case Officer: Carly Cochrane      Decision: Grant Subject to Conditions  
 Location: Ingleside, Winsor Lane, Winsor, SO40 2HG  
 Proposal: Retention of outbuilding  
 Parish Comment: No.1 – Recommend Permission but would accept the decision reached by the NPA’s Officers under their delegated powers.

Application No. 19/00449      Application Type: FULL      Decision Level: DELEGATED  
 Decision Date: 06/08/2019      Case Officer: Liz Young      Decision: Grant Subject to Conditions  
 Location: Home Farm, Bricky Lake Lane, Ower, SO51 6GQ  
 Proposal: Single storey extensions; demolition of existing conservatory  
 Parish Comment: No.1 – Recommend Permission but would accept the decision reached by the NPA’s Officers under their delegated powers.

Application No. 19/00450      Application Type: FULL      Decision Level: DELEGATED  
 Decision Date: 06/08/2019      Case Officer: Liz Young      Decision: Grant Subject to Conditions  
 Location: Home Farm, Bricky Lake Lane, Ower, SO51 6GQ  
 Proposal: Listed Building Consent - Single storey extensions; demolition of existing conservatory  
 Parish Comment: No.1 – Recommend Permission but would accept the decision reached by the NPA’s Officers under their delegated powers.

Application No. 19/00506      Application Type: FULL      Decision Level: DELEGATED  
 Decision Date: 28/08/2019      Case Officer: Katie McIntyre      Decision: Grant Subject to Conditions  
 Location: Units 12-14 Mortimers Farm Industrial Estate, Romsey Road, Ower, SO51 6AF  
 Proposal: Change of use to kitchen showroom (sui generis)  
 Parish Comment: No.5 – Happy to accept decision reached by the NPA’s Officers under their delegated powers.

Application No. 19/00500      Application Type: FULL      Decision Level: DELEGATED  
 Decision Date: 02/09/2019      Case Officer: Claire Woolf      Decision: Grant Subject to Conditions  
 Location: The Briars, Winsor Road, Winsor, SO40 2HF  
 Proposal: Retention of outbuilding  
 Parish Comment: No.5 – Happy to accept decision reached by the NPA’s Officers under their delegated powers.

Application No. 19/00550      Application Type: FULL      Decision Level: DELEGATED  
 Decision Date: 03/09/2019      Case Officer: Carly Cochrane      Decision: Grant Subject to Conditions  
 Location: Coach Cottage, Southampton Road, Cadnam, SO40 2NF  
 Proposal: Two storey side extension; single storey rear extension  
 Parish Comment: No.1 – Recommend Permission but would accept the decision reached by the NPA’s Officers under their delegated powers.

Application No. 19/00566      Application Type: FULL      Decisions Level: DELEGATED  
 Decision Date: 05/09/2019      Case Officer: Katie McIntyre      Decision: Grant Subject to Conditions  
 Location: Ravenscroft, Winsor Lane, Winsor, SO40 2HG  
 Proposal: Detached rear and side verandah  
 Parish Comment: No.5 Happy to accept decision reached by NPA’s officer under delegated powers.



Application No. 19/00521      Application Type: FULL      Decision Level: DELEGATED  
Decision Date: 10/09/019      Case Officer; Katie McIntyre      Decision: Grant Subject to Conditions  
Location: Keepers Cottage, Paultons Park, Ower, SO51 6AL  
Proposal: Three storey office building (use Class B1a); 17 additional car parking spaces; cycle storage  
Parish Comment: No.1 – Recommend Permission but would accept the decision reached by the NPA’s Officers under their delegated powers.

**Planning Applications - NFDC**

Application No. 19/10902      Application Type: Prior Approval      Decision Level: DELEGATED  
Decision Date:      Case Officer: Arleta Miszewska      Decision: Refuse (full application required)  
Location: Barn 1, Shelley Nursery, Ower, Copythorne, SO51 6AE  
Proposal: use of agricultural building as 2 x C3 dwellings  
Parish Comment: No.5 Happy to accept decision reached by NFDC ’s officer under delegated powers.

**Trees – NF NPA**

Application Ref      CONS/19/0417 Rockram House, New Inn Road, Bartley, SO40 2LR  
Proposal      Prune 1 x Group of 3 Oak trees  
Parish Response      Raise no objections  
Decision      Granted – 23/7/19

**Trees – NFDC**

None

**Planning Enforcement – NF NPA**

Three new cases reported and detailed on the NF NPA Parish Enforcement List & Closed Cases; Schedule of Enforcement Notices; Minerals & Waste and Agricultural Occupancy Monitoring Cases lists circulated

**306/19 To Approve the Minutes of the Meeting of July 9<sup>th</sup> 2019**

**RESOLVED:** The minutes were agreed and duly signed by the Chairman

The Clerk also explained that in error the word “Annual” had been erroneously added in the title of the minutes of the June 11<sup>th</sup> 2019 meeting. This error has been corrected by the striking out of the word “Annual” and the Chairman initialling the alternation.

**307/19 Matters arising from the Minutes of the previous meeting**

**ACTION POINTS**

- 280/19 (1) Clerk confirmed that the reported overgrown vegetation was along the HCC pathway and was modest. He cut it back on July 11<sup>th</sup>.
- (2) A formal response is still awaited from HCC Highways regarding the status of the layby. This has been chased on two occasions and will continue to be so.
- 290/19 Cllr Goodwin provided on September 9<sup>th</sup> details of the guidance provided although it was from Hampshire Association of Local Councils rather than a previous internal auditor. The Clerk is satisfied of the robustness of our existing Financial Regulations.
- 293/19 Clerk issued the full list and detailed maps of footpaths to councillors on July 10<sup>th</sup>.
- 295/19 Clerk Placed councillor vacancy notice on website and noticeboards on July 11<sup>th</sup>.
- 296/19 (1) Clerk contacted PCSO Williams regarding the “school parking” issue on July 15<sup>th</sup> and passed his response back to Cllr Wiggins on July 17<sup>th</sup>.
- (2) Clerk contacted Parish Hall Bookings Clerk on July 10<sup>th</sup> and booked the hall for Aug 27<sup>th</sup>.

Signed by the Chairman: . . . SIGNATURE REDACTED . . .

Date: . . . OCTOBER 8TH 2019 . . .

- (3) Clerk issued the requested rota for visual playground inspections on July 10<sup>th</sup>
- (4) Clerk received a draft copy of the 2019 APM minutes prior to the commencement of tonight's meeting.

## REPORTS AND PRESENTATION

### **308/19 Presentation and adoption of Terms of Reference for Advisory Committees (previously Working Parties)**

The Clerk presented the above (which included the specific Terms of Reference (ToR) for the Finance Advisory Committee and the Five Year Plan Advisory Committee and a discussion was held. JG suggested that in respect of the appointing of a Chairman, the ToR for all of our Advisory Committees should mirror those of the Five Year Plan Advisory Committee in that "The voting members of the xx Advisory Committee will elect a Chairman annually" rather than the Chair of the Parish Council be automatically appointed to the role. He also suggested that clarity be added as to when the agenda's and records of discussions be made available to all councillors (i.e. agenda's within 3 days and records of discussions within 7 days). These suggestions were accepted by all present.

**RESOLVED:** The ToR (as amended in accordance with the suggestions above) be adopted.

Proposed by Cllr Chillcott, Seconded by Cllr. Wiggins, all in favour. **APPROVED**

**ACTION – Clerk to publish the agreed ToR on the Council website.**

### **309/19 Telephone Boxes Update**

Cllr Chillcott presented an update (previously circulated) on his work on the Telephone Boxes project. It was agreed that he could continue to use the agreed budget to make ad hoc purchases connected with the project. Cllr. Lucas mentioned that in a recent meeting with the directors of Paultons Park they had expressed an interest in supporting the production of a "Parish Leaflet" to be part of the project.

### **310/19 Village Signs Update**

In the absence of Cllr. Herra (SH), Cllr Lucas (SL) presented a report (previously circulated to councillors) prepared by SH on progress with this project. SL explained that it was simply an update as we are awaiting specific costing for the production and installation of the signs. It was expected that signs for Winsor, Copythorne (x2), Newbridge (x2) and Cadnam would be installed first. Those for Bartley and Ower would be part of Phase 2. For the first time though the design of the signs was able to be shared with the Parish Council. Cllr Chillcott mentioned that he thought it would be useful to explain to the residents of Bartley why the inclusion of their sign(s) was delayed.

### **311/19 5 Year Plan Advisory Committee Update**

Cllr. Lucas (SL) presented an update (previously circulated) of the work being done by the 5 Year Advisory Committee (5YPAC). He explained that some more work needed to be done to review the location of Parish benches before work to repair/replace was undertaken. For example, the bench on the verge at the northern end of Pollards Moor Road was very lightly used and was situated very near to the bus shelter. Also grouping of benches with bins would seem to make sense. A few of the benches have "commemorative plaques" and effort would be made to contact any local relatives of those being remembered before anything happened to those. SL advised that the 5YPAC had agreed to delay the replacement of the Parish noticeboards for budgetary reasons. SL reported that each "project" being undertaken had a "named owner" to assist the progression of the plans. Cllr. Goodwin (JG) asked who owned the bus shelter at the northern end of Pollards Moor Road. He believed it was "Stanley's Own" Scouts and the Clerk was asked to try and establish the ownership.

JG asked for copies of the responses to the 5YP consultation and the Clerk agreed to provide these.

JG commented that the replacement/repair of the noticeboards had been the subject of many reports to Council and why was this no longer such a priority. SL explained that the 5YPAC had looked at this but felt that they were not a priority when compared to other things and that it couldn't all be done in one year. It was agreed that a "monitoring programme and condition report" would be added to the Parish Asset Register.

- ACTIONS –**
- 1. Clerk to contact "Stanley's Own" Scouts concerning the ownership of the bus shelter.**
  - 2. Clerk to supply JG with copies of the consultation responses**
  - 3. Clerk to amend the Asset Register to add a monitoring programme and condition reporting section**

## **COUNCIL ADMINISTRATION**

### **312/19 Finance**

- To receive and agree the Bank Reconciliations for July 31<sup>st</sup> 2019 and August 31<sup>st</sup> 2019
- To receive and agree the monthly payment schedules for August 2019 & September 2019

The Bank Reconciliation was presented to the meeting by the Clerk, checked and signed by Cllr Lucas.

The Monthly Payment Schedules were presented to the meeting by the Clerk who advised all councillors that the supporting invoices etc were attached to the schedules and were available for inspection. The schedules were approved and cheques & an electronic payment request were signed by Cllr. Lucas and Cllr. Kara.

### **313/19 To consider grant applications from Citizens Advice Bureau New Forest (CABNF) and New Forest Disability Information Service (NFDIS)**

The Clerk had previously provided all Councillors with a summary of the two applications along with the supporting papers provided by the applicants.

Prior to this matter being concluded Standing Orders were suspended at 9.02pm to enable the meeting to continue.

**RESOLVED:** A grant of £150 be awarded to NFDIS and a decision on awarded a grant to CABNF to be deferred until the New Year and considered against any other applications received.

Proposed by Cllr Wiggins, Seconded by Cllr. Rhodes, all in favour. **APPROVED**

**ACTION – Clerk to issue cheque for £150 to NFDIS and write to CABNF explaining decision regarding their application.**

### **314/19 Update on 2019 Footpaths/Rights of Way Inspections**

The Clerk had previously produced for the Council a spreadsheet to show - in summary - the results of the inspections and advised that any issues identified have been reports to the Rights of Way Team at Hampshire County Council. One path (504a&b) is still to be walked and the Clerk will be doing that shortly. Cllr. Goodwin thanked the Clerk for undertaking all six of the paths allocated to him. Cllr. Rhodes asked if the footpaths get promoted and Cllr. Lucas confirmed that this will be part of the "Telephone Box Project". He also pointed out that some of the paths have issues with connections to start/finish points and this needs to be considered.

### 315/19 Correspondence and Clerk's Report

Details of the topics of various e-mails received by the Clerk had been shared with the members prior to the meeting with full copies being offered if required. In addition, the Clerk advised that in respect of the caravan occupying the A 336 just to the east of the Parish, HCC were in the process of obtaining a court order

### 316/19 Chairman's Report

The Chair reported that he had a meeting with District Cllr. Diane Andrews and Stewart Phillips (Senior Street Scene Supervisor, Street Scene Operations, NFDC) about the provision and location of bins throughout the Parish. It is expected that all bins (once locations have been agreed) will be the large green free-standing type. Street Scene have cut the grass etc around the base of all bins to make them more obvious. Discussions are still taking place, including the provision of bins in the laybys west and east of the Cadnam roundabout.

A meeting had also been held with the Managing Director of Paultons Park Ltd who expressed an interest in trying to help the Parish with its 5 Year Plan initiatives.

### 317/19 Councillors Reports

**Cllr. Chillcott (GC)**– There is a Forest Gate in Shepherds Road, leading on to Bartley Common that has a hinge missing. The Clerk asked for specific details of location and the issue so that it can be reported to (probably) Forestry England.

In connection with a planning application, GC visited the junction of Whinwhistle Road and Salisbury Road and was surprised to see no footpath running alongside the A36 towards Ower. This is something he was sure had previously existed. Clerk agreed to contact HCC Highways for their comments.

**ACTIONS –**

- 1. Councillor Chillcott to supply details to the Clerk of the problem gate**
- 2. Clerk to contact (Forestry England) to report the gate issue for repair**
- 3. Clerk to contact HCC Highways re “missing” A36 pathway**

**Cllr. Wiggins – N/A**

**Cllr. Rhodes – N/A**

**Cllr. Lady Kara** – Having hear earlier in the meeting about an issue in the Parish with unauthorised use of Shipping Containers at a property she felt there were others. Clerk asked her to supply details to be passed to the Enforcement Team at NF NPA for investigation.

**ACTIONS – Cllr. Lady Kara to provide Clerk with details.**

**Cllr. Goodwin (JG)** - The Five Year Plan process has been widely publicised and the community has been encouraged to make representations, especially at the Annual Parish Meeting on Tuesday 26<sup>th</sup> March 2019 and through the parish newsletter. Cllr. Goodwin requested a copy of every representation made since the start of this process with the report, as Item 10b, at the 11<sup>th</sup> December 2018 Parish Council meeting, where the proposal related to a 5 year Local Parish/ Neighbourhood Plan, up until today's date. *Clerk agreed to provide Cllr. Goodwin with copies of the responses to the consultation in April/June.*

Cllr. Goodwin requested a copy of the current Contract, operating guidance and procedures, returns etc compiled by the Parish Council for the last full year of operation of the Parish Lengthsman scheme. *Clerk agreed to provide as much of the requested information as possible.*



Cllr. Goodwin has provided details of additional litter bin in Shepherds Road sent to Clerk to add to current list. *Clerk has already thanked JG for bringing this bin to his attention and advised him that it has been added to the Parish Bin List.*

Cllr. Goodwin sent a request to Clerk to include August's Planning and other monthly lists on website as well as circulating them to Councillors during "summer recess". *Clerk has already provided a response to Cllr. Goodwin on this point and added the details of the responses made to Planning Applications to the Parish Website.*

Cllr. Goodwin requested an update on Caravan Southampton Road/ Bourne Road – email sent to Clerk. *Clerk has already provided an update earlier in the meeting.*

2019 Annual Parish Meeting – Cllr. Goodwin made a repeat request: Can the minutes of this meeting please be made available? *Clerk has advised earlier in this meeting that the DRAFT minutes have been received and these will be added to the Parish website shortly.*

Cllr. Goodwin asked if councillors to be issued with a copy of The Good Councillor's Guide? See minute 255/19 – May 2019. *The Clerk advised that this matter had been fully discussed at a meeting earlier this year when Council agreed to have just an electronic (PDF) version*

Cllr. Goodwin asked if the Clerk could confirm the status of the notes taken for the affordable housing forum. What action should a councillor or member of the community take if he/she considers that an incorrect statement has been made? *The Clerk advised that a final copy of the notes taken had been published on the Parish Website and that if anyone felt that an incorrect statement had been made then they should contact the Clerk to discuss the matter.*

Cllr. Goodwin stated he was approached today by a resident of Shepherds Close who asked him if there was any update to report to concerning the work of HCC on their drainage issue? *The Clerk advised Cllr. Goodwin that we would contact HCC for an update and report back to him*

Cllr. Goodwin asked if information about the new pharmacist at Forest Pharmacy at Bartley, next to Co-Op in our newsletter. Information sheet attached. *Chairman advised Cllr. Goodwin that he had already spoken to the new owners of the pharmacy and had asked them to provide him with some details so that could promote their activities in our next newsletter.*

- ACTIONS -**
- 1. Clerk to provide JG with copies of responses to the 5YP Consultation**
  - 2. Clerk to contact Wellow PC to gather information requested on Lengthsman scheme**
  - 3. Clerk to publish DRAFT meeting of 2019 Annual Parish Meeting on parish website**
  - 3. Clerk to contact HCC for an update on the Shepherds Close drainage issue**

### **318/19 Agenda Items for the Next Meeting**

Affordable Housing, Benches and Village Signs were advised by the Chairman as items for next meeting.

At which point Cllr. Goodwin (JG) commented that with the New Forest District Council and Test Valley Borough Council updating their Local Plans, we don't have all the information we need to properly debate our position on Affordable Housing. As a result he proposed that:-

"Any consideration of the provision or criteria associated with Affordable Housing in the parish of Copythorne be deferred until the formal adoption of all Local Plans in the principal authorities that abut Copythorne Parish boundaries."



This proposal was seconded by Cllr Chillcott. A vote was then taken and the proposal was carried (by 4 votes to 2).

**319/19 To Confirm the next meeting**

**The next meeting will take place on October 8<sup>th</sup> 2019 at Copythorne Parish Hall (rear Extension)**

***With no further business to transact, the Chairman closed the meeting at 9.35 p.m.***