



PUBLIC NOTICE OF MEETING OF THE PARISH COUNCIL

A Meeting of the Parish Council will take place on Tuesday November 12th 2019 at Copythorne Parish Hall (rear extension) to commence at 7.00pm.

A G E N D A

Standard Agenda Items

1. Apologies for Absence
2. Councillors Declarations of Interest in items on the Agenda
3. Public Session
4. County and District Councillors' Reports
5. Planning Appeals, Applications; TPOs and Similar (See details attached)
6. Planning; Enforcement and Tree Work Decisions and Updates
7. Confirmation of the Minutes of the previous Parish Council Meeting (October 8th 2019)
8. Matters arising from the Minutes of the previous meeting

Special Reports and Presentations

9. To receive and approve a report on the Village Signs Project (SH)
10. To receive and approve a report on the Parish Benches (SL)
11. To receive a progress report on the Telephone Boxes Project (GC)
12. To receive and approve the signing of an updated "Agreement to Adopt BT Kiosks" to allow lighting upgrade work (DR)
13. To receive and approve a report on the maintenance of Splitwind Pond (DR)

Council Administration

14. Finance – A) Bank Reconciliations for October 2019; B) To receive & approve Monthly Payment Schedule for November 2019; C) To receive and approve the Responsible Financial Officer's report for the first six months of the Council's Financial Year, including minor virements of budgets and movements from reserves.
15. Advisory Committees – A) To approve the appointment of Cllr. Wiggins as an additional member of the Flooding Advisory Committee; B) To receive and approve amendments to the "Advisory Committees: Terms of Reference" adopted on September 10 2019; C) To receive and approve the Terms of Reference for the Flooding Advisory Committee;
16. To approve the appointment of Cllr. Chillcott as the Council's representative on the New Forest Passenger Transport Forum
17. To approve the loaning of the Council's Speed Indicator Device to another local Parish Council
18. Report from the Clerk on work towards producing a Document Retention Policy for the Council.
19. Correspondence and Clerk's Report
20. Chairman's Report
21. Councillors Reports
22. Agenda Items for the Next Meeting
23. To confirm the next meeting – December 10th 2019 at Copythorne Parish Hall (Rear Extension)

Confidential Matter

24. Clerk's Probationary Review

David Rigby

Clerk/RFO to Copythorne Parish Council

Planning Applications/Tree Work Requests to be considered at Parish Council Meeting – Nov 2019

Planning Applications – NF NPA

Application	Site Address	Proposed Works	PBN*	Observation Date
19/00719 View Application	Land to Rear of Uncle Toms Cabin, Romsey Road, Cadnam, SO40 2NN	Retention of scaffolding structure	Yes	04/11/19 (extension to 13/11/19 granted)
19/00743 View Application	Land adjacent to Riverside, Newbridge Road, Cadnam, SO40 2NX	Application for a Certificate of Lawful Development for continued use of land as Class B8 (Storage and Distribution) (open storage of a caravan)	Yes	20/11/19
19/00647 View Application	Cheriton Cottage, Fir Tree Road, Cadnam, SO40 2LX	Single storey rear extension; addition of door and windows; partial conversion of existing garage to facilitate home office	Yes	21/11/19

Planning Applications – NFDC

None

* PBN = Parish Briefing Note attached to case details

Tree Works Requests – NF NPA

Case Ref:	R14/15/19/0646
Site Address:	Bramble Cottage, Old Romsey Road, Cadnam, SO40 2NP
Proposed works:	Fell 1 x Beech tree; Fell 1 x Field Maple tree
Reason for works	Safety concerns due to defect & location; Dying/decline
Comments by:	For information only – No comments required
Decision due by:	N/A – Exempt Works

Case Ref:	CONS/19/0703 View application
Site Address:	Poppy Lodge, Barrow Hill Road, Copythorne, SO40 2PH
Proposed works:	Pollard 1 x Weeping Willow; Fell 1 x Norway Spruce; Fell 1 x Silver Birch
Reason for works	Not given (or required to be given)
Comments by:	27/11/2019
Decision due by:	11/12/2019

Tree Works Requests – NFDC

None