

COPYTHORNE PARISH COUNCIL MEETING – TUESDAY NOVEMBER 12TH 2019

Item 13. Winter Maintenance of Splitwind Pond

At our October 8th 2019 meeting it was agreed that quotations for the winter maintenance programme be obtained for the works detailed below.

Activity	Frequency	When	Details
Grass cutting	To be carried out three times per year	May August November	Mow a 3 foot strip of highway verges, all of main triangle at road junction and other grass areas
Clear pond vegetation	2 x in one year	October November	Pull any bulrush (<i>Typha latifolia</i>) growing in pond centre and northern edge. Control other plant growth within main body of pond by manual means. Hand pulling, digging out or raking. Non-native species such as Australian swamp stonecrop (<i>Crassula helmsii</i>), New Zealand pygmy weed and parrots feather (<i>Myriophyllum aquaticum</i>) should be removed as much as possible and discouraged from colonising the pond.
Tree pruning	As and when needed	October - January	Prune back overhanging branches. Cut back limbs to allow light and prevent leaf fall into pond
Strimming	To be carried out three times per year	August November March	Strim slope side to pond edges to height of 100mm. All of area behind pond (North side) 100mm. Taking care not to clear young tree growth and around cherry trees (<i>Prunus avium</i>)
Leaf collection	Leaves cleared after leaf fall	October November December	Leaves should be collected and removed from edge and road side grass strip

Quotations were sought from two contractors on the following basis:-

“Please can I ask you to quote individually for each of the five items of maintenance for Splitwind Pond. We are looking for the work to be undertaken before the end of 2019. Please note that at this time we are looking for “one off” quotes for each of the five tasks rather than a quote based on the suggested frequency of the individual tasks (i.e everything done once rather than 2-3 times as per the frequency column). Can you also indicate if the total of the five quotes would be reduced if you were to be asked to undertake all of the tasks.”

The responses are as follows:-

	QUOTE 1	QUOTE 2
Grass Cutting	£ 45	£ 50
Clear Pond Vegetation	£240	£450
Pruning	£ 60	£ 75
Strimming	£ 45	£ 50
Leaf Collection	£ 45	£ 75
Total	£435	£700
ALL IN ONE PRICE	£391.50	£600

RECOMMENDATION

Accept Quote 1 and contract for all work at same time at the discounted cost of £391.50 leaving £208.50 of £600 Pond Maintenance budget, some of which can be used as follows before the end of the 2019/20 financial year:-

Grass Cut	£45
Strimming	£45

David Rigby
Parish Clerk