

ITEM 14c - EXPECTED USAGE OF 2019/20 PRECEPT AND SUGGESTED BUDGET FOR 2020/21

	PRECEPT	SPEND ??		2020/21	
	£	£	2019/20 Notes	£	2020/21 Notes
1.Clerk's Costs					
Salary	8,164.00	7678	Underspent due to lower salary & gap between Clerks	8200	Covers probationary & Annual salary incr.
Room Allowance	300.00	189	Underspent due to lower allowance & gap between Clerks	216	12 x £18pm
Mileage	127.80	218	Overspent due to underestimate	240	12 x £20pm
Payroll	120.00	120	As expected	150	12 x £12.50pm
Total	8,711.80	8205		8806	
2.Office Costs					
Gen Office Admin	150.00	104	Less spent than expected	100	
Office Phone	275.00	165	Less spent than expected	200	Allows for small monthly increase
IT Equip	100.00	0	No purchases needed	250	To build an IT Reserve
Virus Protection	40.00	40	Malware Bytes subscription	40	Annual licence
Data Protection	40.00	35	Information Commission Fee	35	Annual licence
Software Licenses				150	Annual licence
Total	605.00	344		625	
3.General Admin					
Parish Hall Room Hire	487.00	270	Hall rent over estimated & £100 Office cost not used	300	12 mtgs@£25pm (incl APM)
Parish Hall BB	120.00	120	As expected	120	12 x £12pm
Printing	150.00				
Stationery/ Postage	200.00	350	Budgets combined	300	
Bank Charges	50.00	0	No bank charges incurred	0	
Newsletter	513.20	404	£33.60pm, toner cost within Printing, Stationery, postage	550	Allows for 4 pages
Stanley's Own	120.00	141	Slightly higher due to two pages some months	150	Allows for 2 pages
Advertising	100.00	0	Not used	100	
Annual Parish Meeting	50.00	50	Will cover advert or refreshments	50	
Defib Consumables		62		175	New battery
Website	400.00	368	Actual costs	400	Prev + inflation increase
Total	2,190.20	1765		2145	
4.Subscriptions/Mandatory/Grants					
HALC/NALC Subs	637.00	819	Higher due to HR Contract not in budget	840	Known increase
SLCC Subs	110.00	132	Includes joining fee	140	Known increase
NFDC GIS	110.00	105	Actual costs	105	Fixed contract price
Internal Audit Fees	250.00	530	2018/19 + majority of 2019/20 audit brought forward	400	Expected cost
External Audit Fees	0.00	0		0	
Insurance	555.00	655	Higher cost due to inclusion of War Memorial	680	Allows for additional assets
Elections	273.00	270	Further £1,100 will come from reserves)	250	Rebuilding reserve
Training	1,000.00	623	HALC training Cllrs & Clerk	1000	Includes Clerks CiCLA
Grants	250.00	250	£150 spent and £100 to be spent	250	No change
Wreath	30.00	20	Royal British Legion	30	Allows for price increase
Magazine Subs	50.00	36	CPRE	50	Allows for price increase
Total	3,265.00	3440		3745	
5.Misc					
Chair's Allowance	0.00	0	N/A	250	
Asset Purchase	0.00	0	N/A		
O/S Asset Maint	250.00	250	Use on War Memorial clean up	250	Small repairs to assets
Notice Boards	50.00	0	Not used	0	
Telephone Boxes	50.00	50	Further £600 spent from Designated Reserve	250	Ongoing maintenance
Splitwind Pond	600.00	440	Current year actual + second grasscut in Spring	550	Annual spend
Lengthsman CPC	2,000.00	1000	The £1k from HCC was WRONGLY included in Precept	1000	Matched with HCC grant
Total	2,950.00	1740		2300	
6.Playground					
RPII Operational Inspection	90.00	90	Mandatory - Estimate based on Quote from NW Adams	95	Expected cost
RPII Annual Inspection	96.00	87	Spent	100	Expected cost
Maintenance Fund	200.00	129	Spent on Playground	200	Small repairs etc
Longer term maintenance	500.00	500	To be transferred into Reserves each year	500	Add to Playground reserve
Total	886.00	806		895	
Other Items for Consideration/Projects					
Grant Donation-Scout Refurb.	500.00	500	£500 pa x 3 years (2019 is 2nd yr of 3 yr commitment)	500	Final year of commitment
Other	500.00	0	Contingency to cover costs tfrd back from NFDC/HCC	500	Contingency
Paperless Council	1,316.00	1316	Further £555 spent from Reserves	0	(Previous year Project)
Benches		0	£1,900 spent (£1500 Designated & £400 Gen. Reserves)	1000	2nd phase of project
Noticeboard		0	Not a 2019/20 cost	1000	Expected £1k tfr from General Reserves
Village Signs		0	£2,751 spent (£1,250 Designated & £1501 Gen. Reserves)	1500	2nd phase (£0.5k from reserves)
Speed Device replacement		0	Not a 2019/20 cost	1500	1st year of Reserve building
Total	2,316.00	1816		6000	
TOTAL	20,924.00	18,116.00		24,516.00	(Less £1.5k from reserves = £23,016)
Tfr of underspend of precept to reserves		2,870			