

# COPYTHORNE PARISH COUNCIL MEETING

TUESDAY 14th JANUARY 2020

## ITEM NO: 12 – Annual Parish Meeting (APM) - Update

### Further Update on Progress in Plans for the APM

---

#### Information

This is an interim update on the report submitted for information at the Parish Council meeting on 10<sup>th</sup> December 2019.

The proposed aim for this APM was to build on the successful nature of the two most recent APMs where the theme was a celebration of local activities and groups and also include a presentation forum session based on forward planning / thinking about the Parish.

At that meeting, a request was made for any suggestions as to inclusions for the APM on 24<sup>th</sup> March 2020, based on the outline agenda proposed in the report. We also promoted the request in the January Newsletter to community.

Thus far, no community suggestions have been received, but the request has only recently been made. Suggestions from the Parish Councillors to date include a Flooding update - see proposal below – a possible start of discussions on local transport and an update on plans for the Parish Hall / 5 Year Local Parish Plan.

#### Possible Agenda – first thoughts / ‘starter for ten’

- 7.00: Arrive, Mingle, Chat (no tea / coffee session at the start of the meeting as previous experience suggested this was better to have at the end)
- 7:30: Start of Meeting
- 1. 7.30 - Introductions and welcome
- 2. - Apologies for Absence
- 3. - Minutes of previous Annual Parish Meeting
- 2. 7.35 - Parish Council Report by Chairman plus 2 minute updates from each of the PC Advisory Committees – Media and Communications; Finance; 5 Year Local Parish Plan; Governance and Personnel; Flooding.
- 3. 7.50 - Short Q&A session on any Parish Council Report Issues led by Chairman
- 4. 8.00 - District Councillor Feedback / Update
- 5. 8.10 - County Councillor Feedback / Update
- 6. 8.15 - Annual Parish Award - Presentation
- 7. 8.20 - Update – Richard Williams PCSO
- 8. 8.30 - Community Speed Watch Presentation and Update
- 9. 8.40 - Presentation by the ‘Parish Pickers’
- 10. 8.50 - ‘Your Parish Hall’ – Update on Development Plan Progress
- 11. 9.00 - ‘Your Community Transport’ – Start of a Consultation?
- 12. 9.15 - ‘Your Parish Plan’ – Update on 5 Year Local Parish Plan?
- 13. 9.25 – Final Q/A From the Floor - Any Issues you’d like to have the PC address?
- 9.30: Close and invitation to enjoy refreshments and meet the presenters

### **Next Steps**

The above is an initial draft of a possible agenda. The final draft agenda needs to be made more concrete at the February meeting of the Parish Council in order that it can be published in the next Newsletter. Any community comments received for 'fine tuning' can be addressed at the March meeting of the Parish Council, plus any invitees can be contacted to check their willingness / availability to make a presentation.

In respect of the Annual Parish Award, nominations need to be received by the end of February in order that the voting for the selected recipient(s) can take place at the March meeting of the Parish Council.

### **Recommendation**

Members of the Parish Council are asked to note the report and make any comments on the initial 'first draft' agenda.

Simon Lucas