



**MINUTES OF THE COPYTHORNE PARISH COUNCIL MEETING HELD AT 7.00 PM ON TUESDAY  
JANUARY 14<sup>th</sup> 2020 AT COPYTHORNE PARISH HALL (REAR EXTENSION)**

Members present: Cllr. Simon Lucas; Cllr. Graham Chillcott; Cllr: John Goodwin;  
Cllr. Steve Herra Cllr. Jackie Rhodes; Cllr. Cllr Sylvia Wiggins  
Cllr. Lady Kara Hawks

In attendance: David Rigby – Clerk/R.F.O.

By invitation: District Cllr. Joe Reilly

7 members of the public were present

**STANDARD AGENDA ITEMS**

**1/20 Apologies**

District Cllr. Diane Andrews District Cllr. Derek Tipp County Cllr. Edward Heron

**2/20 Declarations of Interest in items on the Agenda**

Cllr. John Goodwin – Item 5/20 in respect of two planning application.  
Cllr. Sylvia Wiggins – Item 14/20 in respect of New Inn Road bench

**3/20 Public Session**

No members of the public wished to speak.

**4/20 County and District Councillors Reports**

District Cllr. Reilly reported that the NFDC Boundary Review was now underway and that it was a possibility that NFDC would be suggesting to the Local Government Boundary Commission for England that Copythorne (North and South) be part of a District Council ward with Ashurst PC, Netley Marsh PC and Bramshaw PC which would be served by two District Councillors. He advised that he had attended a planning briefing regarding the proposed development of the Fawley Power Station site. This scheme though is expected now to be delayed due to environmental concerns, however an £8m programme to ease congestion on the A326 (Fawley to Marchwood) by improving the roundabouts would still go ahead. Finally, he reported that work continues on the NFDC Waste Recycling Strategy and a public survey is due to commence later this year.

**5/20 Planning Applications; TPOs and Tree Works Requests**

**NFNPA Planning Applications**

19/00887 – Land between Barrow Hill Road & Whitemoor Lane, Copythorne. Retention of stable and two above ground water storage tanks. Cllr Goodwin answered questions as the agent for the application and then left the room whilst recommendation was discussed. Parish Comment: 1 – We recommend PERMISSION, but would accept the decision reached by the NPA’s Officer’s under their delegated powers. Cllr. Herra proposed, Cllr. Chillcott seconded. All members eligible to vote were in favour

19/00978 – 2 Harewood Cottages, Winsor Road, Winsor, SO40 2HN. Single storey extension. Cllr Goodwin answered questions as agent for the application and then left the room whilst recommendation was discussed. Parish Comment: 3 – We recommend PERMISSION, for the reasons listed below *“This is an entirely appropriate request given the extenuating circumstances for a long standing member of the local community. It enables her to stay local with an established support network.”*

Cllr. Chillcott proposed, Cllr. Wiggins seconded. All members eligible to vote were in favour.

19/00858 – Cherry Tree Cottage, Lyndhurst Road, Cadnam, SO40 2NR. Two storey extension; and one storey extension. Parish Comment: 1 - We recommend PERMISSION, but would accept the decision reached by the NPA's Officer's under their delegated powers. Cllr. Herra proposed, Cllr. Goodwin seconded. All in favour.

19/00972 – Forest Cottage, Southampton Road, Cadnam, SO40 2NQ. Two storey extension; one outbuilding; porch; alterations to doors and windows; removal existing one storey extension. Parish Comment: 1 - We recommend PERMISSION, but would accept the decision reached by the NPA's Officer's under their delegated powers. Cllr. Goodwin proposed, Cllr. Herra seconded. All in favour.

#### **NFNPA Tree Works Requests**

CONS/19/0820. 1 Moulands Cottages, Winsor Road, Winsor, SO40 2HN. Prune 1x Eucalyptus. Parish Comment; Raise no objection

#### **NFDC Planning Applications & Tree Works Requests**

No applications

#### **6/20 Planning Decisions made since last Council meeting**

##### **NFNPA**

**Appeals decided** - 18/00781 – Hazelmere, Southampton Road, Cadnam, SO40 2NB – six semi detached dwellings, etc. Planning Inspectorate Decision - Appeal dismissed.

**Planning Applications decided** - 19/00647 – Cheriton Cottage, Fir Tree Road, Cadnam, SO40 2LX – Single storey rear extension, etc. NFNPA Decision – Grant subject to conditions

**Tree Works Requests decided** – CONS/19/0703 – Poppy Lodge, Barrow Hill Road, Copythorne, SO40 2PH. Pollard 1x Weeping Willow; Fell 1x Norway Spruce; Fell 1 x Silver Birch – Raise no objections

**NFDC** – No cases

##### **Planning Enforcement – NFNPA**

One new case reported & detailed on the NFNPA Parish Enforcement List & Closed Cases; Schedule of Enforcement Notices; Minerals & Waste & Agricultural Occupancy Monitoring Cases lists circulated prior to the meeting and included in the supporting documents for this meeting on Parish website.

#### **7/20 To Approve the Minutes of the Meeting of December 10<sup>th</sup> 2019**

**RESOLVED:** The minutes were agreed and duly signed by the Chairman

#### **8/20 Matters arising from the Minutes of the previous meeting**

**ACTION POINTS**

373/19 A revised Playground Inspection template is being produced by the Clerk.

#### **REPORTS AND PRESENTATION**

#### **9/20 To receive an initial report on the feasibility of providing a community transport link in Copythorne Parish**

Cllr. Chillcott presented a report (a copy of which is included in the supporting documents for this meeting on the Parish website). Council agreed that Cllr. Chillcott continue with his work and present a further report to next Council meeting.

**10/20 To outline the process for arriving at a Parish Response to the NFDC Boundary Review**

The Clerk presented a report (a copy of which is included in the supporting documents for this meeting on the Parish website). Council agreed that having both wards of the Parish within one NFDC ward should be an overwhelming aim. The general feeling was that NFDC's likely proposal for a ward of Copythorne (N&S), Ashurst and Netley Marsh (with two District Councillors) appeared sensible. Adding Bramshaw to that possible ward would also be acceptable but it was felt important that we discussed with Bramshaw PC and Minstead PC how they felt about this possible proposal before supporting its recommendation. Clerk was asked to contact both and seek their comments. Council would then formulate a response at its February meeting.

**ACTION – Clerk to contact Bramshaw PC & Minstead PC**

**11/20 To receive and approve an updating report from the Flooding Advisory Committee**

Cllr. Goodwin presented a report (a copy of which is included in the supporting documents for this meeting on the Parish website).

**RESOLVED:** The report be accepted and the three recommendations in Section 5 of the report be approved.

Proposed Cllr. Chilcott, Seconded Cllr. Rhodes, all in favour. **APPROVED**

**ACTION – Clerk to work with Cllr. Goodwin to draft & submit to HCC the request in recommendation 2.**

**12/20 To discuss the initial preparations for the Annual Parish Meeting on March 24<sup>th</sup> 2020**

Cllr. Lucas presented an update, including a possible agenda, on the planning for the APM (a copy of which is included in the supporting documents for this meeting on the Parish website). He asked members to consider the agenda and send any comments to the Clerk over the next few weeks so that the APM format can be agreed by Council at its February meeting.

**13/20 To discuss the Council's Objectives for 2020/21**

Cllr. Lucas presented a report (a copy of which is included in the supporting documents for this meeting on the Parish website).

**RESOLVED:** The report be accepted and that Council return to this topic in March to sign off on the objectives for the 2020/21 Council year which begins in May 2020.

Proposed Cllr. Rhodes, Seconded Cllr. Herra, all in favour. **APPROVED.**

**14/20 To receive and approve costs related to work on Parish Benches (approved Nov 2019 – Item 348/19)**

Cllr. Lucas presented a report (a copy of which is included in the supporting documents for this meeting on the Parish website).

**RESOLVED:** That the report be adopted and that the four recommendations be approved.

Proposed Cllr. Herra, seconded Cllr. Chillcott, all members eligible to vote were in favour. **APPROVED**

**COUNCIL ADMINISTRATION**

**15/20 Finance**

**a. To receive and agree the Bank Reconciliation for December 31st 2019**

The Bank Reconciliation was presented to the meeting by the Clerk, checked and signed by Cllr Lucas.

**b. To receive and agree the monthly payment schedule for January 2020**

The Monthly Payment Schedules were presented to the meeting by the Clerk who advised all councillors that the supporting invoices etc were attached to the schedules and were available for

inspection. The schedules were approved and cheques & an electronic payment request were signed by Cllr. Lucas and Cllr. Herra.

**c. To receive and approve the Responsible Financial Officer's report for the first nine months of the Council's Financial Year.**

The Clerk/Responsible Financial Officer presented the report (a copy of which is included in the supporting documents for this meeting on the Parish website).

**RESOLVED:** The report be adopted.

Proposed Cllr. Chillcott, Seconded Cllr. Rhodes, all in favour. **APPROVED**

**d. To receive and approve the Finance Advisory Committee's recommendation for the 2020/21 Precept request**

The Clerk/Responsible Financial Officer presented the recommendation (a copy of which is included in the supporting documents for this meeting on the Parish website).

**RESOLVED:** The recommendation to seek a precept of £23,016 from NFDC for 2020/21 be approved.

Proposed Cllr. Chillcott, Seconded Cllr. Herra, all in favour. **APPROVED**

**ACTION – Clerk to submit request to NFDC**

**16/20 To receive and approve a revised set of Standing Orders**

The Clerk presented the revised set of Standing Orders (a copy of which are included in the supporting documents for this meeting on the Parish website) for adoption.

**RESOLVED:** That the revised set of Standing Orders be adopted as presented.

Proposed Cllr. Wiggins, Seconded Cllr. Hawks, all in favour. **APPROVED**

**17/20 To receive and approve a revised set of Financial Regulations**

The Clerk presented the revised set of Financial Regulations (a copy of which are included in the supporting documents for this meeting on the Parish website).

**RESOLVED:** That the revised set of Financial Regulations (subject to amending clause 2.2 to read " On a monthly basis (*excluding August when the Council doesn't meet*) and at the end of each financial year..." ) be adopted as presented.

Proposed Cllr. Wiggins, Seconded Cllr Chillcott, all in favour. **APPROVED**

**Standing orders were suspended during this item at 9.00pm to enable the meeting to continue.**

**18/20 Correspondence & Clerk's Report (to include an update on Pollards Moor Road sewer repair issue)**

The Clerk read through his report (a copy of which is included in the supporting documents for this meeting on the Parish website) which included an e-mail exchange with Southern Water regarding the Pollards Moor Road sewer repair issue detailed in his report to the December meeting. He also advised those present that the Council's April 2020 meeting would be held at the Copythorne Scout Hut, Romsey Road, Copythorne due to the Parish Hall being unavailable as a result of repair works.

**19/20 Chairman's Report (to include summary of Councillors responses to Parish Hall Development Brief)**

The Chair advised that he had unfortunately been unable to attend the HCC "Vision for Hampshire 2050" event on January 10<sup>th</sup>. He would be attending the NFALC meeting on January 16<sup>th</sup>. With regards to the Parish Hall Development brief he thanked Cllr. Goodwin for his comments on accessibility of the hall both currently and going forward. As a result of the comments the Clerk has been asked to write to the Parish Hall Committee to ask what small works might be possible to improve access to the Rear Extension ahead of any major works to the hall.



**20/20 Councillors Reports**

Cllr. Wiggins - Advised that she had been made aware of recent flooding in Southampton Road, near Wellington Terrace.

Cllr. Chillcott – 1) Advised meeting of his attendance at HCC Vision for Hampshire 2050 and provided members with an initial summary of the event (a copy of which is included in the supporting documents for this meeting on the Parish website). Copies of the presentation made are expected shortly and will be sent to councillors by the Clerk when received. This event is likely to form the basis for “Climate Change” reports to the Council in the future. 2) Telephone boxes update, works on target, awaiting electrician to change the lighting; another broken pane in Newbridge box has been replaced (police advised).

Cllr. Rhodes – Advised that she had been made aware of recent flooding in Pollards Moor Road and would supply the Clerk with specific details so that the Flooding Advisory Committee could investigate  
**ACTION – Cllr Rhodes to provide Clerk with details.**

Cllr. Hawks – Advised that resurfacing works are due to start shortly on Old Romsey Road, Cadnam.

**21/20 Agenda Items for the Next Meeting**

APM Preparation; Community Transport; NFDC Electoral Boundary Review; Parking issues at/around Bartley School; Vision of Hampshire 2050

**22/20 To Confirm the next meeting**

The next meeting will take place on February 11<sup>th</sup> 2020 at Copythorne Parish Hall (rear Extension)

***With no further business to transact, the Chairman closed the meeting at 9.30pm***