

## ITEM NO: 10

## Report from the Flooding Advisory Committee (FAC)

**1. Summary:**

- i) This report has been prepared to inform the Council of the work of the FAC since its [report to Council at the January 14<sup>th</sup> 2020 meeting](#). The Council resolved, at this meeting, that the report be accepted and the three recommendations in Section 5 of the report be approved.
- ii) The FAC met on the 5<sup>th</sup> February 2020 and notes of the meeting have been issued to all Council members.
- iii) At the next FAC meeting on 3<sup>rd</sup> March 2020 the FAC will be pleased to welcome two representatives from Hampshire County Council's Water Management Team who have requested "an initial meeting to scope out the proposed extended report" following them being sent a copy of the 14<sup>th</sup> January 2020 Council report and recommendations.
- iv) The committee has under its [Terms of Reference \(ToR\)](#) produced a revised Parish Flood Plan a copy of which will be available in the pack of documents available at the meeting.  
Subject to the approval of the Council, at this meeting, it is proposed to have "hard" printed copies this document available at the Annual Parish Meeting on 24<sup>th</sup> March 2020 mainly for our parishioners to take away for their reference as well as it being available for viewing and/or downloading from the now established dedicated flooding page on our website.
- v) This leaflet whilst dealing with the types of flooding, the risk etc clearly signposts property and landowners to the concept of riparian responsibility which it is believed is misunderstood or ignored by many.

## 2. Copythorne Parish Council Flood Plan – 2020 Update

- i) The FAC have produced for the consideration and adoption of the Council an 8-page A5 size booklet with the following cover details:



PARISH FLOOD PLAN



2020 UPDATE

Please keep this Flood Plan in a safe place for reference in times of a possible flooding emergency.

The rear page is available as a separate document on the Parish Council's website and you may consider it is something to have available for reference purposes.

- ii) A hard copy will be available for distribution at the meeting.

- iii) Quotations have been obtained from two printers on the basis that the booklet is printed in full colour on 130gsm gloss paper and saddle stitched; the lower costing being as follows:

- 200 copies £67.30
- 400 copies £87.70

- iv) The booklet, whilst obviously concentrating on flood associated details does clearly cover the riparian responsibilities that many residents

and land owners in the Parish need to understand and accept. The following statement is taken from the Flood Plan:

*"There are very few circumstances where a ditch or watercourse located between your property and a public footpath or road is not, under your riparian responsibility, for you to maintain in good order. Any pipe/culvert under a vehicular crossover from the road to your property is your responsibility to keep free flowing."*

- v) As well as having hard copies of this booklet available for distribution at the Annual Parish Meeting on 24<sup>th</sup> March 2020 it is recommended that copies are available for distribution by councillors and the Clerk, as required, to residents living in parts of the Parish where flooding can be an issue and watercourses play an important part in mitigating flooding or localised drainage issues.

## 3. Copythorne Parish Council Dedicated Webpage

- i) David Rigby, the Clerk to the Parish Council, has already arranged for a dedicated page to be created on our Parish Website. From the homepage the [Flooding](#) link gives access to the current details available.

ii) It is expected that on or before the APM on 24<sup>th</sup> March the following details will be available for downloading or viewing on this page:

- The Copythorne Parish Council Flood Plan – 2020 Update
- Plan(s) of the Parish showing the location of the Main Rivers
- Flood risk management guidance for landowners
- Advice on riparian responsibilities and ditch maintenance
- The emergency contact details

As well as the existing information and poster

This report has been circulated to all members of the Flooding Advisory Committee and has been unanimously approved for presentation to this meeting.

#### **4. Recommendations:**

**It is recommended that the Parish Council resolve:**

- 1) to receive this report,
- 2) to endorse the Copythorne Parish Flood Plan – 2020 Update and its presentation at the Annual Parish Meeting on 24<sup>th</sup> March 2020,
- 3) to approve the budget expenditure of £87.70 for the printing of 400 copies of the Parish Flood Plan, and
- 4) to endorse the creation and content proposed for the dedicated Flooding page on the Council's website.

**Prepared by John Goodwin and issued on 24th February 2020  
to David Rigby for PC meeting on 10<sup>th</sup> March 2020**