

DRAFT MINUTES OF THE COPYTHORNE PARISH COUNCIL MEETING HELD AT 7.00 PM ON TUESDAY MARCH 10th 2020 AT COPYTHORNE PARISH HALL (REAR EXTENSION)

Members present: Cllr. Simon Lucas; Cllr. Graham Chillcott; Cllr. John Goodwin;
Cllr. Jackie Rhodes; Cllr. Sylvia Wiggins; Cllr. Lady Kara Hawks
In attendance: David Rigby – Clerk/R.F.O.
By invitation: District Cllr. Diane Andrews District Cllr. Joe Reilly

8 members of the public was present

STANDARD AGENDA ITEMS

40/20 Apologies

Cllr. Steve Herra District Cllr. Derek Tipp County Cllr. Edward Heron

41/20 Declarations of Interest in items on the Agenda

None

42/20 Public Session

No members of the public wished to speak.

43/20 County and District Councillors Reports

District Cllr. Andrews advised that the new NFDC Corporate Plan for 2020/24 – “Community Matters” has been published. Each portfolio holder has a separate section. The Safer New Forest Partnership will continue to focus on four key areas: Children at Risk; Modern slavery and human trafficking; Drug & alcohol related harm; and domestic abuse. The message regarding Coronavirus is “Don’t panic, prepare”, NFDC have recently completed a success trialling of “working at home” for one whole department which went well.

44/20 Planning Applications; TPOs and Tree Works Requests

NFNPA Planning Appeal

19/719 – Land rear of Uncle Toms Cabin, Romsey Road, Cadnam, SO40 2NN Retention of scaffolding structure

Action – Clerk to prepare response to Planning Inspectorate and circulate to members for comment before submission.

NFNPA Planning Applications

20/00088 – Forest View Farm, Furzley Lane, Furzley, SO43 7JJ Application to remove condition 2 of application NFDC/87/34843 (erection of a house & double garage (revised siting)) to allow permitted development rights. Parish Comment: 5 - We are happy to accept the decision reached by the NPA’s Officers under their delegated powers.

Cllr Goodwin proposed, Cllr Rhodes seconded. All in favour.

20/00089 – Forest View Farm, Furzley Lane, Furzley, SO40 7JJ Retention of single storey extension. Parish Comment: 2 – We recommend REFUSAL, for the reasons listed, but would accept the decision reached by the NPA’s Officers under delegated powers.

Cllr. Goodwin proposed, Cllr Chillcott seconded. All in favour

Signed by the Chairman: Date:

20/00092 – Moor Farm, Barrow Hill Road, Copythorne, SO40 2PH Continued use of land and building for the storage and logging of felled timber. Parish Comment: 1 – We recommend PERMISSION, for the reasons listed, but would accept the decision reached by the NPA’s Officers under delegated powers.

ACTION – Clerk to prepare list of conditions based on councillor’s comments and circulate to members for approval before submitting to NFNPA.

NFNPA Tree Works Requests

R14/15/20/0118 - Busketts Yard, Stables, Cadnam Lane, Cadnam, SO40 2NN. Fell 1 x Oak Tree. Exempt Works no comments required.

Other NFNPA Planning Matters

19/00978 – 2 Harewood Cottages, Winsor Road, Winsor, SO40 2HN – Single storey extension. Clerk advised that this application (which Council supported) will be discussed by the NFNPA Planning Committee on March 17. Cllr. Graham Chillcott has agreed to represent the Parish Council at the meeting.

NFDC Planning Applications & Tree Works Requests

No applications

**45/20 Planning Decisions made since last Council meeting
NFNPA**

Planning Applications decided

19/00972 – Forest Cottage, Southampton Road, Cadnam, SO40 2NQ – 2 storey extension, 1no outbuilding; porch; alteration to doors & windows; removal existing 1 storey extension. NFNPA Decision – Refuse.

Tree Works Requests decided

CONS/20/0052 – Oak House, Vicarage Lane, Copythorne, SO40 2PA. Fell 1 x Damson Tree. NFNPA Decision - Raise no objections

NFDC – No cases

46/20 To Approve the Minutes of the Meeting of February 11th 2020

RESOLVED: The minutes were agreed and duly signed by the Chairman.

47/20 Matters arising from the Minutes of the previous meeting

ACTION – 26/20 – a) In response to Cllr. Goodwin’s question, District Cllr. Andrews has advised that the problem with NFDC mapping was an IT issue which has now been corrected.

b) In response to Cllr. Chillcott’s questions District Cllr. Andrews has replied as follows:-

I visited the housing department and they confirmed that the newly categorised housing lists had opened that week. There is one list and council and social housing are allocated from that list. This includes affordable rural schemes. There is no blanket definition but the aim of affordable housing is to provide homes for people on modest incomes, who can’t afford to buy or rent a home on the open market. The term includes rented and affordable home ownership.

ACTION – 28/20 Clerk supplied details from NFNPA Enforcement to councillors on Feb 19th

ACTION – 31/20 Clerk submitted recommendation to LGBCE on Feb 13th

ACTION – 32/20 Clerk issued invitations, see item 51/20 for details of attendees.

ACTION – 34/20 Clerk has issued cheque and sent letters

ACTION - 35/20 Clerk received no requests for additional copies of the NFNPA Local Plan

REPORTS AND PRESENTATIONS

48/20 To receive and approve a report on Community Transport

Cllr. Chillcott presented a report (a copy of which is included in the supporting documents for this meeting on the Parish website) which included five proposals within Section 6.
Proposed by Cllr. Chillcott, seconded by Cllr. Wiggins, all in favour.

RESOLVED: Report approved in full

ACTION – Cllr. Chillcott to present report findings at the forthcoming Annual Parish Meeting

49/20 To receive and approve a report from the Flooding Advisory Committee

Cllr. Goodwin presented a report previously circulated along with an updated report (copies of both of which are included in the supporting documents for this meeting on the Parish website) which included one recommendation.

Proposed by Cllr. Goodwin, Seconded by Cllr. Hawks, all in favour

RESOLVED: Report approved in full

ACTION – Clerk to instruct printers to progress the production of the Parish Flood plan leaflet and add agreed “Flooding” content to the Parish website.

50/20 To receive and approve a report on Council Objectives for 2020-21

Cllr. Lucas presented a report (a copy of which is included in the supporting documents for this meeting on the Parish website) which included one recommendation. After discussion it was agreed to change the recommendation to read “The Council approves the Parish Council *overarching* forward objectives for 2020-2021 and add a second recommendation “All Advisory Committee chairs are instructed to work with their committees to populate the overarching objectives with detailed content and report back to Council in June”.

Proposed by Cllr. Lucas, Seconded by Cllr. Chillcott, all in favour

51/20 To confirm Annual Parish Meeting invited attendees

The Clerk presented a list of the invited attendees who have confirmed their attendance at the APM (a copy of which is included in the supporting documents for this meeting on the Parish website).

COUNCIL ADMINISTRATION

52/20 Finance

a. To receive and agree the Bank Reconciliation for February 29th 2020

The Bank Reconciliation was presented to the meeting by the Clerk, checked & signed by Cllr Goodwin.

b. To receive and agree the monthly payment schedule for March 2020

The Monthly Payment Schedule comprising twelve payments for a total of £2,185.44 was presented to the meeting by the Clerk. Cllr. Goodwin expressed concern about value for money on the Lengthsman Scheme. The schedule was approved and cheques & an electronic payment request were signed by Cllr. Rhodes and Cllr. Wiggins.

Standing orders were suspended at 9.03pm to enable the meeting to continue.

c. To receive Interim Internal Audit Report for period April 1st 2019 to January 31st 2020

The Clerk presented to the meeting the above report prepared by Tim Light, the Council's Internal Auditor (a copy of which is included in the supporting documents for this meeting on the Parish website). The Clerk was thanked for his work in achieving the outcome of the report. The Clerk asked for the meeting to accept the report.

Proposed by Cllr. Chillcott, Seconded by Cllr. Rhodes, all in favour

53/20 To approve the Audit Report & Risk assessment of financial systems' internal controls for 2019/2020

The Clerk presented a report on the above document (a copy of which is included in the supporting documents for this meeting on the Parish website) and asked for the meeting to approve the report.

Proposed by Cllr. Chillcott, Seconded by Cllr. Wiggins, all in favour.

RESOLVED: Report approved.

54/20 Correspondence & Clerk's Report

The Clerk presented his report (a copy of which is included in the supporting documents for this meeting on the Parish website).

55/20 Chairman's Report

The Chair advised that he would be attending (along with Cllr. Wiggins) the HALC Annual Conference on March 18. He also attended the Parish Hall AGM on March 2nd, work on the hall foyer is continuing and the business & development plans moving towards being ready to be presented to the parish, hopefully at an event on July 11th, 50 years after the hall opened. External works, including the installation of covered and open bike racks have been held up by the weather.

56/20 Councillors Reports

Cllr. Rhodes – Attended a New Councillors course (along with Cllrs Wiggins and Chillcott) at Lyndhurst, comments from other councillors present showed how well Copythorne Parish Council operates. Also attended with the Clerk a meeting about initial funding support for community energy projects.

Cllr. Chillcott – New lighting in Pound Lane and Winsor Road phone boxes continues to be delayed due to issues with removing the existing fitments and bad weather. Still awaiting information from Hampshire County Council re Vision of Hampshire 2050 project.

Cllr. Hawks – Thanked the Clerk for his help with HCC Recycling Centre registration system and advised that local WI had received a very informative talk on "Scam busting" from PCSO Richard Williams.

57/20 Agenda Items for the Next Meeting

Vision of Hampshire 2050 (subject to receipt of information from HCC).

58/20 To Confirm the next meeting

The next meeting will take place on April 14th 2020 at Copythorne Scout Hut (Parish Hall closed)

Confidential item

59/20. To vote on recipient of Parish Award for 2019-20

Councillors voted on and chose a winner from a list of four nominees.

With no further business to transact, the Chairman closed the meeting at 9.31pm

Signed by the Chairman: Date: