



## COPYTHORNE PARISH COUNCIL

A meeting of the Five Year Plan Advisory Committee was held on Tuesday November 5th at The Corner Cottage, Winsor, starting at 11am.

**Attendees:**

Cllr. Simon Lucas

Cllr. Steve Herra

Cllr. Graham Chillcott

Cllr. Sylvia Wiggins

Mr. David Rigby – Clerk and RFO

### **A G E N D A** (with meeting notes added)

- 1. Apologies for absence**  
None.
- 2. Declarations of Interest**  
None at outset of meeting or needed to be declared during the meeting.
- 3. Review of notes of previous meeting (Sept 24th 2019)**  
All present were happy that the notes of the previous meeting accurately reflected the discussions.
- 4. Update on Benches Project (SL)**  
SL presented a report which all present agreed can be presented to Council for approval at November 12th 2019 meeting.
- 5. Update on Telephone Boxes Project (GC)**  
GC provided an update on progress using the “Gantt” chart which will be presented to Council at November 12<sup>th</sup> 2019 meeting.
- 6. Update of Village Signs Project (SH)**  
SH presented a report which all present agreed can be presented to Council for approval at November 12th 2019 meeting.
- 7. Discussion of other matters relating to the Aims and Responsibilities of the Five Year Plan Advisory Committee.**  
GC advised that he was in the early stages of preparing a “Village Design Statement” which will in due course be shared with all members of the 5YP AC for them to discuss.
- 8. Agree date for next meeting**  
Wednesday December 11<sup>th</sup> 2019, 12pm, at The Corner Cottage, Winsor.