



COPYTHORNE PARISH COUNCIL

A meeting of the Five Year Plan Advisory Committee was held on Wednesday December 11th at The Corner Cottage, Winsor, starting at 12pm.

Invitees:

Cllr. Simon Lucas

Cllr. Steve Herra

Cllr. Graham Chillcott

Cllr. Sylvia Wiggins

Mr. David Rigby – Clerk and RFO

A G E N D A (with meeting notes added)

- 1. Apologies for absence**
None
- 2. Declarations of Interest.**
None at outset of meeting or needed to be declared during the meeting
- 3. Review of notes of previous meeting (Nov 5th 2019)**
All present were happy that the notes of the previous meeting accurately reflected the discussions.
- 4. Update on Benches Project (SL)**
SL advised that Parish Hall Committee has approved new location (& plastic construction) for the 2 benches on Hall Field. He is now in process of obtaining firm quotes in (accordance with our Financial Regulations) for the works agreed by Council on 12/11/19. If budget allows some of the refurb work may be passed out to a contractor. Progress sheet will be updated.
- 5. Update on Telephone Boxes Project (GC)**
GC had already issued an updated progress sheet at 10/12/19 Council meeting. Work is proceeding as planned.
- 6. Update of Village Signs Project (SH)**
SH advised that NFNPA have ordered the six approved signs with an expected delivery date of mid Jan 2020. Other contractors notified. Updated progress sheet to be presented at 14/1/20 Council meeting.
- 7. Update on Village Design Statement (GC)**
Early draft has been shared with members of the 5YP AC. DR to report back on whether it is possible to rename "Village Design Statement" in some way to reflect the multiple "villages" within the Parish.
- 8. Discussion of other matters relating to the Aims and Responsibilities of the Five Year Plan Advisory Committee.**
None
- 9. Agree date for next meeting**
Thu Feb 27th, 12pm at The Corner Cottage, Winsor Road, Winsor