



COPYTHORNE PARISH COUNCIL

A meeting of the 5 Year Advisory Group will be held on Monday August 19th at The Corner Cottage, Winsor, starting at 5pm.

Invitees:

Cllr. Simon Lucas

Cllr. Steve Herra

Cllr. Graham Chillcott

Cllr. Sylvia Wiggins

Mr. David Rigby – Clerk and RFO

A G E N D A (with notes of discussion)

1. **Apologies for absence.**
None.
2. **Declarations of Interest.**
None at outset of meeting or needed to be declared during meeting.
3. **Review of notes of previous meeting (July 22nd 2019)**
All present were happy that the notes of the previous meeting accurately reflected the discussions.
4. **Update on Top 4 Priorities for progressing during remainder of 2019/2020 Council Year**

BENCHES – SL reported that as part of his meeting with District Cllr. Diane Andrews (DA) concerning NFDC rubbish bins within the Parish, the positioning of those bins in relation to the positioning of Parish benches was discussed. This topic will be discussed further when SL and DA meet with a representative of the NFDC “streetscene” team. SL will conduct a further review of the condition and types of all of the Parish benches to assist with compiling ideas as to how we should proceed with benches replacement repairs.

TELEPHONE BOXES – Following contact with BT, DR confirmed to the meeting that the box in New Inn Road (if adopted by the Parish Council) would be acquired “as seen” in terms of it’s physical condition and that the electrical supply for the light would be working when taken over. Any works to the electrics would result in the need to upgrade the “fittings” to comply with current standards. GC provided the meeting with a report on the condition of the three boxes we have already adopted and works/potential replacement parts needed. He also advised that subject to a sustained period of good weather he would be repainting these boxes. A further examination of the condition of the New Inn Road box (back plate) would also be made.

VILLAGE SIGNS – SH advised that the sketch plans previously discussed had been sent to the sign company to assist in obtaining quotes for the production of the signs. It was agreed that – at least for now – the existing “Bartley” sign in the middle of New Inn Road would not be removed. SH will produce an update plan of exactly when it is proposed to site the proposed signs. A decision on whether to look to purchase all of the suggested signs in one rather than two phases will be made once costs (net of NF NPA support) were known.

NOTICEBOARD – Given the work needed to progress the other three priorities, work on this project will be “parked” for now.

5. Any Other Business.

It was suggested that a “Project Report” (to include timeline updates) be compiled to help show how the “Four Priority projects” were progressing. SL & GC will work on this document.

SL asked what the 5 YP AC wanted to include within it’s report to the September 10th Council Meeting. It was agreed that this would essential be a progress report using updates from our discussions. SL & DR will liaise to produce this document.

Date/Time/Venue for next meeting – Tue Sept 24th, 5pm, Corner Cottage, Winsor