



COPYTHORNE PARISH COUNCIL

A meeting of the 5 Year Advisory Group will be held on Monday 22nd July at The Corner Cottage, Winsor, starting at 5pm.

Invitees:

Cllr. Simon Lucas (SL)

Cllr. Steve Herra (SH)

Cllr. Graham Chillcott (GC)

Cllr. Sylvia Wiggins (SW)

Mr. David Rigby – Clerk and RFO (DR)

A G E N D A

(with notes of discussion)

1. Apologies for absence

None

2. Declarations of Interest

None at outset or needed to be declared during meeting

3. Review of notes of previous meeting (June 25th 2019)

All present were happy that the notes of the previous meeting accurately reflected the discussions

4. Review of 5 Year Plan Advisory Committee Terms of Reference

All present were happy that the ToR cover all required areas

5. Consideration of Top 3-4 Priorities for progressing during remainder of 2019/2020 Council Year

Within their top four priorities all five members of the 5YP AC had listed Benches and Telephone boxes. Four had listed noticeboards and four had listed Village signs. The setting up of a Junior Council and the creation of an Economic and Environmental strategy for the Parish were other suggestions. As a result it was agreed that these four items should be the priorities, in the following order: 1) Benches; 2) Telephone Boxes; 3) Village Signs; and 4) Noticeboards

Following the selection of the four priorities, a discussion was held for each:-

BENCHES – Whilst recognising that some of the benches were beyond repair (those on the field behind Parish Hall for example), others could with varying degrees of work could be repaired and even improved upon. DR will obtain costings for new benches (made from recycled materials) DR & SL will investigate the costs involved with repairing some of the existing benches. Such works would involve new wooden slates and the repair of the metalwork (possibly to include sand blasting and powder coating rather than rubbing down and repainting).

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TELEPHONE BOXES – With the Council having agreed (subject to satisfactory resolution of concerns re structural integrity and electrics) to seek to adopt the likely to be withdrawn from service box in New Inn Road we need to consider plans for all four boxes that the Parish will own. DR will check with BT to understand exactly what condition the New Inn Road box will be in at adoption and so gain an understanding of what will need to be done to get it in a usable condition. The existing three boxes will be the subject of a similar review.

VILLAGE SIGNS – SH advised that the existing plan to replace the signs was intended to be a three year project to spread the cost. DR expressed concerns that if the supporting funding from NF NPA (which was understood to cover just over half the cost was withdrawn before we had completed the project then the end cost to the Parish would be greater. Those present agreed. SH will “mock up” a suggested format for the sign which will be circulated to all members of the 5YP AC for approval and will then submit it to the NF NPA for their approval. Once approvals obtained SH would progress to obtaining costings for the manufacture and installation of the signs. GC and SW asked if the “unique” Bartley sign in New In Road would also be replaced. The meeting agreed that this was not as straight forward as the other signs as that sign didn’t actually mark the entry to the village of Bartley. SL suggested that GC & SW gather some feedback from other locals on this point.

NOTICE BOARD – The meeting agreed that the overall cost of this project would be much greater than the other three priorities (a sensible size noticeboard for each of the currently seven would cost circa £1,500 each – circa £10k overall) and so would need to be phased in over time and probably need “grant funding” support. It was also agreed that both sides (ie left and right) of any new noticeboards should be lockable to enable control over content posted.

OTHER IDEAS - DR will investigate further what is involved (time, cost, etc.) in setting up a Junior Council. SL will put together some initial thoughts on an economic & environmental strategy for the parish.

OVERALL – It was agreed that the costs of these projects would be made clear to residents of the Parish to ensure financial transparency (to help parishioners understand what the cost of providing the things they say they would like actually is).

6. **Any Other Business**

None

Date/time/venue for next meeting – Monday Aug 19, 5pm, The Corner Cottage Winsor