



COPYTHORNE PARISH COUNCIL

A meeting of the 5 Year Plan Advisory Committee will be held on Tuesday September 24th 2019 at The Corner Cottage, Winsor, starting at 5pm.

Invitees:

Cllr. Simon Lucas (SL)
Cllr. Steve Herra (SH)
Cllr. Graham Chillcott (GC)
Cllr. Sylvia Wiggins (SW)
Mr. David Rigby – Clerk and RFO (DR)

A G E N D A (with notes of discussion)

- 1. Apologies for absence.**
None.
- 2. Declarations of Interest.**
None at outset of meeting or needed to be declared during meeting.
- 3. Review of notes of previous meeting (August 19th 2019)**
All present were happy that the notes of the previous meeting accurately reflected the discussions
- 4. Update on Top Priorities for progressing during remainder of 2019/2020 Council Year**

Benches

SL reminded the meeting that the benches report provided at the last council meeting detailing the condition of each bench (using a system of categories) would be a good way to look at setting out the order in which we should be looking to repair/replace the benches.

He also felt (and the members of the AC agreed) that we should at the same time be thinking about the location/positioning of the benches. For example, the two benches on the Parish Hall field both need replacing but perhaps the replacements should be located on the western side of the field rather than in front of the northern hedge (i.e. along the touchline of the football pitch rather than behind the goal).

Repairing of benches should – wherever possible – use similar materials. DR will provide SL with details of a timber merchant that produces a range of pre-prepared bench slats. DR will also provide SL with costings for both traditional and recycled plastic benches so that a clear picture was held for cost vs durability.

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The subject of the Bus shelter at the Pollards Moor/Romsey Road crossroads being brought into the benches review (as there is a bench within it) was discussed. DR advised that Derek Boulton (Chairman of "Stanley's Own" Scout Group) had confirmed that - whilst the Group had built the shelter in 1971 and had repaired it since then after some vandalism - they don't consider themselves to be it's owners or custodians. SL will visit the shelter and report back on it's condition before the AC considers what to recommend about its future.

Telephone Boxes

GC reported that the Winsor Road and Pound Lane boxes have been repainted. The next task is to begin working on the insides of these two boxes and the Clerk has been given a list of parts to order from X2 Connect Ltd using around half of the £1,000 of "Designated Reserves".

With regards to the Newbridge box GC will talk to the local residents who have been effectively acting as "caretaker" to discuss the proposed changes and improvements. Finally, in connection with the New Inn Road box with the back plate and electrical issues understood we can now apply to formally adopt the box should BT decide to decommission it.

SL reminded the meeting that during his recent discussions with some of the directors of Paultons Park Ltd they had indicated a willingness wherever possible to support the Parish Council and that leaflets promoting the Parish to be placed in the phone boxes was perhaps an area to discuss with them.

Village Signs

SH advised that he was awaiting quotations from Nightingale Groundworks for the cost of fixing the new village signs into the ground. Separately, a potential supplier is to be sought for the supply of the timber posts (100mm x 100mm x 1600mm) to be used by Nightingale Groundworks.

Sarah Kelly (from NPA) will be chased regarding the size of the grant available to us for the project.

We will need to discuss with the Lengthsman the cost of cleaning the signs on a regular basis.

Once the signs are ready to be installed, SH will arrange for the "unveilings" to be an opportunity to promote the Parish in the local press.

Collective Issues re priorities

The production of a "project plan" to help monitor the progress of the delivery of the priorities was discussed. A simplified version of a "Gantt chart" was agreed upon as a good way of doing this. DR agreed to produce a template for review and once agreed upon used by the individual "project leads".

5. Agree date for next meeting

Provisionally set for Tuesday November Nov 5th, 10.30am at Corner Cottage, Winsor