



COPYTHORNE PARISH COUNCIL

A meeting of the Five Year Plan Advisory Committee was held via Zoom Video Conference on Friday May 29th 2020 starting at 11am.

Invitees:

Cllr. Simon Lucas (SL)
Cllr. Steve Herra (SH)
Cllr. Graham Chillcott (GC)
Cllr. Sylvia Wiggins (SW)
Mr. David Rigby – Clerk and RFO (DR)

A G E N D A (with notes of discussion)

1. **Apologies for absence.**
None
2. **Declarations of Interest.**
None at outset of meeting or needed to be declared during the meeting.
3. **Review of notes of previous meeting (Feb 27th 2020)**
All present were happy that the notes of the previous meeting accurately reflected the discussions
4. **Discussion re Update on “Parish Design Statement” (GC)**
GC advised that he would be delivering to the Council Meeting on June 9th 2020 a brief update on the 5YP AC’s work so far on developing a “Parish Design Statement”. Members of the 5YP AC agreed that the update should set out the work undertaken so far together with a copy of the initial template document and potential timeline for progressing the task. Included would be information relating to the next steps, such as:-
 - i) Discussions with representatives of external bodies (NFNPA, NFDC);
 - ii) Delivery by the 5YP AC of a “working document” for council to discuss and shape;
 - iii) Planning of a “Parish Meeting” to invite further input into the statement
5. **Council Objectives Relating to 5 Year Plan AC (SL)**
SL presented a set of possible objectives based on an overarching aim for the 5YP AC which all members were happy with. These objectives will be included in a report on Council Objectives that SL will be presenting for approval at the Council meeting on June 9th 2020
6. **Agree date for next meeting**
Tuesday June 23rd 2020, 12pm via Zoom Video Conferencing.