



COPYTHORNE PARISH COUNCIL

A meeting of the Finance Advisory Committee was held on Tuesday November 5th 2019 at The Corner Cottage, Winsor, starting at 10.30am.

Attendees:

Cllr. Simon Lucas

Cllr. Steve Herra

Cllr. Graham Chillcott

Cllr. Sylvia Wiggins

Mr. David Rigby – Clerk and RFO

A G E N D A (with meeting notes added)

1. Apologies for absence

None

2. Declarations of Interest.

None at outset of meeting or needed to be declared during the meeting

3. Review of notes of previous meeting (June 25th 2019)

All present were happy that the notes of the previous meeting accurately reflected the discussions.

4. Review of the report prepared by the Responsible Financial Officer of income and expenditure against the approved budget for the six months to September 30 2019 and consideration of any suggested virements between budget lines as required to be recommended to Council

The Income & Expenditure report and the suggested virements to the 2019/20 budget were reviewed and recommended for presentation at the Council meeting on Nov 12th 2019.

5. Discussion of any other matters relating to the Aims and Responsibilities of the Finance Advisory Committee.

Members discussed the need to set meeting dates to discuss the preparation of the budget for 2020/21 and the level of Precept both of which will then be submitted to the Council for approval

6. Agree dates for next meetings

Budget Preparation – Tues Nov 26 – 10.30am

Precept Setting discussion – Wed Dec 11 – 11.00am

(Both meetings at The Corner Cottage, Winsor)