

## **COPYTHORNE PARISH COUNCIL – MEETING SEPTEMBER 8TH 2020**

### **ITEM 9 – Update on the Parish Design Statement**

#### Where are we now

At the July 2020 Council Meeting, Council unanimously approved the recommendations as listed at the end of the July PDS Progress report.

As a further update on progress to date, I shall take the recommendations in turn:

- *Update the draft PDS to include members comments and suggestions, prior to the formal public roll out at the Special Parish Meeting*

I have received comments and suggestions from several Members. I suggest this should remain open and ongoing until nearer the public roll out.

- *Ask that members peruse the attached draft project timeline, outline budgetary costings spreadsheet and the project spreadsheet showing activities*

Feedback to date has come from the Clerk and several members. It has been suggested that I produce a written guide on the terms of reference for a PDS. Having looked into the matter I believe the current guide produced by the NPA and the production of a VDS guidance issued by Hordle and Landford Councils will suffice.

- *That David and I continue to liaise with NFNPA and NFDC officers, other Parishes in the NPA who have already produced a VDS and also engage with our County and District Councillors.*

The Tiptoe, Horde and Everton VDS, has a good appendix showing how they went about producing a VDS. It seems that NFDC are now expecting Neighbourhood Plans rather than VDS's, but as the majority of our Parish is within the National Park it will probably accept a PDS from Copythorne. It is possible that funding to support the production of the PDS will be forthcoming from the NPA and NFDC, further investigation is needed.

- *Advertise our intention to produce a PDS, in the Newsletter and the Parish website*

Cllr Lucas is intending to mention the PDS in the September edition of the Parish Newsletter, on the Parish website and also in Stanley's Own. Cllr's Chillcott, Rhodes and Lucas are going to have a discussion about the best ways to publicise the PDS, a few days before the next Council meeting.

- *Plan for a Special "Parish Meeting" to be held on 27<sup>th</sup> October 2020*

A provisional booking has been made to hold a "Parish Forum" on the 27<sup>th</sup> October in the Parish Hall. Obviously, this will be subject to the Covid 19 restrictions in place at the time.

- *Put out an early call for volunteers to serve on the Steering Group (as mentioned above Sylvia has identified a possible Chairperson)*

The best way of doing this will be included in the above discussion by Cllr's Chillcott, Rhodes and Lucas. The prospective Chairperson previously identified by Cllr. Wiggins, has decided not to put themselves forward for nomination.

- *Lastly, after members have had a chance to study the documentation, hold a further debate on the project at our September Council meeting*

I believe provision is being made to include sufficient time to debate the PDS at the 8<sup>th</sup> September Council meeting.

#### Next Steps

Are pretty much as mentioned above, hold a further debate, publicise our intentions, put out an early call for volunteers and have a public roll out on 27<sup>th</sup> October at the Parish Forum.