

**COPYTHORNE PARISH COUNCIL MEETING – TUESDAY OCTOBER 13TH 2020**

**Item 8 – Update on agreed actions arising from minutes of meeting of Copythorne PC held on Sept 8<sup>th</sup> 2020**

**140/20 Planning Decisions made since last Council meeting**

**ACTION – Clerk to write to Stephen Avery at NFNPA to express disappointment and ask for explanation as to why revised plans were not shared with Council between the refusal decision and the Planning Committee meeting.**

The Clerk wrote to Steve Avery as requested on September 30<sup>th</sup> 2020, a reply is awaited (and diarised)

**141/20 To Approve the Minutes and agreed actions of the Meeting of July 14th 2020**

**ACTION – Clerk to ensure that the minutes are signed by the Chairman**

The minutes have been signed by the Chairman.

**143/20 To receive an update of progress of Parish Design Statement**

**ACTION – Clerk to cancel Parish Hall booking made for October 27<sup>th</sup>.**

The Clerk has cancelled the booking.

**146/20 a (i). To receive and agree the Bank Reconciliation for July 31st 2020**

**ACTION – Clerk to ensure that the reconciliation is signed by Cllr. Lucas**

Cllr. Lucas has signed the reconciliation.

**a (ii). To receive and agree the Bank Reconciliation for August 31st 2020**

**ACTION – Clerk to ensure that the reconciliation is signed by Cllr. Rhodes**

Cllr. Rhodes has signed the reconciliation.

**b(i). To receive and agree an additional monthly payment schedule for August 2020**

**ACTION – Clerk to ensure schedule & electronic payments instructions signed by Cllrs. Lucas & Herra.**

Cllrs. Lucas and Herra have signed and returned the schedule and Electronic Payment Instructions.

**b(ii). To receive and agree the monthly payment schedule for September 2020**

**ACTION – Clerk to ensure schedule & electronic payments instructions signed by Cllrs. Lucas & Chillcott.**

Cllrs. Lucas and Chillcott have signed and returned the schedule and Electronic Payment Instructions.

**147/20 To receive and approve a revised Code of Conduct for councillors**

**ACTION – Clerk to add revised Code of Conduct to our website; and discuss if any additional actions are required with the Democratic Services Team at New Forest District Council.**

The Clerk has completed these actions.

**148/20 To receive and approve amendments to the Terms of Reference for Advisory Committees**

**ACTION – Clerk to amend the Advisory Committee Terms of Reference and update website with revised version.**

The Clerk has completed these actions

**149/20 To consider two Grant Applications (under LGA 1972 S. 137(1))**

**ACTION – Clerk to advise both applicants of outcome & arrange payment to PCC St Marys, Copythorne**

The Clerk has completed these actions