



COPYTHORNE PARISH COUNCIL

A meeting of the Five Year Plan Advisory Committee will be held via Zoom Video Conference on Tuesday November 24th 2020 starting at 10am.

In accordance with the Local Government Act 1972 (s.100) the public are able to attend and observe meetings of the Finance Advisory Committee but do not have the right to participate (unless invited to do so by the Chairman of the meeting).

As permitted by The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 this meeting will be conducted “online” via Zoom.

If you would like to attend then type <https://zoom.us/join> into your internet browser. Meeting ID is 874 6939 1608 and the password is 008685

Members of Advisory Committee:

Voting:- Cllrs Simon Lucas (Chair); Steve Herra; Graham Chillcott; Sylvia Wiggins

Non Voting:- Mr. David Rigby – Clerk and RFO

A G E N D A

1. Apologies for absence.
2. Declarations of Interest.
3. Review of notes of previous meeting (September 22nd 2020)
4. Update on Benches Project (SL)
5. Update on Telephone Boxes Project (GC)
6. Update of Village Signs Project (SH)
7. Update on “Parish Design Statement” (GC)
8. Discussion of other matters relating to the Aims and Responsibilities of the Five Year Plan Advisory Committee
9. Agree date for next meeting

ITEM 3 – REVIEW OF NOTES OF PREVIOUS MEETING (SEPT 22 2020)

COPYTHORNE PARISH COUNCIL

A meeting of the Five Year Plan Advisory Committee was held via Zoom Video Conference on Tuesday September 22nd 2020 starting at 10.30am.

Attendees:-

Voting:- Cllrs Steve Herra; Graham Chillcott; Sylvia Wiggins

Non Voting:- Mr. David Rigby – Clerk and RFO

A G E N D A (with notes of discussion)

- 1, Apologies for absence.**
Cllr. Simon Lucas. In his absence Cllr Wiggins proposed and Cllr Chillcott seconded that Cllr Herra chair the meeting. Agreed
- 2. Declarations of Interest**
None
- 3. Review of notes of previous meeting (June 23rd 2020)**
All present were happy that the notes of the previous meeting were accurate.
- 4. Update on Benches Project (SL)**
In SL's absence the Clerk reported that the New Inn Rd Memorial bench and the two Parish Hall Field bench are all installed. Additional fixing brackets are required for the latter. The metal legs from the previous New Inn Road bench are not suitable for re-use due to their condition. An updating report will come forward once new costings have been obtained.
- 5. Update on Telephone Boxes Project (GC)**
GC talked through a report (attached to these notes as an appendix) on progress with each of the now four boxes. Work continues as previously planned.
- 6. Update of Village Signs Project (SH)**
The final two signs (Bartley and Ower) have been installed. A review of what work needs to be done to "refurbish" the existing Bartley sign (halfway along New Inn Road) will be undertaken.
- 7. Update on "Parish Design Statement" (GC)**
A formal launch has now been placed "on hold" due to the challenges of holding a public meeting. As agreed by Council, discussions on how to publicise the PDS are continuing. A report will come to this AC and/or Council in due course with suggestions.
- 8. Discussion of other matters relating to the Aims and Responsibilities of the Five Year Plan Advisory Committee**
GC advised that as part of their Climate Change Strategy HCC had – via an e-mail to the Clerk - asked Parish/Town Councils to complete a short survey on their involvement or otherwise in renewable energy and energy efficiency projects. GC will complete and share.
- 9. Agree date for next meeting (provisionally set as Tues Oct 20th, 10.30am)**
Date and Time changed to Tues Nov 24th, 10am

MEETING ENDED 10.52am