

COPYTHORNE PARISH COUNCIL MEETING – TUESDAY FEBRUARY 9TH 2021

Item 8 – Update on agreed actions arising from minutes of meeting of Copythorne PC held on Jan 12th 2021

7/21 To Approve the Minutes and agreed actions of the Meeting of December 8th 2020

ACTION – Clerk to ensure that the minutes are signed by the Chairman

The Chairman has signed the minutes

8/21 Matters arising from the Minutes of the previous meeting

204/20 Splitwind Pond Maintenance - The Clerk continues to chase Catts Tree Care by phone and e-mail and awaits a response.

205/20 New Speed Indicator Device - The Clerk will undertake this action in due course (2021/22 budget).

10/21 To receive and approve a report on the Pollards Moor Road Bus Shelter

ACTION – The Clerk to undertake the work requested under the four recommendations and report on his findings at our March 2021 meeting.

The Clerk is progressing these actions

11/21 To receive and approve a report on Bartley Crossroads

ACTION – Clerk to write to HCC Highways to progress recommendations 2 and 3

The Clerk has written to HCC Highways and has diarised for a response

12/21 To receive and consider a report on works required to the Sports Wall & Parish Hall Field

ACTION – Clerk to progress the three suggestions in readiness for a further report by Cllr. Rhodes at our March 2021

The Clerk is progressing these actions

13/21 To discuss the initial preparation for APM provisionally set for March 23rd 2021.

ACTIONS - 1. Members - Submit nominations for the Parish Award to the Clerk by March 1st

2. Cllr. Lucas - Public nominations to be sought via newsletter article

As at February 2nd, the Clerk had received no nominations from members although there is still time.

Cllr. Lucas has included an article seeking nominations from the public in the February 2021 newsletter

14/21 a. To receive and agree the Bank Reconciliation for December 31st 2020

ACTION – Clerk to ensure that the reconciliation is signed by Cllr. Chillcott

Cllr. Chillcott signed the reconciliation

b. To receive and agree the Payments Schedule for January 2021

ACTION – Clerk to ensure schedule and electronic payments instructions are signed by Cllrs. Lucas & Chillcott.

Cllrs. Lucas & Chillcott signed & returned the schedule and Electronic Payment Instructions.

16/21 To receive & approve Finance Advisory Committee recommendation for the 2021/22 Precept request

ACTION – Clerk to submit request to NFDC before January 15th 2021

The Clerk submitted the Precept request to NFDC on January 13th 2021

19/21 Councillors Reports

ACTION – Clerk to write to County Cllr. Edward Heron regarding Parish Council support for HCC efforts to reduce animal road deaths as requested .

The Clerk wrote to County Cllr, Edward Heron on January 18th 2021 and sent a further copy of the letter to him by e-mail (with Parish Councillors on copy on January 19th 2021)