

ITEM NO: 10

Follow-up report on Bus Shelter in Romsey Road at its junction with Pollards Moor Road

1. Summary:

- i) At the 12th January 2021 Council meeting a report was presented to Council on the above subject. This report is available to view on the following link: [January Report to Council](#).
- ii) The report had the following four recommendations:
 - 1) To consider adopting the bus shelter and therefore add it to its asset register and assume responsibility for its insurance, inspection, cleaning and maintenance
 - 2) To request the Clerk to formalise any necessary checks on ownership with local, district or county bodies to ensure that there are no objections to this course of action
 - 3) To arrange for cost estimates/quotes for insurance, any initial maintenance or repairs and annual ongoing budget requirements, and
 - 4) To reconsider this matter at a later Council meeting when the relevant information is available.
- iii) Minute 10/21 for this meeting records the resolution that the above four recommendations were accepted and that the Clerk was to undertake the work requested and report on his findings at the March 2021 meeting.

2. Clerk's Research:

- i) The outcome of the Clerk's work on each of the above four recommendations is as follows:
 - 1) No action required; Council, in approving this recommendation, has agreed to consider this matter.
 - 2) The Clerk has undertaken checks with local bodies and with Hampshire County Council who have no objections to the proposed course of action. The Clerk has suggested that a "pre-adoption" notice be placed on the bus shelter for a period of two months to give ample opportunity for any potential owner to come forward to challenge our proposed course of action. That notice would ask if anyone who claims ownership of and maintenance responsibilities for the bus shelter contacts the Clerk by April 30th 2021, after which date Copythorne Parish Council will assume these responsibilities.

A copy of the proposed "pre-adoption" notice is appended to this report.

- 3) The likely cost of insurance would be circa £10-£15 pa assuming a rebuilding cost (materials and labour, ex VAT) of between £3-£5k. The Clerk is not aware of any initial maintenance or repairs being required, although vegetation from around the shelter needs to be removed. Annual maintenance (including vegetation clearance) can be covered from within the funding allocated for “External Asset Maintenance” or “Lengthsman scheme”.
- 4) An agenda item has been allocated to consider the adoption at (this) our 9th March 2021 Council meeting.

3. Current Condition:

- i) For record purposes the following photographs are included within this report, being taken on Tuesday 23rd February 2021, the date this report was prepared and issued.



4. Recommendations:

It is recommended that the Council resolves:

1. To adopt the bus shelter on Friday 30th April 2021 subject to there being no claim to ownership from any other party, and
2. To confirm agreement to the details contained within the pre-adoption notice appended to this report and that it should be displayed externally on the bus shelter within the next five days.

Prepared by John Goodwin and issued on 23rd February 2021

Appendix: Details of Pre-Adoption Notice

PROPOSED ADOPTION OF THIS BUS SHELTER BY COPYTHORNE PARISH COUNCIL

Copythorne Parish Council has made contact with various local organisations and public bodies to try and establish who is the owner (and in turn responsible for the maintenance and upkeep) of this bus shelter. This includes the local Scouts and Guides who have historically built and repaired it.

In the absence of a proven owner, Copythorne Parish Council is – under the powers granted to it under the Local Government (Miscellaneous Provisions) Act 1953, s.4. – proposing to adopt the shelter and accept responsibility for the maintenance and upkeep of it.

If there is anyone that objects to this adoption then they are asked to contact the Parish Clerk **BY APRIL 16TH 2021** and provide the details of their objection in writing so that it can be considered by the Parish Council.

In the absence of a proven objection, Copythorne Parish Council will adopt the shelter and assume responsibility for the maintenance and upkeep of it with effect from **MAY 1ST 2021**.

David Rigby
Clerk to Copythorne Parish Council
(date to be added when displayed)