

## **COPYTHORNE PARISH COUNCIL - TUESDAY 13<sup>th</sup> APRIL 2021**

### **ITEM NO: 11 – Queen’s Platinum Jubilee Celebrations in June 2022**

#### **Introduction**

**This report sets out the initial thoughts for discussion on the options for potential preparations by the Parish Council and the wider community for the Queen’s Platinum Jubilee celebrations over the four-day period Thursday 2<sup>nd</sup> June until Sunday 5<sup>th</sup> June 2022.**

#### **Information**

At the Council meeting of 12<sup>th</sup> January 2021 it was agreed that, following the Councillor’s Report presented by Cllr. Lady Kara Hawks, “initial thinking regarding the Queen’s Platinum Jubilee in June 2022” was added as an item for a report to the Parish Council at the March 2021 meeting and also added as an item for the Annual Parish Meeting, the date of which has yet to be determined. It was agreed that Cllr. Lucas would work with Cllr. Lady Kara to prepare a report to be brought to the 9<sup>th</sup> March 2021 meeting of the Parish Council, this being later deferred to the 13<sup>th</sup> April 2021 meeting, setting out what options are available to the Parish Council, together with others in the community, to plan for and establish the community based local Jubilee celebrations.

For this Platinum Jubilee, there will be a very special resonance as not only is it the celebration of the Queen as uniquely the longest serving British monarch in history with 70 years of service to her country, but also the year following one of the most difficult post war periods in the life of the nation as a result of the pandemic – a compelling reason for a very special Jubilee celebration. Additionally, it is highly unlikely that a Royal Platinum Jubilee will occur again even within our own grandchildren’s lifetimes.

For the Diamond Jubilee in 2012 a local Community Working Party was formed under the initiation of the Parish Council to plan and action what was a very successful set of Jubilee events. A copy of the Councillor’s Report from Cllr. Lady Kara, presented at the February 2021 Parish Council meeting, is attached as **Appendix A** for reference.

The Parish Council minutes for their February meeting record:

*“Cllr. Lady Kara provided a written report (a copy of which is included in the supporting documents for this meeting on our website) regarding the details of the Queen’s Diamond Jubilee celebrations in 2012. Cllr. Lucas thanked Cllr. Lady Kara for her report and suggested that he work with her in bringing a report to our next Council Meeting on how the parish might plan celebrations to mark the Queen’s Platinum Jubilee.”*

#### **Possible Options on the Way Forward for Discussion**

##### **Who should take the ‘lead’ in getting things under way locally?**

In any scenario and based on the 2012 Diamond Jubilee celebration planning, it is clear that someone or a group body needs to take the ‘lead’ to get things under way. There are, therefore, three clear options for this:

- 1. The Parish Council**, as a major community body representing all 6 villages in the Parish, clearly has a key role, but it may also be right to examine the extent of ‘independence’ a planning team might need to ensure the best fit of celebrations within a local context and in particular alignment with existing events. Under this option the Parish Council establishes a Jubilee Working Party/Committee to run alongside the Parish Council and takes the lead to assemble the group from other interested parties to plan, prepare and develop the celebrations. The Parish Council as a key body would be in a position to ensure any necessary communications with National, County and District bodies is progressed. Clearly the work of the Working Party/Committee would then feed out actions to associated groups for development.

The Parish Council would therefore act as a 'convener or facilitator' by writing to a complete list of the known organisations in the Parish to invite them to an initial meeting to create the Working Party/Committee and agree its Terms of Reference prior to the Working Party/Committee electing its own Chair and officers, at which point the Parish Council takes a seat on the Committee but does not lead it, thus attempting to creating a sense of the independence of the Committee.

2. **The Parish Hall Committee** is also another alternative as a significant well known existing local Committee with a number of organisation representatives via the Parish Hall user groups.  
As with the Diamond Jubilee it clearly would be within the Parish Hall and its grounds that the majority of celebratory events would be held. Obviously, it is for the Parish Hall Committee to consider its own involvement and a parallel report to this one would be taken to the Parish Hall Committee meeting on Monday 12<sup>th</sup> April 2021, the evening before our own Parish Council meeting, to gain a view. In that event, similarly the Parish Hall Committee would need to follow a similar route to convening a Working Party/Committee from its own and wider community membership. In this scenario, the Parish Council could act in a supporting partner role as it would automatically have a representation on the Committee when formed.
3. **The Parish Council and Parish Hall Committee** could work together by initially nominating two members each to serve on a working party to bring forward a detailed framework of proposals for the Jubilee celebrations. The Parish Council could, if the Parish Clerk is prepared to agree, make his professional knowledge available to assist this Working Party in preparing its Terms of Reference to be agreed by both bodies before they begin to operate as an independent Working Party.

In any scenario, the Parish Council would have a specific role in liaising with County and District Councillors regarding the applications, if deemed appropriate, for support grants for the Jubilee events as and when they are identified by whichever format is determined to be appropriate.

Additionally, irrespective of whichever format is identified, a recommendation is proposed to allow the Parish Council to make available from within its grants budget a start-up grant to support the work of the Committee of £200.00. Beyond that, one of the clear functions of the identified Working Party will be to raise donations and funds to support events when they are determined.

### **Recommendations**

1. That the outcome of the Parish Hall Committee the evening before this Council meeting be reported to the Council before any discussion is commenced on this report.
2. That the Parish Council discusses the options for developing the Jubilee Working Party/ Committee.
3. If the option 3 – to form a joint Working Party with the Parish Hall Committee – is chosen, to nominate the two members of this Council as our representatives.
4. A "start-up" grant of £200.00 be made available from Council funds to the Working Party/Committee when formally constituted.

Attached: APPENDIX A: Report by Cllr. Lady Kara Hawks to the February 2021 Council meeting

Prepared by: Councillors Lady Kara Hawks and Simon Lucas  
Issued: 1<sup>st</sup> April 2021

## **APPENDIX A: Cllr. Lady Kara's report to the February 9<sup>th</sup> 2021 Council Meeting**

At the Council meeting of 12<sup>th</sup> January 2021, it was agreed that "initial planning for Queen's Platinum Jubilee in June 2022" was added as an item for the Annual Parish Meeting.

As a member of the previous Working Party that was formed to deliver the successful Parish celebrations I have, to assist in the delivery of this "initial" planning", prepared the following overview of Copythorne Parish's Diamond Jubilee celebrations.

### **Queen's Diamond Jubilee – June 2012 – An Overview**

During a Parish Council meeting in May 2011 I suggested that the community of Copythorne celebrate the Queen's Diamond Jubilee the following year, in June 2012.

Following this suggestion Mike Derrick, our Parish Clerk, took the initiative to drive this forward.

A Working Party with Stuart Bullen-Jarvis as its Chairman was set up to run alongside the Parish Council. The Working Party consisted of Stuart Bullen-Jarvis, Mike Derrick (Clerk), John Goodwin, Lady Kara Hawks, Sue Alford, John Herbert, Jo Jarvis, Lucy Margle, Lorraine Patching, John Smith and Lois Wells. Many other members of the community assisted at various times during the pre-celebration planning.

The Clerk reserved the Parish Hall and grounds as the focus location for the four day extended weekend. The Clerk also informed local groups of the proposals and invited them to take part.

The inaugural meeting of the Working Party was arranged for Tuesday 1st November 2011 at Copythorne Parish Hall, when parishioners were invited to attend. At this meeting concerns were expressed to the Working Party that the event would spoil arrangements for the annual Carnival, scheduled to take place the following weekend. The Working Party agreed to ensure that the Jubilee celebrations would effectively introduce and promote the Carnival events the following week.

Detailed event planning for necessary risk assessments, fundraising, parking, booking and arranging entertainments, catering and licensing (a four-day temporary events notice was obtained) was undertaken over subsequent meetings. District and County Councillors made generous grant awards for this event.

The main event on Bank Holiday Monday 4th June was opened by Roy Farmers MBE, which emphasised the community nature of the main Family Funday.

Two commemorative tree planting ceremonies were held in relation to the Diamond Jubilee, one in front of the Parish Hall, the other at the far side of the rear field.

To advertise the whole event a leaflet was produced, a copy of which is included in this report. This was delivered by hand by community volunteers, including members of the Working Group, to every household in the Parish. The printed leaflet included an article publicising the work of the Parish Council, as well as the Carnival the following week. A programme of events for the whole Jubilee celebrations which culminated in the Fun Day on Monday 4<sup>th</sup> June 2012 was shown in the leaflet.

Extensive poster distribution, articles in Stanley's Own Magazine, Copythorne News (a website no longer operational), were also used to promote the events. Other publicity included customising our own noticeboards, banners, local businesses involvement.

By having a drinks licence for the weekend, together with fundraising events like raffles, an incredible sum of money was raised and the Group continued after the Jubilee to raise funds for the Community, enabling items such as the Parish Hall Sportswall, basketball net, defibrillators and equipment for local groups to be provided.

The above information is given to enable the Council, if it so wishes, to use the format of the events at the Diamond Jubilee for forward planning for the Platinum Jubilee.



**Diary of Events**  
Saturday May 19th

**DIAMOND JUBILEE EXHIBITION**  
10am to 4pm

**DIAMOND JUBILEE QUIZ NIGHT**  
7.30pm start

Thursday May 24th & Friday June 1st  
**To Look at the Queen**  
A unique, award winning Jubilee musical  
COPYTHORNE PARISH HALL at 7.30pm

Saturday June 2nd  
**Copythorne Parish Hall**  
Football & Basketball Fun 12.30 - 2.30pm  
Diamond Jubilee Shindig 7.30 MIDNIGHT

Monday June 4th  
**DIAMOND JUBILEE DAY OF CELEBRATIONS**  
See Centre Pages for Full Details

To see more details about the Diamond Jubilee Celebrations, please visit the local community website: [www.copythornenews.co.uk](http://www.copythornenews.co.uk)

**MONDAY 4th JUNE**  
**Diamond Jubilee Day of Celebrations**  
COPYTHORNE PARISH HALL, POLLARDS MOOR LANE  
COPYTHORNE, SO40 2NZ

**Family Fun-Day**  
Opening by Roy Fawcett MBE 1.00pm  
Close 4.00pm

**Bouncy castle**  
**Hoops, table tennis**  
**Fish the egg**  
**Stocks**  
**Ball in a bucket**  
**Hook & duck**  
**Putting**  
**Magician**  
**Air table tennis**  
**Face painting**  
**Name the pony**  
**Garden Games**  
**Bushcraft display**  
**Accorns to Oaks**  
**Raffle (for tickets to Paultons Park)**  
**Tombs**

**BARN DANCE (Ceilidh)**  
6-30 - 8-30pm  
(in hall if adverse weather)

**Lighting of Jubilee Beacon**  
9-30pm 'ish  
Join the local guides & scouts at Stagbury Hill, Furzley Common, SO43 7JH

**"ROGER AT THE PIANO"**  
9-00pm - midnight

See postings and updates for these events in [www.CopythorneNews.co.uk](http://www.CopythorneNews.co.uk)

**COPYTHORNE PARISH COUNCIL**

The Parish of Copythorne in the New Forest, Hampshire includes the communities of Boringdean, Copythorne, Newbridge, Over and Winton. The Parish Council's responsibilities are to represent the grass root level of democracy.

To consider and comment on planning and the works applications.

To make representations to the appropriate authorities on all matters concerning the parish, including roads and footpaths, traffic issues, flooding concerns, planning policies and local services.

Copythorne is a medium size parish and is one of 37 parishes in the New Forest. The parish is largely within the New Forest National Park, about a small area extending from Over to East Winton is outside.

The Parish Council has an annual grant which is collected by the New Forest District Council as part of the council tax bill. Copythorne has, in the year and for many previous years, had the lowest parish council in the New Forest district. This year £27,213 (the cost is £71,792 not included in the bill).

The Council has awarded grants to the government to purchase electric cars and to provide electric cars on highways and to provide electric cars on highways and to provide electric cars on highways.

The Council also has a number of other responsibilities, including the provision of local services generally. These have been especially successful in securing new 30 mph speed limits on many parish roads, helping to make for much safer highways. Copythorne has a parish hall and a village hall. Members of the parish are encouraged to purchase a special collector service as part of a local Specialised scheme.

The Council meets twice a month, on the second and fourth Tuesdays at 7 pm, at Copythorne Parish Hall (see website).

Members of the public are welcome to attend all meetings and there is a public participation register at all meetings.

If you are submitting a planning application or have a query that is likely to affect you, you are invited to attend the Parish Council meeting, at which it will be discussed.

If you are unable to attend, you can write to the Clerk to the Council.

Please contact the Clerk to the Council

to check the meeting at which the application will be discussed.

The Parish Council has been members who were elected in May 2011 for a four-year term. The present members are: Stuart Salsbery (Chairman), Hilbert, Winton Road, Winton, SO43 7JH; Telephone: 01329 833333; E-mail: [stuart.salsbery@copythorne.org.uk](mailto:stuart.salsbery@copythorne.org.uk); Larry Kara (Vice-Chairman), John Goodwin, Garsington, Winton Road, Winton, SO43 7JH; Telephone: 01329 833333; E-mail: [larry.kara@copythorne.org.uk](mailto:larry.kara@copythorne.org.uk); James, Mike Moriarty, Joseph Rilly, Charlotte Roberts, Winton Road, Winton, SO43 7JH; Telephone: 01329 833333; E-mail: [james.moriarty@copythorne.org.uk](mailto:james.moriarty@copythorne.org.uk); Mike Derrick (Clerk to the Parish Council) whose full contact details are given above if you require any further details.

The Parish Council is supporting the ongoing development of our parish website that is a 'one-stop' website that allows local organisations, clubs and groups to promote their events, issues and other items of local interest. Local organisations who wish to create a profile on the website are invited to contact the Parish Council Clerk, who is also the Executive Editor of the website and then discuss their requirements with Stuart Salsbery, the Parish Council Chairman, who is also the Executive Editor of the website. More details, with continuing updates, can be found on Copythorne's community website: [www.copythornenews.co.uk](http://www.copythornenews.co.uk).

The Council has endeavoured to keep every local group and organisation informed of what has been planned for the Queen's Diamond Jubilee. However, it has not been in contact with you and you wish to assist in any way please do not hesitate to contact the Parish Council's Chairman or Clerk.

Has to even website of the parish. All the parish's activities and initiatives can be found on the website, along with other local information, regular public reports and contact details for parish, council and many councillors and the local Member of Parliament. Please visit the Parish Council's website or contact Stuart Salsbery, the Chairman or Clerk to the Council.

**Copythorne Parish Council**  
[www.copythorne.org.uk](http://www.copythorne.org.uk)

**Copythorne Carnival Week**  
9th to 15th June 2012  
Scout HQ, Romsley Road, Copythorne  
Organised by the New Forest District Council's Community Development Team  
**CARNIVAL DAY Sat 9th June**

From 10pm  
Carnival floats and fancy dress, Creature Teachers, Trek Cart races, local charity stalls, ice cream, real ale tent, children's entertainment, citizen engine, BBQ and other refreshments, Procecion leaves Scout Field at 8pm. For more info please phone 023 8012842.

From 6.30pm  
Local bands and children's entertainment, hog roast, BBQ, real ale, wine and soft drinks. Free admission but donations gratefully accepted!

**Copythorne Steam and Vintage Vehicle Rally**  
- Sunday 10th June - 11am to 5pm  
Steam engines, vintage cars, commercial vehicles, motorcycles, stationary engines, tractors and more! Steam Threshing displays, BBQ, real ale tent, wide range of refreshments. Local craft stalls, children's entertainment, ice cream, Grand Draw. Park and ride on vintage bus from Copythorne Parish Hall, New Forest bus hours. Admission £4 adults £2 Concessions £10 Family (2+2). Great Day out! Tel: 023 8012842 or 023 8012843 for more information or if you are a charity and would like to raise funds.

**Fun Run - Wednesday 13th June 7.30pm (booking from 6pm)**  
5k and 10k. To start and finish at Copythorne Scout HQ. A safe rural location of pavement and road. Road closures in order - A great evening run! Many categories. Any further queries/applications available from [jane.bayward@boonemy.co.uk](mailto:jane.bayward@boonemy.co.uk) 023852 82161

Children's Sports - Thursday 14th June - 6pm  
Free and fun! BBQ available.

The extended four-day holiday, next year, has been set for the days of Thursday 2nd June, Friday 3rd June, Saturday 4th June and Sunday 5th June 2022. This is different from the Diamond Jubilee which was Friday, Saturday, Sunday and Monday.