

**COPYTHORNE PARISH COUNCIL MEETING – TUESDAY MAY 4TH 2021**

**Item 9 – Update on agreed actions arising from minutes of meeting of Copythorne PC held on April 13<sup>th</sup> 2021**

- 67/21 To Approve the Minutes and agreed actions of the Meeting of March 9th 2021**  
**ACTION – Clerk to ensure that the minutes are signed by the Chairman**  
The Chairman has signed the minutes
- 68/21 Matters arising from the Minutes of the previous meeting**  
47/21 205/20 New SID - Clerk will undertake this action in due course (2021/22) budget  
49/21 As at April 23<sup>rd</sup> 2021, no representation had been regarding ownership of the Bus Shelter.
- 69/21 To receive and approve a report on the Traffic Monitoring Device on New Inn Road**  
**ACTION – Clerk to write to English Rural Housing Association**  
The Clerk wrote to the Chief Executive of ERHA on April 22<sup>nd</sup> 2021. A reply is awaited.
- 70/21 To receive and confirm support for an A336 7.5t weight limit proposal**  
**ACTION – Clerk to confirm the Council’s support to the presenters of the petition and Netley Marsh PC**  
The Clerk has undertaken the required action and will keep members updated on progress
- 71/21 To receive and approve a report on initial planning for Queen’s Platinum Jubilee Celebrations**  
**ACTION – Clerk to allocate a designated reserve of £200 as a “start up grant” for the Celebrations.**  
The Clerk has allocated the grant within our reserves.
- 72/21 To receive and approve an updating report on Bartley Crossroads**  
**ACTION – Clerk to contact NFDC regarding recommendation 2**  
The Clerk contacted NFDC on April 19<sup>th</sup> 2021 and is awaiting a response.
- 73/21 To receive and approve a report on Bench plaques**  
**ACTION – Clerk to arrange the purchase of the agreed plaques.**  
The Clerk has ordered the plaques
- 74/21 To receive and approve a report on a Parish Climate Action Plan**  
**ACTION – Clerk to ensure that the Five Year Plan Advisory Committee deals with the requested tasking within recommendations 3 & 4 by way of an agenda item at it’s next meeting on May 28<sup>th</sup> 2021**  
The Clerk has undertaken the required action
- 75/21 To receive and approve a report on the 2021 APM**  
**ACTION – Clerk to circulate minutes of April 12<sup>th</sup> 2021 Parish Hall Committee meeting when received.**  
The Clerk circulated these minutes on April 23<sup>rd</sup> 2021
- 76/21 To receive and approve a revised Chairman/Councillor Reports Protocol**  
**ACTION – Clerk, via the Personnel & Governance Advisory Committee, to bring forward a fresh report, possibly for the July 2021 Council meeting.**  
The Clerk will undertake the required action.
- 77/21 b. To approve movements to Reserves**  
**ACTION – RFO to arrange the agreed movement of funds to reserves**  
The RFO has completed the agreed movements
- c. To receive and agree the Bank Reconciliation for March 31st 2021**  
**ACTION – Clerk to ensure that the reconciliation is signed by Cllr. Jackie Rhodes**  
Cllr. Rhodes has signed the reconciliation
- d(i). To receive and agree an additional Payments Schedule for March 2021**  
**ACTION – Clerk to ensure schedule & electronic payments instructions are signed as above**  
Cllrs Lucas & Rhodes have signed the required documents
- d(ii). To receive and agree the Payments Schedule for April 2021**  
**ACTION – Clerk to ensure schedule & electronic payments instructions are signed as above**  
Cllrs Lucas & Rhodes have signed the required documents