

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are pre and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as nega

Name of smaller authority: **Copythorne Parish Council**

County area (local councils and parish meetings only): **Hampshire**

Financial year ending 31 March 2021

Prepared by (Name and Role): **David Rigby - Clerk/RFO**

Date: **04/04/2021**

	£	£
Balance per bank statements as at 31/3/21:		
Current A/C	4,840.08	
Reserves A/C	24,654.96	
		29,495.04
Petty cash float (if applicable)		0.00
Less: any unpresented cheques as at 31/3/21 (enter these as negative numbers)		
None	0.00	
		0.00
Add: any un-banked cash as at 31/3/31		
N/A	0.00	
		<u>0.00</u>
Net balances as at 31/3/21 (Box 8)		<u>29,495.04</u>