

COPYTHORNE PARISH COUNCIL MEETING – JUNE 8TH 2021

ITEM 10 – Lengthsman Scheme

Statement of Account for 2020/21

Attached (as Appendix 1) is the annual statement received from Wellow Parish Council for the Lengthsman Scheme for the period April 1st 2020 to March 31st 2021. (Wellow Parish Council act as administrator for five local parishes, including themselves).

During the year, the Lengthsman undertook tasks for Copythorne Parish Council costing a total of £1,175. £1,000 of this was covered by the £1000 grant allocated to us by Hampshire County Council, the other £175 was paid from Copythorne Parish Council's own funds.

(Note:- Due to a VAT accounting error by Wellow PC £314 was invoiced by them and paid rather than the required £175. As a result Wellow PC are currently holding £139 of Copythorne PC funds which will be used in 2021/22).

Position for 2021/22

In the budget for the new financial year to March 31 2022, the Parish Council allocated £1,250 for tasks to be undertaken by the Lengthsman. In addition, I can confirm that Hampshire County Council have agreed to continue for 2021/22 providing a grant of £1,000 for Lengthsman tasks. Giving a total budget for 2020/21 of £2,250, plus the £139 detailed above.

On our behalf and in accordance with Term 3 of the HCC supplied "Agreement for Contract for Services of a Lengthsman" dated July 17 2018 the contract between Wellow Parish Council and Kevin Bartlett trading as Mint Gardens is being extended for a further year to March 31st 2022. The hourly labour rate remains unchanged at £20.

Kevin Bartlett has confirmed that he and his employers are allowed to continue working as long as they abide by the current HM Government and Public Health England Guidelines on Social Distancing.

Proposal

That, in accordance with the Lengthsman Scheme Procedures adopted by the Council on September 11th 2018 we task the Lengthsman with the following (see Appendix 2):-

1. Noticeboards (7)/Benches (11)/Village Signs (8)/Phone Boxes (4)/Bus Shelter (1) – Where required, cut back vegetation and clean the assets.
2. Old Romsey Road (near Tackaberry Cottage) and Kewlake Lane (near Springers Farm House) - Cut back vegetation to enable painting of metal barrier both sides. Then paint, in white, both metal barriers.
3. White Railings repainted in 2020 (15 sets in 9 locations) – Cut back vegetation
4. Footpath 5 (Vicarage Lane to Rear of St Marys Church) – Cut back vegetation

At an estimated total cost of £910.

David Rigby
Parish Clerk/RFO
May 23rd 2021

APPENDIX 1

PARISH LENGTHSMAN SCHEME - PERIOD 01/04/2020 - 31/03/2021

For Copythorne Parish Council

	Income	Expenditure	Balance
	£	£	£
Balance b/f at end of 19/20			0.00
Add HCC Funding for 2020/2021	<u>1,000.00</u>		
Opening balance 1st April 2020			1,000.00
<u>Details of work completed 20/21</u>			
Invoice 1412 - dated 26.10.2020 - 2.5hrs clearing vegetation around and cleaning noticeboards plus waste disposal		55.00	
Invoice 1413 - dated 26.10.2020 - 30hrs total clearing vegetation around, cleaning & painting metal railings over watercourses- paint, sandpaper, cleaning product, etc & waste disposal		730.00	
Invoice 1441 - dated 20.01.2021 14 hours on flood risk inspection and prevention works around Parish, waste removal		310.00	
payment received in respect of WPC invoice dated 25.01.2021	314.00		
Invoice 1465 - dated 17.03.2021 3 hours clearing brambles and ditch inspection work around the Parish, incl waste removal		80.00	
	1,314.00	1,175.00	
Closing balance as at 31.03.2021			<u>139.00</u>

APPENDIX 2

Lengthsman Work Sheet for Estimated Hours/Additional Costs - June 2021

Location	Work Required	Estimated Man Hours	Estimated Additional Costs	Notes	Estimated cost at £20 per hour plus materials
Various locations throughout the Parish	<p>Noticeboards (7) Benches (11) Village Signs (8) Phone Boxes (4) Bus Shelter (1)</p> <p>Where required, cut back vegetation, remove rubbish and clean the listed assets.</p>	20	£30	Any waste, etc, found to be removed from site or reported	£430
<p>Old Romsey Road (near Tackaberry Cottage)</p> <p>and</p> <p>Kewlake Lane (near Springers Farm House)</p>	<p>Cut back vegetation to enable painting of metal barriers (total of 3 sets at two locations.</p> <p>Then paint, in white, both metal barriers.</p>	5	£20	Vegetation to be removed from site	£120
Various locations throughout the Parish	<p>White Railings repainted in 2020 (15 sets in 9 locations) – Cut back vegetation</p>	10	£20	Vegetation to be removed from site	£220
Footpath 5 - Vicarage Lane (near Scammells Farm) to rear of St Mary's Church	<p>Cut back and remove vegetation along the Right of Way ahead of summer growth</p>	6	£20	Vegetation to be removed from site	£140