

COPYTHORNE PARISH COUNCIL MEETING - TUESDAY JUNE 8TH 2021

Item 15 - Update on 2020/21 Annual Governance and Accountability Return ("AGAR") Processes

The Clerk/RFO presented the AGAR (part 3) to the May 4th 2021 Council meeting.

At that meeting:-

- The Annual Governance Statement 2020/21 (Section 1, page 4 of 6) was approved by the Council (minute ref: 92a/21)
- The Accounting Statement 2020/21 (Section 2, page 5 of 6) was also approved by the Council (minute ref: 92b/21)

The next steps are as follows:-

- The required "Notice of Public Rights" to view the AGAR and other financial papers need to be displayed on the Parish Council website and our noticeboards
- All of the required financial documentation needs to be added to the Parish Council website and also sent to PKF Littlejohn, the Council's external auditor.

The required period of public access is 30 working days and needs to include the first 10 working days of July 2021. PKF Littlejohn suggests using the period Monday June 14th 2021 to Friday July 23rd 2021.

RECOMMENDATION FOR APPROVAL

That the Clerk/RFO undertakes the two "next steps" detailed above on Friday June 11th 2021.

DAVID RIGBY
Parish Clerk/RFO
May 20th 2021