

COPYTHORNE PARISH COUNCIL

A meeting of the Flooding Committee was held via Zoom Video Conference on Thursday June 24th 2021 starting at 10am.

Members: Cllrs. Graham Chillcott (Chair), John Goodwin, Lady Kara Hawks, Sylvia Wiggins
Observer: Mr. David Rigby – Clerk and RFO

A G E N D A (with DRAFT notes of discussion)

1. Election of a Chairman

Cllr. Graham Chillcott was unanimously approved as Chairman by the voting members.

2. Apologies for absence.

None

3. Declarations of Interest

None

4. Review of notes of previous meeting (March 25th 2021) and action points.

All present were happy that the notes of the previous meeting accurately reflected the discussions. The Clerk went through the Action points which all related to matters that would be discussed at this meeting.

5. Discussion of HCC F&WM Team Copythorne Village Flood Investigation Report – May 2021

GC opened the discussion by recommending that we should identify the perceived errors in the report (a copy of which is to be placed on the Council website (<https://www.copythorne.org.uk/flooding/>); advise HCC of the perceived errors; and then push the F&WMT to move on to the “sister” report for Bartley. After some discussion GC proposed that he prepare a report of the issues and bring before the Council a report on what the Flooding AC will be doing. All members voted in favour on this proposal. After the vote JG advised that he remained unhappy and reserved the right to deal with it as a member of the community.

* ACTION – GC to prepare a report for the July 13th 2021 Council meeting

* ACTION – Clerk to add a copy of the report to the Flooding page on the Council website

* ACTION – Clerk to contact HCC F&WMT to discuss commencement of the Bartley Report.

6. Review of Work programme for Flooding Advisory Committee for year ending April 2021.

- **1.) Consider way ahead on HCC Flood Report Draft Issue 2 (All)**

The way ahead had been agreed under Item 5

2.) Preparation of a new Parish Flood Plan 2022 (JG)

JG asked to be replaced on this item. SW agreed to take over responsibility.

- **3.) Preparation of a schedule of works and then monitor said works on flood mitigation being undertaken by the Lengthsman (SW)**

This item will be discussed in more detail under Item 9 on today’s agenda

- **4.) Monitor works being undertaken by relevant authorities in inspecting main rivers and critical watercourses (Clerk)**

Clerk advised that he had reported Highways England (“HE”) an issue under the grill in front of the culvert at Newbridge. Clerk also advised that discussions had been had with both HCC & HE regarding the water following from the ditch along the motorway bridge at Newbridge.

* ACTION – Clerk to continue to update Flooding AC members on progress of these two issues

- **5.) Investigate historic flooding in Old Romsey Road (LK)**

LK advised that she has not got much further with research. GC suggested that with “COVID lockdown” beginning to ease we should revisit the offer from the Environment Agency (“EA”) to “walk the river”

*ACTION – Clerk to contact EA to discuss this issue.

- **6.) Investigate Pollards Moor Road, Electric Poles blocking drainage (JG)**

This item will be discussed in more detail under Item 7 on today’s agenda.

- **7.) Investigate the recent flooding issues in Southampton Road and Old Lyndhurst Road Cadnam (GC to lead)**

HCC Highways continue to Investigate this issue. Investigations had been hampered by a lack of clarity on where the drains are and the actual direction of flow but the picture is becoming clearer with a likelihood that the roadside drains should flow into a field ditch into the ditch along "Green Lane".

* ACTION – Clerk to continue chasing HCC Highways for updates to ensure that this task reaches a satisfactory conclusion.

* LONG TERM ACTION – Once details of drainage system confirmed a copy is to be provided by HCC Highways to Copythorne Parish Council

- **8.) Respond to new Flooding issues in the Parish as they arise (ALL)**

Continues to be a watching brief.

- **9.) Specific Drainage Issues**

a. Shepherds Road Drainage - Owners have confirmed that drains checked. Watching brief

b. New Inn Rd/Oakfield Rd ditch – HCC have confirmed that culvert under Oakfield Road is to be repaired. Date awaited.

* ACTION – Clerk to continue regular chasing of HCC Highways

c. New Inn Rd/Rockram Close ditch – Ditch has been cleared once again and no recent issues

d. Barrow Hill Road surface water issues – Watching brief continues.

e. Pollards Moor Rd electric poles – Will be covered under Agenda Item 7 today.

f. Pollards Moor Rd verge condition & pavement – Verge repaired. Pavement works due

* ACTION – Clerk to continue chasing HCC to undertake pavement re-widening work.

g. Kewlake Lane/Cadnam Lane – Surface Water issues – HCC work has helped greatly.

* ACTION – Clerk to continue monitoring, especially after heavy rain.

h. Ditches on West side of southern end of Pollards Moor Road – Clearance work needed.

* ACTION – Clerk to contact HCC to ask for a second riparian responsibilities letter to be sent.

7. Update on Pollards Moor Power Poles

JG advised that no progress had been made since SSE dug a trial hole and found no drainage pipe. GC suggested that Clerk be asked to contact HCC Highways and liaise with them regarding getting the pipe re-instated. Flooding AC members agreed

*ACTION – Clerk to contact HCC Highways as suggested.

8. Review of Historic Flooding in Old Romsey Road

Covered under Item 6 (point 5) above.

9. Review of Flooding AC requested works programme for the Lengthsman.

Clerk talked through the list of proposed tasks and advised Flooding AC members that he had instructed the Lengthsman to undertake the first two of these during July. The third would be instructed in October and the fourth would be considered in February 2022 (subject to budget). A map of all the "White Railing" locations which form a large part of the Lengthsman's work is being created on Parish Online by the Clerk.

* ACTION – Clerk to update Flooding AC members on tasks already assigned to the Lengthsman

* ACTION - Clerk to complete the "White Railings" Parish Online layer.

10. Discussion on Flooding page of Council Website

JG felt that the items on the web page should be sub-divided into categories. Having been asked by GC what they thought LK and SW advised that they didn't know exactly where to look on the website. Clerk displayed the website page for members to see (<https://www.copythorne.org.uk/flooding/>). GC suggested that LK and SW have a detailed look at the page and report back on their finding.

* ACTION – LK and SW to review Flooding page on website and report back

11. Discussion of other matters relating to the Aims and Responsibilities of the Flooding Advisory Committee.

None

12. Agree date for next meeting.

Friday September 17th 2021, 10am

Meeting ended at 11.17am

Copythorne Parish Council - Flooding AC Meeting – June 24th 2021

Item 4 – Review of notes of previous meeting (March 25th 2021)

COPYTHORNE PARISH COUNCIL

A meeting of the Flooding Committee was held via Zoom Video Conference on Thursday March 25th 2021 starting at 10am.

Members: Cllrs. Graham Chillcott (Chair), John Goodwin, Lady Kara Hawks, Sylvia Wiggins
Observer: Mr. David Rigby – Clerk and RFO

A G E N D A (with DRAFT notes of discussion)

1. Apologies for absence.

None

2. Declarations of Interest

Cllr Lady Kara (re Item 6)

3. Review of notes of previous meeting (January 20th 2021) and action points.

All present were happy that the notes of the previous meeting accurately reflected the discussions.

The Clerk went through the Action points which all bar one related to matters that would be discussed at this meeting. That point, related to item 5 on Jan 20th meeting, would be covered under Item 9 at this meeting.

4. Review of Work programme for Flooding Advisory Committee for year ending April 2021.

• **1.) Consider way ahead on HCC Flood Report Draft Issue 2 (All)**

Flooding AC members expressed disappointment that the HCC Flood & Water Management Team had not responded to the question of why this report was still not ready to be issued in “final” form and also that County Cllr. Edward Heron had so far been unable to assist with this. It was suggested that we seek another party within HCC to assist.

* ACTION – Clerk to identify suitable person to contact and do so.

**ACTION UPDATE – The final version of the above report was received on May 7th 2021 and shared with all Flooding AC members on May 10th 2021.

• **2.) Preparation of a new Parish Flood Plan 2021 (JG)**

This item will be discussed in more detail under Item 8 on today’s agenda.

• **3.) Preparation of a schedule of works and then monitor said works on flood mitigation being undertaken by the Lengthsman (GC)**

This item will be discussed in more detail under Item 7 on today’s agenda

• **4.) Monitor works being undertaken by relevant authorities in inspecting main rivers and critical watercourses (DR)**

Clerk had obtained the requested inspection regimes from both the Environment Agency (“EA”) and Highways England (“HE”). GC indicated that he would create a list from the details supplied.

JG commented that the proposed scheme review (circa 2024) for Bartley Water and also be proposed previously. JG also mentioned that the ongoing surface water under the motorway at Newbridge had still not been resolved and that we needed to “break the log jam” between HCC & EA. He had information related to this which he would send to GC

* ACTION – GC to create list from details supplied by EA & HE and supply to Flooding AC members.

** ACTION UPDATE – Details provided to all FAC members on April 23rd 2021

* ACTION – JG to supply information re issue under motorway at Newbridge to GC

** ACTION UPDATE – JG advised Flooding AC members on April 26th 2021 that he had made contact with HE regarding this ongoing issue. The Clerk has also been in contact with both HE and HCC and has been advised that both are discussing how this issue can be resolved. There is an issue regarding ownership of the land and drainage of this and similar sites throughout Hampshire (and other counties). In the meantime HCC have indicated that they will try to arrange for the area of the ditch abutting the eastern side of Newbridge Road to be cleared to check for the end (and direction) of a drain under the road.

- **5.) Investigate historic flooding in Old Romsey Road**
This item will be discussed in more detail under Item 6 on today's agenda.
- **6.) Investigate Pollards Moor Road, Electric Poles blocking drainage (JG)**
This item will be discussed in more detail under Item 6 on today's agenda.
- **7.) Investigate the recent flooding issues in Southampton Road and Old Lyndhurst Road Cadnam (GC to lead)**
HCC Highways continue to Investigate this issue. Investigations are hampered by a lack of clarity on where the drains are and the actual direction of flow.
* ACTION – Clerk to continue chasing HCC Highways for updates to ensure that this task reaches a satisfactory conclusion.
****ACTION UPDATE – The Clerk met with HCC Highways contractors on April 16th 2021, to discuss thoughts on drainage routes. Acting on that, the contractors managed to lift the inspection chamber cover just to the east of “Yew Tree Motors” and identify that the flow is west to east along the southern side of Southampton Road and then, it would appear, south along a field boundary. The drain (circa 400mm diameter) from outside Gledholme going east was heavily silted and further work will be needed to clear this. I will continue to monitor/chase.**
* LONG TERM ACTION – Once details of drainage system confirmed a copy is to be provided by HCC Highways to Copythorne Parish Council
- **8.) Respond to new Flooding issues in the Parish as they arise (ALL)**
Continues to be a watching brief.
- **9.) Specific Drainage Issues**
 - c. Pound Lane Drainage - Concluded, can be removed from list.
 - d. Shepherds Road Drainage - Owners have confirmed that drains checked. Watching brief
 - e. New Inn Rd/Oakfield Rd ditch – HCC continue to be chased for updates on required works.
* ACTION – Clerk to continue regular chasing of HCC Highways
**** ACTION UPDATE – The clerk is continuing to do this**
 - f. New Inn Rd/Rockram Close ditch – Issue is believed to be with pipe under entrance to Rockram Close. JG advised that HCC should have specific plans for this under the agreement reached with them when development was undertaken and suggests we obtain a copy via the original planning application or HCC
**** ACTION UPDATE – Further clearance of the ditch took place on April 28th 2021.**
 - e. Barrow Hill Road surface water issues – GC reminded members that the HCC F&WMT have sent the requested “Riparian responsibilities” letters and advised that it appears some ditch works had been completed. JG pointed out that main area of focus should be where drains go under crossovers from road to field. Watching brief continues.
 - f. Petrol station – Broken gully – Fixed 24/3/21. Can be removed from list.
 - g. Pollards Moor Rd electric poles – Will be covered under Agenda Item 5 today.
 - h. Pollards Moor Rd verge condition & water on pavement – Clerk continues to chase HCC to resolve.
* ACTION – Clerk to continue monitoring repairs etc with HCC and subsequent work
**** ACTION UPDATE – HCC repaired the road surface in late April 2021. The Clerk continues to chase HCC Highways regarding the promised work to restore the pavement to it's original width.**
 - i. Kewlake Lane/Cadnam Lane – “Riparian Responsibilities” letters sent to all property/landowners along the affected stretch. Initial issue resolves with help of HCC Highways and National Trust. An issue further down Kewlake Lane still needs to be resolved and Clerk is in contact with HCC Highways regarding this.
* ACTION – Clerk to continue chasing this to a satisfactory conclusion.
**** ACTION UPDATE – Using information supplied to the Clerk by HCC Highways, they have now located and cleared the top of their gully and jetting work is awaited. This should then drain into the field beyond. Ongoing monitoring continues.**

5. Update on Pollards Moor Power Poles

JG has been in discussions with SSE Network (“SSE”) regarding this issue and provided an update at the Council meeting of March 9th 2021. SSE had dug an exploratory hole to check whether their poles had damaged the drains. They were unable to find the pipe and so have filled the hole and consider the matter closed. As a result JG is considering our next step and will need to do some research and establish that there was a pipe there. He thinks that he has a NFDC plan that's shows them. JG is still progressing the situation. In response to a request for details of the investigation dig carried out JG received the following comment:- *“When I got contractors to site to fix the pipe .they said pipe did not go anywhere, and there was no more pipe to join it to ,basically redundant pipe so no further issues concerning that pipe.”* JG believes that the issue was not properly fixed when brought to HCC notice several years ago.

* ACTION – JG will keep Flooding AC members updated between now and the next meeting.

** ACTION UPDATE – JG Flooding AC members on April 26th that he continues to chase on this matter.

6. Review of Historic Flooding in Old Romsey Road

This issue also formed part of the EA “inspection regime details” mentioned at Item 4(4) above. GC felt that EA were sympathetic to the issue with the swift response to a recent fallen tree being a good example. LK pointed out that the nearby gas pipe made that task an urgent priority. EA had agreed in principle to a representative of the Parish Council accompanying a member of EA staff on a walk down the river (with land owners approval) to look at possible issues. JG pointed out that the EA Scoping Report from 2006 identified that the principle issue here was that the size of the catchment area resulted – at times of extreme rain – in higher volumes of water than the river could manage at/near the bridge. JG felt that we should be concentrating on a solution to the underlying problem and looking to protect the properties involved. GC added that the more engagement we have with EA the better.

7. Review of FAC work programme for the Lengthsman.

GC stated that we need to continue to capture details of what we want the Lengthsman to do on a regular basis. This include identifying the location of all the “white railings” in the parish. JG suggested that they could be used to create a specific layer on Parish Online.

* ACTION – Clerk to resend the currently identified list to everyone to assist with recording.

** ACTION UPDATE – Link to the list is <https://www.coppythorne.org.uk/wp-content/uploads/2020/06/Item-9-Lengthsman-Scheme-Tasks.pdf>

* ACTION - Clerk to continue gathering details of “white railing” locations to create the suggested Parish Online layer

** ACTION UPDATE – Clerk will add additional locations to the list as received from members or found by him.

8. Update of the Parish Flood Plan Leaflet 2021 – Website Version.

JG said his report was self-explanatory. All agreed that the suggested changes should be made, along with mention of the EA Personal Flood Plan that the Clerk had found. Clerk advised that a copy of this had already been added to the “Flooding” page on the website. It was asked if new printed versions would be produced. JG said that on this occasion we should change just the “website version”. Copies could be printed for the few who didn't have web access.

* ACTION – Clerk to update website version of Parish Flood Plan leaflet and send to TLC to upload.

** ACTION UPDATE – Clerk has undertaken this task

* ACTION – Once work completed arrange for article mentioning the updated version to be included in the Parish Council newsletter

** ACTION UPDATE – The Clerk will ask the newsletter editors to include the requested article in a future edition.

9. Discussion of other matters relating to the Aims and Responsibilities of the Flooding Advisory Committee.

GC raised the HCC response to the “emergency supply” of sand/sandbags and said that he still wanted to try and do something even if HCC weren't willing to do so. JG advised that he had a HCC report from 2014 that might be worth reviewing. GC asked for this to be shared which JG agreed to do. The report could then be discussed at the Flooding AC's next meeting

* ACTION – JG to supply all members with a copy of the report

** ACTION UPDATE – JG supplied a copy direct to all members on March 25th 2021.

* ACTION – Clerk to include discussion of the report as an agenda item for next Flooding AC meeting.

** ACTION UPDATE – Clerk has added the requested item to the draft agenda for discussion with the FAC Chair

LK asked whether Lengthsman could be tasked with clearing brambles and other vegetation from a small stream that ran into the Cadnam River along Old Romsey Road. JG pointed out that we need to establish who owns the land in question before we consider any works.

* ACTION – Clerk to investigate land ownership and report back.

**ACTION UPDATE – An HMLR search has identified that the land to the north of Old Romsey Road is owned by DEFRA. The ownership of the land to the south is not registered at HMLR. On that basis I would suggest that we look for the Lengthsman to clear only the vegetation that is around the “railings” and no more.

10. Agree date for next meeting.

Thursday June 24th 2021, 10am

Meeting ended at 12.00pm

Copythorne Parish Council – Flooding AC Meeting – June 24th 2021

Item 6 - Review of work programme for FAC for year ending April 2022

Action Number	Description	Task Owner	Start Date	End Date	Current Action	Notes
1	Consider way ahead on HCC Flood Report draft issue 2	All	July '21	Tba	Clerk to write to Cllr. Edward Heron.	Report received 7/5/21, issued to all members 10/5/21. To be discussed on June 24 th 2021
2	Prepare new Parish Flood Plan for 2022	Cllr. Goodwin	Jan '22	Tba	N/A at this time	2022 review to start Q1 2022
3	Preparation of Schedule of Works & Monitoring of Works on Flood Mitigation by Lengthsman	Cllr. Wiggins	Jun '21	Tba	1 st 2021/22 tasks issued 11/6/21	See latest attached schedule
4	Monitor works being undertaken by Authorities in Inspecting Main Rivers and Critical Watercourses	Clerk	Nov '21	Tba	Clerk to contact EA & HA to obtain details of their inspection regimes and report to Council	EA e-mail 5/3/21 refers HE e-mail 1/3/21 refers
5	Investigate historical flooding in Old Romsey Road	Cllr. Lady Kara	July '21	Tba	To research the history of the problem	Culvert under M27 behind Sir John Barleycorn photo taken by Cllr. Chillcott and distributed to Cllrs by the Clerk. Research continues
6	Investigate Pollards Moor Road, Electric Poles blocking drainage	Cllr. Goodwin	July '21	Tba	To research the history of the problem and hopefully come to a resolution	First reported 25 years ago. Site visit 2/1/21 with SSE. JG Mtg with SSE 24/1/21. Subsequent investigation revealed missing pipe. Post Testing still to be conducted. JG liaising with SSE
7	Investigate recent flooding issues in The Parade, Southampton Road area	Cllr. Chillcott to lead	Sep '21	Tba	Requests made of HCC Highways to deal with issues reported in respect of certain Highways assets.	Items listed on Clerks database. Site last visited by HCC contractors 16/4/21.
8	Respond to new Flooding issues in Parish as they arise	All	July '21	Tba	Watching brief	

9	Specific Drainage Issues	All	Jan' '21	Tba	Clerk to continue to monitor live events and report to Council	<p>a. Shepherds Road drainage issue. Letters sent to owner by clerk. Reply rec'd 3/3/21 saying that they have checked water flow in culvert under their drive. (WATCHING BRIEF)</p> <p>b. New Inn Rd/Oakfield Rd ditch and broken pipe. (21481011). HCC Highways passed work to contractor on 29/4/21. Start date awaited, last chased 17/6/21. Listed on Clerk's tracker.</p> <p>c. New Inn Road/Rockram Close blocked ditch (21475318). Ditch cleared again April 2021. Suspect blocked pipe under Rockram Close. (WATCHING BRIEF)</p> <p>d. Barrow Hill Road, surface water flooding and drainage issues. RR letters sent out by HCC on 9/2/21. GC has spoken to Historic England re Barrows in paddock (WATCHING BRIEF)</p> <p>e. Pollards Moor Road electric poles. See under 6 above.</p> <p>f. Pollards Moor Road condition of verge at Romsey Road end, after Southern Water tanking exercise in early 2021 (21536412). Road surface repairs completed. Pavement re-widening work awaited and chased 15/6/21.</p> <p>g. Riparian responsibilities and surface water flooding in Kewlake Lane (21534946) Works undertaken by HCC Highways contractors to jet drain which flows into ditch then field. (WATCHING BRIEF)</p>
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Copythorne Parish Council – Flooding AC Meeting – June 24th 2021

Item 9 – Schedule of works on flood mitigation being undertaken by Lengthsman for 2021/22

Task Ref:	Action	Start Date	1 st Milestone	2 nd Milestone	Planned Finish	Actual Finish	Comments
1	Around the white railings repainted in 2020 (15 sets in 9 locations) Cut back vegetation.	July 2021			By Sept 2021		Part of rolling programme of maintenance.
2	White railings in Old Romsey Road (near Tackaberry Cottage) AND in Kewlake Lane (near Springers Farm House) Cut back vegetation to enable painting of metal barriers (total of 3 sets in 2 locations). Then paint, in white, the metal barriers.	July 2021			By Sept 2021		Part of rolling programme of maintenance.
3	Lengthsman to walk all the Main Watercourses and ditches along roads liable to surface water flooding in the Parish and clear or report to Clerk any obstructions found	Oct 2021?					Checks in previous years for example have included Pound Lane, Barrow Hill Road, Shepherds Road, Brockishill Rd, Beechwood Rd and Bartley Green
4	Consideration of additional “White railings” clearing and painting to be actioned during 2021/22	Feb 2022?					

Last updated – Clerk – June 18th 2021