

COPYTHORNE PARISH COUNCIL MEETING – TUESDAY SEPTEMBER 14TH 2021

Item 13 – To receive an update on Parish Meeting Planning

BACKGROUND

As you will remember, we held - via Zoom - a very brief 2021 Annual Parish Meeting (“APM”) on May 5th 2021 to ensure compliance with the Local Government Act 1972 which requires the holding of an APM between March 1st and June 1st every year.

At that meeting Cllr. Graham Chillcott, as Chairman of the Parish Council, explained that the ability to hold a (full) Parish Meeting was dependent on COVID restrictions being sufficiently relaxed to allow such a meeting to be legally and safely held.

CURRENT POSITION

We are now in a position to legally hold such a gathering but would still need to consider the aspect of being able to hold it safely in line with what are now COVID guidelines rather than legal requirements. This would include considering how many members of the public could safely be in attendance.

I have asked the Parish Hall Bookings Secretary what weekday evening options are available to hold what would be called a Parish Meeting (rather than an APM) during late October or November. Hopefully those dates will be with me when we discuss this item on September 14th.

It needs to be remembered that the calling of a Parish Meeting requires seven clear days notice. (LGA 1972, Sch 12, para 15(4)).

A copy of the proposed agenda for the 2020 APM (which didn’t take place) is attached (Appendix A) for information.

RECOMMENDATIONS

1. That - subject to the receipt of available dates - we set a weekday evening date in November to hold a Parish Meeting (kiv November’s Council meeting will be on November 9th)
2. Members give consideration to the topics to be discussed and who will be presenting the reports for those topics.

David Rigby
Clerk to Copythorne Parish Council
September 8th 2021

ANNUAL PARISH MEETING

Meeting to be held at:

Copythorne Parish Hall (Main Hall), Pollards Moor Road, Copythorne, SO40 2NZ

On: Tuesday March 24th 2020 At: 7.30 p.m. (doors open from 7pm)

Hosted by the Chair of Copythorne Parish Council

The Parish Meeting may, by law, discuss all Parish affairs and pass resolutions about them although the resolutions may not be binding upon the Council

Themes - 'A Celebration of Local Success' & 'Planning Future Developments For the Parish'

Agenda

N.B. All timings are approximate

1. 7.00: Arrive, Mingle, Chat
2. 7:30: Start of Meeting
3. 7.30 Introductions, welcome, apologies for absence
Minutes of previous Annual Parish Meeting
4. 7.35 Parish Council Report by Chairman plus brief updates from each of the Parish Council Advisory Committees
5. 7.50 Short Q&A session - any Parish Council Report Issues led by Chairman
6. 8.00 District Councillor Feedback / Update
7. 8.10 County Councillor Feedback / Update
8. 8.15 Annual Parish Award - Presentation
9. 8.20 Update – Richard Williams PCSO including Community Speed Watch
10. 8.30 Presentation from The British Legion
11. 8.35 Presentation from Roy Farmers – 'Stanley's Own Magazine'
12. 8.40 Presentation by the 'Parish Pickers'
13. 8.50 'Your Parish Hall' – Update on Development Plan Progress
14. 9.00 'Your Community Transport' – Current Provision Review Outcomes
15. 9.15 'Your Parish Plan' – Update on 5 Year Local Parish Plan Objectives
16. 9.25 Final Q&A Session - Any Issues you'd like to have the Parish Council consider in the coming year
17. 9.30 Close and invitation to enjoy refreshments and meet the presenters

Notice issued by: DAVID RIGBY Clerk and RFO, Copythorne Parish Council

Signature: *David Rigby*

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The Press are welcome to attend