



COPYTHORNE PARISH COUNCIL

A meeting of the Flooding Advisory Committee was held on Friday October 1st 2021 at Copythorne Parish Hall (rear extension) starting at 10am.

Members present: Cllrs. Graham Chillcott (Chair), John Goodwin, Lady Kara Hawks, Sylvia Wiggins
Observer: Mr. David Rigby – Clerk and RFO

A G E N D A (with DRAFT notes of discussion)

1. **Apologies for absence.**
None (LK was absent at start of meeting and arrived at 10.03 during Item 3)

2. **Declarations of Interest.**
None

Prior to the start of the next item Cllr. Goodwin expressed concern that the papers for this meeting has not been sent to members until the morning of September 29th 2021.

3. **Review of notes of previous meeting (June 24th 2021) and action points.**
All present were happy that the notes of the previous meeting accurately reflected the discussions.

The Chairman and the Clerk then went through the Action Points arising from the notes. Specific points (referencing the numbering of the previous meeting) are as follows:-
Item 6.4 JG asked when was the last contact on this matter. DR agreed to supply this – Date was 1/7/21)
Item 6.5 LK was disappointed that EA visit to her house on 20/9/21 was unannounced. GC apologised for this.
Item 9 LK confirmed that railings in Old Romsey Rd had been painted but queried re railings just off road.
DR agreed at members request to investigate who owned the land in question.
Item 10 SW said she had looked at Flooding page on Council website and was happy with content. Item closed.

4. **Discussion of Cllr. Chillcott's response to HCC F&WM Team Copythorne Village Flood Investigation Report – May 2021**

GC apologised that he had omitted to bring this document with him to the meeting. JG suggested deferring discussion until a future point. This suggestion was accepted by the members.

5. **Update following HCC F&WM Team visit re Bartley River addendum to Flood Investigation Report**
GC apologised that he hadn't sent this update to members prior to Clerk sending meeting pack on 29/9/21. JG felt that the papers sent by the Clerk to Tom Calloway (HCC F&WMT) ahead of the visit should have been shared with members at the same time. JG asked for further information on when the "bund" just north of Beechwood Road had been created. DR advised that he would check and advise. JG asked if a map of the location mentioned in the final paragraph of the "walkabout" section of the update could be added to the meeting papers online. JG asked if a timeline for the production of the draft "Bartley River addendum" had been discussed, in response GC advised that by Christmas was suggested by him and Tom Calloway thought that this should be possible. JG suggested that we should advise Netley Marsh Parish Council that we are discussed the Bartley River with the HCC F&WMT as it also flows through that parish. DR confirmed that he would do so.

****ACTION** – DR to issue further details re the "bund"

****ACTION** – DR to add map as requested

****ACTION** – DR to notify the Clerk of Netley Marsh Parish Council of our work with the HCC F&WMT

6. **An update of the programme and results of inspections carried out and proposed to be carried out in relation to the known flooding hotspots in the Parish.**

JG raised a concern that there was no paper to accompany this item. GC advised that he was hoping that others with greater knowledge than his on this matter would be able to provide information. JG advised that he consider that the areas which should be considered and discussed are those which are at risk of flooding from the Main Rivers within the Parish. After some discussion the following hotspots were agreed upon:-

- a) Cadnam Old Romsey Road
- b) Bartley Chinham Road, Shepherd Road, Riverside Close
- c) Newbridge Where it runs alongside the Cadnam River

GC suggested that discussion of a required programme of inspections for these hotspots could be the submit for an additional Flooding AC meeting. This suggestion was accepted by all members.

JG asked whether promised works by the Environment Agency ("EA") along the Cadnam River and Bartley Water had been undertaken. DR agreed to check this with the EA and to reshare with Flooding AC members the EA inspection regime details previously shared.

****ACTION** – DR to undertake the actions referred to above in relation to the EA

7. **Review of Work programme for the Flooding Advisory Committee for year ending April 2022.**

The paper for this item was talked through. Comments for specific items are as follows:-

- 1. Discussion deferred to a subsequent meeting
- 2. No action required at this point
- 3. Covered by item 8 on today's agenda
- 4. See discussion under item 6 on today's agenda
- 5. Report to be produced following EA visit on 20/9/21
- 6. No progress. DR has asked for details on last known flooding issue related to this issue to be advised to him.
- 7. Issue still be worked on by HCC Highways
- 8. No action required at this point
- 9. All bar point e. (which is covered by point 6 above and so can be removed) continue to be "watching briefs".

8. **Review of Flooding Advisory Committee requested works programme for the Lengthsman.**

The paper for this item was talked through.

9. **Discussion of other matters relating to the Aims and Responsibilities of the Flooding Advisory Committee.**

JG asked what was happening about Responsibility 8 ("In accordance with GDPR principles, maintaining a database to be updated annually of parishioners who wish to be informed specifically on flooding related matters"). Meeting agreed to add to agenda for next meeting

****ACTION** – DR to add discussion of Responsibility 8 to agenda for next meeting

10. **Agree date for next meeting**

Thursday November 4th, 10am

Meeting ended at 12.02pm

Copythorne Parish Council - Flooding AC Meeting – Oct 1st 2021

Item 3 – Review of notes of previous meeting (June 24th 2021)

A meeting of the Flooding Advisory Committee was held via Zoom Video Conference on Thursday June 24th 2021 starting at 10am.

Members: Cllrs. Graham Chillcott (Chair), John Goodwin, Lady Kara Hawks, Sylvia Wiggins
Observer: Mr. David Rigby – Clerk and RFO

A G E N D A (with **DRAFT** notes of discussion and action updates)

1. Election of a Chairman

Cllr. Graham Chillcott was unanimously approved as Chairman by the voting members.

2. Apologies for absence.

None

3. Declarations of Interest

None

4. Review of notes of previous meeting (March 25th 2021) and action points.

All present were happy that the notes of the previous meeting accurately reflected the discussions.

The Clerk went through the Action points which all related to matters that would be discussed at this meeting.

5. Discussion of HCC F&WM Team Copythorne Village Flood Investigation Report – May 2021

GC opened the discussion by recommending that we should identify the perceived errors, advise HCC of them and then push the F&WMT to move on to the “sister” report for Bartley. After some discussion GC proposed that he prepare a report of the issues and bring before the Council a report on what the Flooding AC will be doing. All members voted in favour on this proposal. After the vote JG advised that he remained unhappy and reserved the right to deal with it as a member of the community.

* ACTION – GC to prepare a report for the July 13th Council meeting

** ACTION UPDATE - GC completed this action on June 29th 2021

* ACTION – Clerk to add a copy of the report to the Flooding page on the Council website

** ACTION UPDATE - Clerk completed this action on July 5th 2021

* ACTION – Clerk to contact HCC F&WMT to discuss commencement of the Bartley Report

** ACTION UPDATE - Clerk contacted the HCC F&WMT on July 20th 2021. A visit was arranged for Aug 6th 2021. GC & SW along with the Clerk walked the relevant area with Tom Callaway from HCC who is now compiling a draft report which will be shared with the Flooding AC when received.

6. Review of Work programme for Flooding Advisory Committee for year ending April 2021.

• 1.) Consider way ahead on HCC Flood Report Draft Issue 2 (All)

The way ahead had been agreed under Item 5

2.) Preparation of a new Parish Flood Plan 2022 (JG)

JG asked to be replaced on this item. SW agreed to take over responsibility.

• 3.) Preparation of the Clerk of a schedule of works and then monitor said works on flood mitigation being undertaken by the Lengthsman (SW)

This item will be discussed in more detail under Item 9 on today's agenda

• 4.) Monitor works being undertaken by relevant authorities in inspecting main rivers and critical watercourses (Clerk)

Clerk advised that he had reported Highways England (“HE”) an issue under the grill in front of the culvert at Newbridge. Clerk also advised that discussions had been had with both HCC & HE regarding the water following from the ditch along the motorway bridge at Newbridge.

* ACTION – Clerk to continue to update Flooding AC members on progress of these two issues.

** ACTION UPDATE – Newbridge Grill – Clerk chased HE who have cleared the grill. Environment Agency happy with work undertaken.

****ACTION UPDATE – Ditch alongside motorway – Clerk has been advised by HCC that they are discussing exploratory works with HE to understand route of water under Newbridge Road**

• **5.) Investigate historic flooding in Old Romsey Road (LK)**

LK advised that she has not got much further with research. GC suggested that with “COVID lockdown” beginning to ease we should revisit the offer from the Environment Agency (“EA”) to “walk the river”

*ACTION – Clerk to contact EA to discuss this issue.

**** ACTION UPDATE – Clerk e-mailed EA and arranged a date for this activity. GC & the Clerk viewed various sections of the river with representatives of the EA on September 20th and will report to the next Flooding AC meeting.**

• **6.) Investigate Pollards Moor Road, Electric Poles blocking drainage (JG)**

This item will be discussed in more detail under Item 7 on today’s agenda.

• **7.) Investigate the recent flooding issues in Southampton Road and Old Lyndhurst Road Cadnam (GC to lead)**

HCC Highways continue to Investigate this issue. Investigations had been hampered by a lack of clarity on where the drains are and the actual direction of flow but the picture is becoming clearer with a likelihood that the roadside drains should flow into a field ditch into the ditch along “Green Lane” .

* ACTION – Clerk to continue chasing HCC Highways for updates to ensure that this task reaches a satisfactory conclusion.

****ACTION UPDATE – On June 28th 2021 the initial report to HCC of this issue was updated to “Work passed to contractor”. HCC continue to be chased for an update on these works.**

* LONG TERM ACTION – Once details of drainage system confirmed a copy is to be provided by HCC Highways to Copythorne Parish Council

• **8.) Respond to new Flooding issues in the Parish as they arise (ALL)**

Continues to be a watching brief.

• **9.) Specific Drainage Issues**

a. Shepherds Road Drainage - Owners have confirmed that drains checked. Watching brief

b. New Inn Rd/Oakfield Rd ditch – HCC have confirmed that culvert under Oakfield Road is to be repaired. Date awaited.

* ACTION – Clerk to continue regular chasing of HCC Highways.

**** ACTION UPDATE – On June 17th 2021 HCC Highways advised “..it is vital that we prioritise highway defect repairs in accordance with their severity. This work has therefore been delayed and we are currently unable to commit to a completion date at this time.” Start date still awaited as at Sept 24th 2021.**

c. New Inn Rd/Rockram Close ditch – Ditch has been cleared once again and no recent issues

d. Barrow Hill Road surface water issues – Watching brief continues.

e. Pollards Moor Rd electric poles – Will be covered under Agenda Item 7 today.

f. Pollards Moor Rd verge condition & pavement – Verge repaired. Pavement works due

* ACTION – Clerk to continue chasing HCC to undertake pavement re-widening work.

****ACTION UPDATE – Work was undertaken on/around July 7th 2021 but not as much as promised so e-mail sent to HCC Highways on July 8th 2021. HCC Highways required adjacent landowners to cut hedging back before works can be completed. HCC last chased on September 3rd 2021**

g. Kewlake Lane/Cadnam Lane – Surface Water issues – HCC work has helped greatly.

* ACTION – Clerk continues to monitor, especially after heavy rain.

h. Ditches on West side of southern end of Pollards Moor Road – Clearance work needed.

* ACTION – Clerk to contact HCC to ask for a second riparian responsibilities letter to be sent.

*** ACTION UPDATE - Clerk sent this request on June 29th 2021, HCC confirmed on June 30th 2021 that letter would be sent.**

7. Update on Pollards Moor Power Poles

JG advised that no progress had been made since SSE dug a trial hole and found no drainage pipe. GC suggested that Clerk be asked to contact HCC Highways and liaise with them regarding getting the pipe re-instated. Flooding AC members agreed

*ACTION – Clerk to contact HCC Highways as suggested.

**** ACTION UPDATE – Clerk contacted JG on July 26th 2021 to ask him for copies of his e-mail exchanges with SSE to assist with discussions with HCC Highways, received on August 4th 2021. Clerk has not as yet progressed this matter**

8. Review of Historic Flooding in Old Romsey Road

Covered under Item 6 (point 5) above.

9. Review of Flooding AC requested works programme for the Lengthsman.

Clerk talked through the list of proposed tasks and advised Flooding AC members that he had instructed the Lengthsman to undertake the first two of these during July. The third would be instructed in October and the fourth would be considered in February 2022 (subject to budget). A map of all the "White Railing" locations which form a large part of the Lengthsman's work is being created on Parish Online by the Clerk.

* ACTION – Clerk to update Flooding AC members on tasks already assigned to the Lengthsman

** ACTION UPDATE – Railing were all cleared in August 2021. Old Romsey Road railings painted, Kewlake Lane railings awaiting painting.

* ACTION - Clerk to complete the "White Railings" Parish Online layer.

** ACTION UPDATE – Clerk has completed this task and will supply Flooding AC members with a copy of the map.

10. Discussion on Flooding page of Council Website

JG felt that the items on the web page should be sub-divided into categories. Having been asked by GC what they thought LK and SW advised that they didn't know exactly where to look on the website. Clerk displayed the website page for members to see (<https://www.copythorne.org.uk/flooding/>). GC suggested that LK and SW have a detailed look at the page and report back on their finding.

* ACTION – LK and SW to review Flooding page on website and report back

** ACTION UPDATE – Clerk awaiting responses from LK & SW

11. Discussion of other matters relating to the Aims and Responsibilities of the Flooding Advisory Committee.

None

12. Agree date for next meeting.

Friday September 17th 2021, 10am

Meeting ended at 11.17am

Copythorne Parish Council - Flooding AC Meeting – Oct 1st 2021

Item 5 – Update on Report the visit to Bartley Water that took place on 6th August 2021 with the new HCC F&WMT Project Manager

Introduction

On Friday 6th August 2021 a visit took place in Bartley with the new Project Manager of the Hampshire County Council Flood and Water Management Team. The HCC F&WMT recently published a Flooding Risk Report for the Cadnam River side of Copythorne parish. The idea of this visit is to help the new project manager to become familiar with the layout and extent of the historic surface water and fluvial flooding problems seen in Bartley in recent years. The aim being it should make it easier for the F&WMT to produce a sister Flooding Risk Report on the Bartley Water side of Copythorne Parish.

Present:

Tom Callaway HCC F&WMT (Senior Project Manager)

Cllr. Graham Chillcott

Cllr. Sylvia Wiggins

David Rigby (Clerk and RFO)

“Walkabout”

We arranged to meet in the Copythorne Parish Hall car park at 2pm. After introductions and a brief discussion on the proposed route, we turned right out of the car park and walked along to Winsor Road.

Our “walkabout” route took in part of Winsor Road, New Inn Road, Beechwood Road, Brockishill Road, Chinham Road, Shepherds Road, Shepherds Close and Riverside Close.

We set off down Winsor Road in the direction of Bartley Junior School. This enabled us as we walked up the hill to point out the various gullies and drains in Winsor Road, the connecting pipes and ditch that ran under a cottage garden on the left and then into a ditch and down across the fields behind, before eventually flowing into Bartley Water over in adjacent village of Woodlands.

The surface water flooding previously seen at Bartley Crossroads and outside the Bartley Post Office were mentioned as we walked past.

We visited the “Bund” in Beechwood Road and mentioned also the connection between the surface water flooding seen at the Parade in Cadnam and how the surface water eventually found its way down to Bartley Water.

We then walked to the bridge over Bartley Water in Brockishill Road. This bridge marks the spot where the stream becomes a Main River. We then walked across the field and on down to Shepherds Road.

In Shepherds Road we pointed out how Bartley Water flowed under the road and then through the back gardens of the bungalows in Chinham Road.

Once at Riverside Close, we showed Tom the photos of the historic flooding in the back gardens of the houses on the left.

Retracing our steps, we turned right into Chinham Road, where we were able to point out how the field ditch on the left connected to the pipe which ran under the road, then through the gardens between two of the bungalows and into Bartley Water (see map below).



Washup

We thanked Tom for coming to see us and confirmed that we would be happy to answer any questions that he might have arising from his visit, once he returned to his office.

Tom agreed that he would use his best endeavours to produce the Flooding Risk Report for the Bartley Water side of Copythorne Parish before next Christmas.

Cllr. Graham Chillcott
10th August 2021

Copythorne Parish Council – Flooding AC Meeting – October 1st 2021

Item 7 - Review of work programme for FAC for year ending April 2022

Action Number	Description	Task Owner	Start Date	End Date	Current Action	Notes
1	Consider way ahead on HCC Flood Report draft issue 2	All	July '21	Tba	Cllr. Chillcott drafting a response to the report rec'd on 7/5/21	To be discussed on 1/10/21
2	Prepare new Parish Flood Plan for 2022	Cllr. Wiggins	Jan '22	Tba	N/A at this time	2022 review to start Q1 2022
3	Preparation of Schedule of Works & Monitoring of Works on Flood Mitigation by Lengthsman	Cllr. Wiggins	Jun '21	Tba	1 st 2021/22 tasks issued 11/6/21	See latest attached schedule
4	Monitor works being undertaken by Authorities in Inspecting Main Rivers and Critical Watercourses	Clerk	Nov '21	Tba	Clerk to contact EA & HA to obtain details of their inspection regimes and report to Council	EA e-mail 5/3/21 refers HE e-mail 1/3/21 refers
5	Investigate historical flooding in Old Romsey Road	Cllr. Lady Kara	July '21	Tba	To research the history of the problem	Culvert under M27 behind Sir John Barleycorn photo taken by Cllr. Chillcott and distributed to Cllrs by the Clerk. Research continues
6	Investigate Pollards Moor Road, Electric Poles blocking drainage	Clerk	July '21	Tba	To research the history of the problem and hopefully come to a resolution	First reported 25 years ago. Site visit 2/1/21 with SSE. JG Mtg with SSE 24/1/21. Subsequent investigation revealed missing pipe. Post Testing still to be conducted. JG liaising with SSE. JG has passed task to the Clerk
7	Investigate recent flooding issues in The Parade, Southampton Road area	Cllr. Chillcott to lead	Sep '21	Tba	Requests made of HCC Highways to deal with issues reported in respect of certain Highways assets.	Items listed on Clerks database. Site last visited by HCC contractors 16/4/21.
8	Respond to new Flooding issues in Parish as they arise	All	July '21	Tba	Watching brief	

9	Specific Drainage Issues	All	Jan' '21	Tba	Clerk to continue to monitor live events and report to Council	<p>a. Shepherds Road drainage issue. Letters sent to owner by clerk. Reply rec'd 3/3/21 saying that they have checked water flow in culvert under their drive. (WATCHING BRIEF)</p> <p>b. New Inn Rd/Oakfield Rd ditch and broken pipe. (21481011). HCC Highways passed work to contractor on 29/4/21. Start date awaited, last chased 17/6/21. Listed on Clerk's tracker.</p> <p>c. New Inn Road/Rockram Close blocked ditch (21475318). Ditch cleared again April 2021. Suspect blocked pipe under Rockram Close. (WATCHING BRIEF)</p> <p>d. Barrow Hill Road, surface water flooding and drainage issues. RR letters sent out by HCC on 9/2/21. GC has spoken to Historic England re Barrows in paddock (WATCHING BRIEF)</p> <p>e. Pollards Moor Road electric poles. See under 6 above.</p> <p>f. Pollards Moor Road condition of verge at Romsey Road end, after Southern Water tanking exercise in early 2021 (21536412). Road surface repairs completed. Pavement re-widening work awaited and chased 3/9/21.</p> <p>g. Riparian responsibilities and surface water flooding in Kewlake Lane (21534946) Works undertaken by HCC Highways contractors to jet drain which flows into ditch then field. (WATCHING BRIEF)</p>
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Copythorne Parish Council – Flooding AC Meeting – October 1st 2021

Item 8 – Schedule of works on flood mitigation being undertaken by Lengthsman for 2021/22

Task Ref:	Action	Start Date	1 st Milestone	2 nd Milestone	Planned Finish	Actual Finish	Comments
1	Cut back all vegetation around the white railings repainted in 2020 (15 sets in 9 locations)	July 2021			By Sept 2021	Aug 2021	Part of rolling programme of maintenance.
2	White railings in Old Romsey Road (near Tackaberry Cottage) AND in Kewlake Lane (near Springers Farm House) Cut back vegetation to enable painting of metal barriers (total of 3 sets in 2 locations). Then paint, in white, the metal barriers.	July 2021			By mid Oct 2021		Vegetation removed from both sets of railings in Aug 2021. Old Romsey Road railings painted Kewlake Lane railings to be painted in early Oct 2021
3	Lengthsman to walk all the Main Watercourses and ditches along roads liable to surface water flooding in the Parish and clear or report to Clerk any obstructions found	Oct 2021?					Checks in previous years for example have included Pound Lane, Barrow Hill Road, Shepherds Road, Brockishill Rd, Beechwood Rd and Bartley Green
4	Kewlake Lane - Lengthsman to ensure that pipes from “pond” to ditch on opposite side of road and from roadside ditch to field are clear	Oct 2021?					
5	Consideration of additional “White railings” clearing and painting to be actioned during 2021/22	Feb 2022?					

Last updated – Clerk – Sept 29th 2021