

COPYTHORNE PARISH COUNCIL MEETING – TUESDAY OCTOBER 12TH 2021

Item 10 – To receive and discuss an update on Parish Meeting Planning

BACKGROUND

As you will remember, we held - via Zoom - a very brief 2021 Annual Parish Meeting (“APM”) on May 5th 2021 to ensure compliance with the Local Government Act 1972 which requires the holding of an APM between March 1st and June 1st every year.

At that meeting Cllr. Graham Chillcott, as Chairman of the Parish Council, explained that the ability to hold a (full) Parish Meeting was dependent on COVID restrictions being sufficiently relaxed to allow such a meeting to be legally and safely held.

CURRENT POSITION

At the September 14th 2021 Council meeting the following actions were agreed:

1. That a Parish Meeting be held at the Parish Hall on Thursday November 25th (7.00pm to 9.00pm)
2. That the Clerk issue a draft agenda and circulate it to members in advance of the October 12th 2021 Council meeting for further discussion at that meeting.

This update is in response to action 2 above.

On the second page of this report (as Appendix A) is a draft agenda including all of the topics that were suggested at the September 14th 2021 Council meeting as appropriate for inclusion. Alongside each topic is a suggested time slot with the aim of ensuring that the meeting is completed with the two hours agreed as appropriate for the meeting.

REQUIRED ACTIONS

1. That Council agrees the agenda structure and timings.
2. That Council agrees who will prepare and present the reports for the various topics.
3. That the Clerk proceeds to publicise the meeting and where required issues invitations to attend and/or speak.

David Rigby

Clerk to Copythorne Parish Council

October 4th 2021

PARISH MEETING

Meeting to be held at:

Copythorne Parish Hall (Main Hall), Pollards Moor Road, Copythorne, SO40 2NZ
On: Thursday November 25th 2021 At: 7.00 p.m. (doors open from 6.45pm)

Hosted by the Chair of Copythorne Parish Council

The Parish Meeting may, by law, discuss all Parish affairs and pass resolutions about them although the resolutions may not be binding upon the Council

Agenda

N.B. All timings are approximate

1. 6.45 Arrive, Mingle, Chat
2. 7:00 (5 mins) Start of Meeting: - Introductions, welcome, apologies for absence
3. 7.05 (5 mins) Minutes of previous Annual Parish Meeting (held on May 5th 2021)
4. 7.10 (10 mins) District Councillor Feedback / Update
5. 7.20 (10 mins) County Councillor Feedback / Update
6. 7.30 (10 mins) Update – Richard Williams PCSO incl. Community Speed Watch
7. 7.40 (10 mins) Presentation by the ‘Parish Pickers’
8. 7.50 (10 mins) An update on possible Affordable Housing Plans for the Parish
9. 8.00 (10 mins) Queen’s Platinum Jubilee Celebrations – June 2022
10. 8.10 (10 mins) ‘Your Community Transport’ – Current Provision Review Outcomes
11. 8.20 (10 mins) ‘Your Parish Plan’ – Update on 5 Year Local Parish Plan Objectives
12. 8.30 (10 mins) “Parish Design Statement”
13. 8.40 (10 mins) Climate Emergency – How the parish can do its bit to help
14. 8.50 (10 mins) Final Q&A Session - Any issues you would like to have the Parish Council consider in the coming year
15. 9.00 Close

Notice issued by: DAVID RIGBY Clerk and RFO, Copythorne Parish Council

Signature: *David Rigby*

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Date of issue: xxxx xx 2021

The Press are welcome to attend