



## COPYTHORNE PARISH COUNCIL

A meeting of the Flooding Advisory Committee was held on Thursday November 4th 2021 at the Royal British Legion Hall, Winsor Road, Winsor starting at 10am.

In accordance with the Local Government Act 1972 (s.100) the public are able to attend and observe meetings of the Flooding Advisory Committee but do not have the right to participate (unless invited to do so by the Chairman of the meeting).

Members present: Cllrs. Graham Chillcott (Chair), John Goodwin, Lady Kara Hawks, Sylvia Wiggins  
Observer: Mr. David Rigby – Clerk and RFO

### A G E N D A (with DRAFT notes of discussion)

**1. Apologies for absence**

None

**2. Declarations of Interest.**

None

**3. Review of notes of previous meeting (Oct 1<sup>st</sup> 2021) and action points.**

Item 5 – JG suggested that the notes should record that “the bund” was never implemented. Agreed by AC members.

Item 6 – JG suggested that the notes should record the hotspots more specifically. Agreed by AC members. Subject to the above changes all present were happy that the notes of the previous meeting accurately reflected the discussions.

**\*\*ACTION** – Clerk to make the suggested additions to the notes of the previous meeting. Actioned November 4<sup>th</sup> 2021

**4. Discussion of Cllr. Chillcott’s response to HCC F&WM Team Copythorne Village Flood Investigation Report – May 2021**

GC talked the members through his suggested responses to various parts of the report. These responses were discussed and added to by the other members.

During these discussions JG moved a motion that we should in due course request that the “Bartley Addendum” be a report in its own right

Proposed JG, Seconded SW. In favour JG, SW, LK. Against GC. Carried

**\*\*ACTION** – Clerk to provide GC with his notes made of the suggested amendments/additions to responses.

**\*\* ACTION** – GC using his notes and those made by the Clerk to produce a final draft of the response to be confirmed by the Flooding Advisory Committee at it’s next meeting and then presented to Council for approval at the next Council meeting on December 14<sup>th</sup>. That report to include the recommendation in the approved motion above.

**5. Discussion on required actions in relation to the known flooding hotspots in the Parish.**

The locations of the known flooding hotspots agreed as follows:-

- 1) *Cadnam – Old Romsey Road due to the capacity of the culvert where the Cadnam River passes under Cadnam Lane just before the road goes under the M27 motorway.*
- 2) *Newbridge – Newbridge Road due to the capacity of the culvert where a tributary of the Cadnam River passes under the M27 motorway. This also impacts Romsey Road and Pollards Moor Road.*
- 3) *Bartley – Shepherds Road/Chinham Road due to the capacity of the culvert where Bartley Water passes under Shepherds Road. This also impacts on Riverside Close, Bartley.*

**\*\*ACTION** – JG to produce a map of the locations.

**\*\*ACTION** – DR to ask EA to confirm outcome of latest inspections as per the inspection regime list previously provided by them in February 2021.

**6. Discussion regarding Flooding Advisory Committee Responsibility 8 (“In accordance with GDPR principles, maintaining a database to be updated annually of parishioners who wish to be informed specifically on flooding related matters”)**

**\*\*ACTION** – JG to include this within his presentation on behalf of the Parish Council at the Parish Meeting on November 25<sup>th</sup> 2021

Prior to moving on to the next agenda item JG announced that he was standing down from the Flooding Advisory Committee with immediate effect.

GC asked that a public record of thanks be made to JG for his work on the Flooding Advisory Committee (and the previous Flooding Working Group) over many years.

As an item of urgency, GC raised the issue of a drainage issue at a property along Romsey Road where he believes that the owners needed to be reminded of their riparian responsibilities.

**\*\*ACTION** – GC to provide specific details so that Clerk can investigate and contact the owners concerned.

**7. Agree date for next meeting.**

Provisional set for November 29<sup>th</sup> 2021, am (date, time and venue to be confirmed).

**Meeting ended at 11.54am**

# Copythorne Parish Council - Flooding AC Meeting – November 4th 2021

## Item 3 – Review of notes of previous meeting (October 1st 2021)

A meeting of the Flooding Advisory Committee was held on Friday October 1st 2021 at Copythorne Parish Hall (rear extension) starting at 10am.

Members present: Cllrs. Graham Chillcott (Chair), John Goodwin, Lady Kara Hawks, Sylvia Wiggins  
Observer: Mr. David Rigby – Clerk and RFO

### A G E N D A (with DRAFT notes of discussion)

**1. Apologies for absence.**

None (LK was absent at start of meeting and arrived at 10.03 during Item 3)

**2. Declarations of Interest.**

None

Prior to the start of the next item Cllr. Goodwin expressed concern that the papers for this meeting has not been sent to members until the morning of September 29<sup>th</sup> 2021.

**3. Review of notes of previous meeting (June 24<sup>th</sup> 2021) and action points.**

All present were happy that the notes of the previous meeting accurately reflected the discussions.

The Chairman and the Clerk then went through the Action Points arising from the notes. Specific points (referencing the numbering of the previous meeting) are as follows:-

Item 6.4 JG asked when was the last contact on this matter. DR agreed to supply this – Date was 1/7/21

Item 6.5 LK was disappointed that EA visit to her house on 20/9/21 was unannounced. GC apologised for this.

Item 9 LK confirmed that railings in Old Romsey Rd had been painted but queried re railings just off road. DR agreed at members request to investigate who owned the land in question.

Item 10 SW said she had looked at Flooding page on Council website and was happy with content. Item closed.

**4. Discussion of Cllr. Chillcott's response to HCC F&WM Team Copythorne Village Flood Investigation Report – May 2021**

GC apologised that he had omitted to bring this document with him to the meeting. JG suggested deferring discussion until a future point. This suggestion was accepted by the members.

**5. Update following HCC F&WM Team visit re Bartley River addendum to Flood Investigation Report**

GC apologised that he hadn't sent this update to members prior to Clerk sending meeting pack on 29/9/21.

JG felt that the papers sent by the Clerk to Tom Calloway (HCC F&WMT) ahead of the visit should have been shared with members at the same time. JG asked for further information on when the "bund" just north of Beechwood Road had been created. DR advised that he would check and advise. JG asked if a map of the location mentioned in the final paragraph of the "walkabout" section of the update could be added to the meeting papers online. JG asked if a timeline for the production of the draft "Bartley River addendum" had been discussed, in response GC advised that by Christmas was suggested by him and Tom Calloway thought that this should be possible. JG suggested that we should advise Netley Marsh Parish Council that we are discussed the Bartley River with the HCC F&WMT as it also flows through that parish. DR confirmed that he would do so.

**\*\*ACTION** – DR to issue further details re the "bund" – **Further details issued to JG as requested. (Noted subsequent to the meeting that "the bund" was never implemented.)**

**\*\*ACTION** – DR to add map as requested – **Map added to meeting notes (on website) as requested**

**\*\*ACTION** – DR to notify the Clerk of Netley Marsh Parish Council of our work with the HCC F&WMT – **Email sent.**

**6. An update of the programme and results of inspections carried out and proposed to be carried out in relation to the known flooding hotspots in the Parish.**

JG raised a concern that there was no paper to accompany this item. GC advised that he was hoping that others with greater knowledge than his on this matter would be able to provide information. JG advised that he consider that the areas which should be considered and discussed are those which are at risk of flooding from the Main Rivers within the Parish. After some discussion the following hotspots were agreed upon:-

- a) Cadnam                      Old Romsey Road
- b) Bartley                     Chinham Road, Shepherd Road, Riverside Close
- c) Newbridge                Where it runs alongside the Cadnam River

*(Noted subsequent to the meeting that the hotspots be described as follows:-*

- 1) *Cadnam – Old Romsey Road due to the capacity of the culvert where the Cadnam River passes under Cadnam Lane just before the road goes under the M27 motorway*
- 2) *Newbridge – Newbridge Road due to the capacity of the culvert where a tributary of the Cadnam River passes under the M27 motorway. This also impacts Romsey Road and Pollards Moor Road)*
- 3) *Bartley – Shepherds Road/Chinham Road due to the capacity of the culvert where Bartley Water passes under Shepherds Road. This also impacts on Riverside Close, Bartley.*

GC suggested that discussion of a required programme of inspections for these hotspots could be the submit for an additional Flooding AC meeting. This suggestion was accepted by all members.

JG asked whether promised works by the Environment Agency (“EA”) along the Cadnam River and Bartley Water had been undertaken. DR agreed to check this with the EA and to reshare with Flooding AC members the EA inspection regime details previously shared.

**\*\*ACTION** – DR to undertake the actions referred to above in relation to the EA – **EA have confirmed that the works listed in the EA inspection regime previously shared have (and continue) to be undertaken.**

**7. Review of Work programme for the Flooding Advisory Committee for year ending April 2022.**

The paper for this item was talked through. Comments for specific items are as follows:-

- 1. Discussion deferred to a subsequent meeting
- 2. No action required at this point
- 3. Covered by item 8 on today’s agenda
- 4. See discussion under item 6 on today’s agenda
- 5. Report to be produced following EA visit on 20/9/21
- 6. No progress. DR has asked for details on last known flooding issue related to this issue to be advised to him.
- 7. Issue still be worked on by HCC Highways
- 8. No action required at this point
- 9. All bar point e. (which is covered by point 6 above and so can be removed) continue to be “watching briefs”.

**8. Review of Flooding Advisory Committee requested works programme for the Lengthsman.**

The paper for this item was talked through.

**9. Discussion of other matters relating to the Aims and Responsibilities of the Flooding Advisory Committee.**

JG asked what was happening about Responsibility 8 (“In accordance with GDPR principles, maintaining a database to be updated annually of parishioners who wish to be informed specifically on flooding related matters”). Meeting agreed to add to agenda for next meeting

**\*\*ACTION** – DR to add discussion of Responsibility 8 to agenda for next meeting – **Item added to agenda for Flooding Advisory Committee meeting on November 4<sup>th</sup>.**

**10. Agree date for next meeting**

Thursday November 4<sup>th</sup> 2021, 10am

**Meeting ended at 12.02pm**