

DRAFT MINUTES OF THE COPYTHORNE PARISH COUNCIL MEETING HELD AT 7.00 PM ON OCTOBER 12TH 2021 AT COPYTHORNE PARISH HALL

Members present: Cllr. Graham Chillcott (Chairman); Cllr. John Goodwin; Cllr. Jackie Rhodes;
Cllr. Sylvia Wiggins; Cllr. Lady Kara Hawks; Cllr. Steve Herra
Cllr. Sarah Coombs
In attendance: David Rigby – Clerk/R.F.O.
By Invitation: County Cllr. Edward Heron; District Cllrs Diane Andrews, Joe Reilly & Derek Tipp

Eleven members of the public were present at various times during the meeting

AGENDA ITEMS

168/21 Apologies

None

169/21 Declarations of Interest in items on the Agenda

None

170/21 Public Session

No members of the public wished to speak.

171/21 County and District Councillors Reports

County Cllr. Edward Heron advised that the HCC Cabinet are starting to look at the next two-year cycle of budgeting. Withdrawal of HCC funding for the Lengthsman scheme from 2023/24 is a possibility.

District Cllr. Joe Reilly advised that he had nothing to report but that he was delighted to be back following surgery.

District Cllr. Derek Tipp advised that NFDC had approved the Project Integra Joint Municipal Waste Management Strategy (“JMWMS”). This is a joint waste partnership across County, District and Unitary Authorities looking at all aspects of collection and disposal of waste. He further advised that he is still trying to have litter bins added to the two laybys either side of the motorway roundabout at Cadnam.

District Cllr. Diane Andrews said how productive the NFDC Council meeting on October 11th 2021 had been. Amongst decisions made was the declaration of a Climate Change & Nature Emergency and agreement to support the petition calling for “Average Speed Cameras” to be installed on Roger Penny Way (B3078).

172/21 Planning Applications; TPOs and Tree Works Requests

NFNPA - Planning Applications

21/00758 – Annexe, Forest View, Farm, Furzley Lane, Furzley, SO43 7JJ – Application for Certificate of Lawful Development for continued use of part of garage and garage link as an independent dwelling.

Parish Comment: No comment to make

21/00731 – Empress of Blandings, Romsey Road, Copythorne, SO40 2PB – Internal alterations to facilitate change of use of first & second floors to no.14 associated holiday lets, etc. (see NFNPA Planning Portal)

Parish Comment: 4 - Recommend REFUSAL, for the reasons listed below (see NFNPA Planning Portal)

Cllr. Herra proposed, Cllr. Wiggins seconded, all in favour.

Signed by the Chairman: Date:

21/00823 – Ingleside, Winsor Lane, Winsor, SO40 2HG – Outbuilding; demolition of 2no. existing outbuildings

Parish Comment: 3 - Recommend PERMISSION, for the reasons listed below (see NFNPA Planning Portal).
Cllr. Goodwin proposed, Cllr. Coombs seconded, all in favour.

21/00848 – The Gatehouse, Cadenham Farm, Cadnam Lane, Cadnam, SO40 2NU – Single storey extension; 1 no. rooflight; alteration to doors and windows

Parish Comment: 3 – Recommend PERMISSION, for the reasons listed below (see NFNPA Planning Portal).
Cllr. Herra proposed, Cllr. Rhodes seconded, all in favour.

21/00523 – Cherry Tree Cottage, Lyndhurst Road, Cadnam, SO40 3NR– (Revised Plans) – Outbuilding; hardstanding

Parish Comment: 1 – We Recommend PERMISSION, but would accept the decision reached by the NPA's Officers under their delegated powers.

Cllr. Wiggins proposed, Cllr. Goodwin seconded, all in favour

21/00803 – 8 Barleycorn Walk, Cadnam, SO40 2LY – Replacement Conservatory

Parish Comment: 2 – We Recommend REFUSAL, but would accept the decision reached by the NPA's Officers under their delegated powers.

Cllr. Rhodes proposed, Cllr. Wiggins seconded, all in favour

21/00858 – Forest Cottage, Southampton Road, Cadnam, SO40 2NQ – Two storey extension; detached outbuilding

Parish Comment: 1 – We Recommend PERMISSION, but would accept the decision reached by the NPA's Officers under their delegated powers.

Cllr. Goodwin proposed, Cllr. Rhodes seconded, all in favour

21/00872 – Cadnam Garage, Southampton Road, Cadnam, SO40 2NB – Roof alterations to facilitate additional first floor space & ground floor equipment; alterations to doors & windows; cladding; render; refurbishment.

Parish Comment: 4 - Recommend REFUSAL, for the reasons listed below (see NFNPA Planning Portal)

Cllr. Chillcott proposed, Cllr. Wiggins seconded, all in favour.

21/00605 – Bartley Manor Coach House, Bartley Manor, Brockishill Road, Bartley, SO40 2LN - (Revised Plans) – Gates; fence panels; verge surfacing

Parish Comment: 1 – We Recommend PERMISSION, but would accept the decision reached by the NPA's Officers under their delegated powers.

Cllr. Chillcott proposed, Cllr. Rhodes seconded, all in favour

NFNPA - Tree Works Requests

TPO/21/0464 – Whitemoor House, Whitemoor Lane, Winsor, SO40 2HD - Prune 2 x Oak

CONS/21/0470 - Old Orchard, Winsor Road, Winsor, SO40 2HN - Fell 1 x Conifer

CONS/21/0492 – Hollybrook House, Chinham Road, Bartley, SO40 2LL – Fell 1 x Ash

Response - Due to responses needing to be submitted for these requests before the date of the meeting, councillor opinions were gathered by e-mail and "Leave decision to Trees Officer" responses were sent to the NPNPA (on September 24th 2021 for "0464" & "0470" and on October 6th 2021 for "0492")

NFDC Tree Works Request

None

173/21 Planning Decisions made since last Council meeting

NFNPA - Planning Applications decided

21/00557 – Field View, Old Lyndhurst Road, Cadnam, SO40 2NL – Certificate of Lawful Development for continued use of building as an independent residential dwelling.

NFNPA Decision – Delegated to officer – Lawful

21/00698 – Martin’s Oak, Copythorne Crescent, Copythorne, SO40 2PE – 2no. new outbuildings

NFNPA Decision – Delegated to officer – Grant Subject to conditions

21/00691 – Salisbury Lodge, Salisbury Road, Ower, SO51 6AN – Conversion of existing conservatory to single storey extension;

NFNPA Decision – Delegated to officer – Grant Subject to conditions

21/00695 – Yew Tree Cottage, Chinham Road, Bartley, SO40 2LF – Conversion of conservatory to single storey extension

NFNPA Decision – Delegated to officer – Grant Subject to conditions

21/00695 – 12 Romsey Road, Ower, SO51 6AE - Two storey outbuilding; mixed use of outbuilding as ancillary residential and 1no. holiday let.

NFNPA Decision – Delegated to officer - Refuse

NFDC - Planning Applications decided

None

NFNPA - Tree Works Requests decided

CONS/21/0414 - Old Orchard, Winsor Road, Winsor, SO40 2HN – Fell 1 x Beech; Fell 1 x Oak

CONS/21/0423 - Tarquinian, Barrow Hill Road, Copythorne, SO40 2PH – Prune 1 x Silver Birch

CONS/21/0429 - Clock Cottage, Whitemoor Lane, SO40 2HD – Fell 1 x Walnut & 1 x Lime, Pollard 1 x Ash

R/14/15/21/0476 - Cadenham Farm, Cadnam Lane, Cadnam, SO40 2NU – Fell 1 x Ash

CONS/21/0452 - Winsor Lodge, Winsor Road, Winsor, SO40 2HF – Re-pollard/Prune 1 x Weeping Willow

CONS/21/0456 - Bridge Cottage, Old Romsey Road, Cadnam, SO40 2NP – Prune 1 x Oak

CONS 21/0470 - Old Orchard, Winsor Road, Winsor, SO40 2HN – Fell 1 x Conifer (Cypress)

CONS/21/0492 – Hollybrook House, Chinham Road, Bartley, SO40 2LL – Fell 1 x Ash

NFNPA Decision for all eight requests – Raise no objections

TPO/21/0464 – Whitemoor House, Whitemoor Lane, Winsor, SO40 2HD – Prune 2 x Oak

NFNPA Decision – Split decision (lesser works than sought agreed to both trees)

NFDC - Tree Works Requests

No cases

174/21 To Approve the Minutes and agreed actions of the Meeting of September 14th 2021

Proposed Cllr. Coombs, Seconded Cllr Rhodes, all in favour

RESOLVED: The minutes were agreed and duly signed by the Chairman.

175/21 Matters arising from the Minutes of the previous meeting

156/21 Cllr. Rhodes report is Item 9 on today’s agenda

157/21 Clerk undertook this action. Date for the “Working party” is Oct 14th 2021.

Signed by the Chairman: Date:

159/21 1) The Clerk undertook this action. 2) This matter is Item 12 on today's agenda

160/21 Clerk submitted Road Closure Request on Sept 15th 2021. NFDC approved it on October 6th 2021

162/21 Clerk has undertaken this action.

176/21 To receive an update on Climate Emergency activities within the Parish

Cllr. Jackie Rhodes presented the above report (a copy of which is included in the supporting documents for this meeting on the Council's website). She further reported that the informal meeting on October 7th 2021 went well. Another informal meeting is planned for October 21st 2021 to discuss the details of the public meeting planned for November 16th 2021.

ACTION – Cllr. Rhodes to provide a further update on progress at the November 9th 2021 Council meeting

177/21 To receive and discuss an update on Parish Meeting Planning

The Clerk presented the above report (a copy of which is included in the supporting documents for this meeting on the Council's website). It was suggested that the proposed item on "Your Parish Plan" be removed. In its place Cllr. Chillcott asked Cllr Goodwin if he would deliver a report on flooding in the parish, Cllr Goodwin agreed. Meeting timings were agreed and names allocated to the various presentations being delivered on behalf of the Parish Council.

ACTION 1. Clerk to issued revised agenda to Council members

ACTION 2. Clerk to issue invitations to external presenters and other representatives of parish organisations.

178/21 To receive and note a report on Parish Footpath inspections

The Clerk presented the above report (a copy of which is included in the supporting documents for this meeting on the Council's website). Report noted.

179/21 To receive and discuss a report on the Parish Council's response to Queen's Platinum Jubilee

Cllr. Graham Chillcott presented the above report (a copy of which is included in the supporting documents for this meeting on the Council's website). Following discussion, it was agreed in respect of recommendation 1 to remove the words "via the Five Year Advisory Committee" and also replace "before Christmas 2021" with "at the December 2021 Council Meeting".

RESOLVED: That the two recommendations in the report (as amended above) be accepted

Proposed Cllr. Goodwin, Seconded Cllr. Rhodes, all in favour. **APPROVED**

During the above item Standing Order 3z was suspended at 9pm to allow the meeting to continue.

180/21 To receive and approve a report on the Splitwind Pond Maintenance Programme

The Clerk presented the above report (a copy of which is included in the supporting documents for this meeting on our website) and asked that the recommendation in it be accepted.

RESOLVED: That the recommendation in the report be accepted.

Proposed Cllr. Goodwin, Seconded Cllr. Rhodes, all in favour. **APPROVED**

ACTION – Clerk to progress provision of quotation and instruction for works with Catts Tree Care

181/21 a. To receive and agree the Bank Reconciliation for September 30th 2021

The Bank Reconciliation was presented to the meeting by the Clerk.

Proposed Cllr. Chillcott, Seconded Cllr. Herra, all in favour. **APPROVED**

By rotation, the Bank Reconciliation was signed by Cllr. Lady Kara after the meeting.

b ii. To receive and agree the monthly Payments Schedule for October 2021

The Payment Schedule comprising 5 payments for a total of £821.36 along with the supporting invoices/claims was presented to the meeting by the Clerk.

Proposed Cllr. Herra, Seconded Cllr. Lady Kara, all in favour. **APPROVED**

By rotation, the schedules and Electronic Payment instructions (EP29 and EP30) were signed by the Chairman and Cllr. Lady Kara after the meeting

182/21 To receive and note Q2 2021/22 Budget Report.

The Clerk presented the above report (a copy of which is included in the supporting documents for this meeting on the Council's website).

RESOLVED: That the Council note the report.

Proposed by Cllr. Rhodes, seconded by Cllr. Herra, all in favour. **APPROVED**

183/21 Correspondence & Clerk's Report

The Clerk read through his report (a copy of which is included in the supporting documents for this meeting on the Council's website). In addition, he advised members that an e-mail had recently been received from Ian Gillespie of English Rural Housing Association ("ERHA") advising that they feel that they have now sufficiently progressed in their pre-application discussions with the NFNPA to move forward to a wider consultation on behalf of New Forest Villages Housing Association (a part of ERHA). The e-mail also laid out a time frame for the consultation process. In response, members asked the Clerk to respond to ERHA with a few suggested amendments to the process and then advise members of the outcome. The Clerk confirmed that he would do this and would then include the details as a supplemental report to the papers for this meeting on the Council's website and also summarised as an article for the Council's November newsletter.

ACTION – Clerk to contact ERHA; discuss suggested changes; report to Council; add report to website; issue article for November newsletter.

184/21 Chairman's Reports

Prior to the meeting Cllr. Chillcott had provided a written report (a copy of which is included in the supporting documents for this meeting on the Council's website).

185/21 Councillors Reports

Cllr. Wiggins reported that a resident had asked her if there was an update on the issue of large lorries on the A326. The Clerk advised that the last updates received were included in his September 2021 and July 2021 reports to Council. Any further updates would be advised to all members.

Cllr. Lady Kara asked if there was an update on the issue of cars parking in the Romsey Road bus stop layby near the junction with Old Romsey Road that she reported last month. The Clerk advised that as no parking restriction existed no action could be taken.

Cllr Coombs asked about who might be responsible for hedge cutting along a section of Newbridge Road. The Clerk asked her to provide further details so he could investigate.

186/21 Suggested Agenda Items for the November 9th 2021 meeting

- Climate Emergency Update (JR)
- Parish Meeting planning (GC/DR)

187/21 To Confirm the next meeting

The next meeting will take place on November 9th 2021 (venue to be advised).

With no further business to transact, the Chairman closed the meeting at 9.51pm.