



## COPYTHORNE PARISH COUNCIL

A meeting of the Five Year Plan Advisory Committee was held via Zoom Video Conference on Friday December 3rd 2021 starting at 10am.

In accordance with the Local Government Act 1972 (s.100) the public are able to attend and observe meetings of the Five Year Plan Advisory Committee but do not have the right to participate (unless invited to do so by the Chairman of the meeting).

Attendees:

Voting:- Cllrs Steve Herra (Chair); Graham Chillcott; Jackie Rhodes; Sylvia Wiggins

Non Voting:- Mr. David Rigby – Clerk and RFO

### A G E N D A (with DRAFT notes of discussion)

1. **Apologies for absence.**  
None
2. **Declarations of Interest.**  
None
3. **Review of notes of previous meeting (September 16th 2021)**  
All present were happy that the notes of the previous meeting accurately reflected the discussions
4. **Update on Parish Environmental Policy (JR)**  
JR advised that “Greening Copythorne” was now well established with reports being provided at monthly Council meetings in current and future activities
5. **Update on Benches Project (DR)**  
DR advised that quotes were being gathered for the timber required to renovate the bench at Splitwind Pond. A report would be presented to a Council early in the 2022
6. **Update on Telephone Boxes Project (GC)**  
GC advised that vandalism (reported to Hampshire Police) continued to be an issue.
7. **Update on Noticeboards (DR)**  
DR reported that following Council’s approval an order had been placed for three noticeboards. These will hopefully arrive in last Jan/early Feb 2022 and then be installed at the Parish Hall; near the Scout Hut; and near Bartley Post Office as agreed.
8. **Update on “Parish Design Statement” (GC)**  
GC reported that he raised the subject of a PDS at the Parish Meeting on November 25<sup>th</sup> 2021 with no interest shown then or since. GC feels that if community aren’t interested then no point in progressing as the PDS has to be “owned” by the community not imposed by the Council. It was suggested that we find out what is/isn’t happening in other local Parish Councils on this subject.  
**ACTION – Clerk to contact Clerks at neighbouring Parishes to ask what they have considered.**

9. **Discussion of other matters relating to the Aims and Responsibilities of the Five Year Plan Advisory Committee.**  
None.
10. **Agree date for next meeting**  
Friday March 4<sup>th</sup> 2022, 10am  
  
**Meeting ended at 10.24am**

All recommendations needing to be submitted to Council for approval had been recorded in the notes.

## COPYTHORNE PARISH COUNCIL – FIVE YEAR PLAN ADVISORY COMMITTEE – DECEMBER 3RD 2021

### ITEM 3 – REVIEW OF DRAFT NOTES OF PREVIOUS MEETING (SEPTEMBER 16TH 2021)

A meeting of the Five Year Plan Advisory Committee was held via Zoom Video Conference on Thursday September 16th 2021 starting at 10am.

Attendees:-

Voting:- Cllrs Graham Chillcott; Steve Herra; Jackie Rhodes; Sylvia Wiggins

Non Voting:- Mr. David Rigby – Clerk and RFO

### A G E N D A (with DRAFT notes of discussion)

1. **Apologies for absence** – None
2. **Declarations of Interest** – None
3. **Review of notes of previous meeting (May 28th 2021)** – All present were happy that the notes of the previous meeting were accurate.
4. **Update on Parish Environmental Policy (JR)** – JR advised that a report had been presented to the Council meeting on September 14<sup>th</sup> 2021; an article about a launch meeting appeared in the September magazine and has generated interest from seven people. A Facebook post will be added shortly. A date will then be set for the launch meeting.
5. **Update on Benches Project (DR)** – DR advised that the refurbishment of the bench near the White Hart Inn had been completed and members asked that a vote of thanks to Simon Lucas for his work on this task be noted. The possible donation of a bench at Pollards Moor Crossroads to replace the previous one was not now happening. With the Council having now taken on ownership and maintenance of the bus shelter at the same location it was suggested that no replacement was needed. All members present agreed. It is proposed therefore that the next bench to be renovated will be the one at Splitwind Pond and DR will gather prices for the work to present a recommendation to a future Council meeting.

JR noted that the grass was worn out in front of the two recycled plastic benches on the Parish Hall field and it was agreed to discuss with the Parish Hall Committee the possibility of concrete paving slabs being laid by the Council to mitigate this issue.

As part of the Council's contribution to marking the Queen's Platinum Jubilee it was suggested that a picnic bench be purchased and installed near to the Playground. DR advised that the company who supplied the recycled plastic benches on the Hall Field produced a wheelchair accessible bench. Members agreed that costings should be investigated and a preliminary discussion held with the Parish Hall Committee about this idea.

6. **Update on Telephone Boxes Project (GC)** – GC advised that almost all of the "renovation" work on all four boxes was now complete. Polycarbonate window panes have been purchased for the remaining box with glass panels and these will be installed shortly. Concerns exist over some of the boxes becoming unofficial depositories for books. It was agreed that books should be removed from all bar the Newbridge box with GC to have a discussion with the local residents that look after this box regarding removal of the books.
7. **Update on noticeboards (DR)** – DR advised that the first two replacement noticeboards had been installed in Newbridge and the Winsor Road layby. With funds allocated in the 2021/22 budget; held in designated reserves; and potentially coming from a County Cllr grant we could now look at ordering another 2 (possibly three) replacement boards. Likely locations would be near the Scout Hut; near Bartley Post Office; and at the Parish Hall. Members agreed that costings should be obtained in readiness for a report to be presented at a future Council meeting.

8. **Update on “Parish Design Statement” (GC)** – GC advised that an article had been prepared for the October newsletter and that an item would be included on the agenda for the Parish Meeting being planned for November 25th
9. **Discussion of other matters relating to the Aims and Responsibilities of the Five Year Plan Advisory Committee** – JR raised a concern that loneliness for many of our residents was still an issue. She felt that whilst many groups in the parish provided valuable support in this area their good works may not be widely known. It was suggested that the Council looks at creating a “directory” to be shared.

GC advised that a new (mini)bus service was due to commence shortly and as a result he would update the “local transport options” report he prepared “pre COVID-19”

10. **Agree date for next meeting** – Friday December 3<sup>rd</sup> 2021, 10am

The meeting closed at 10.50am