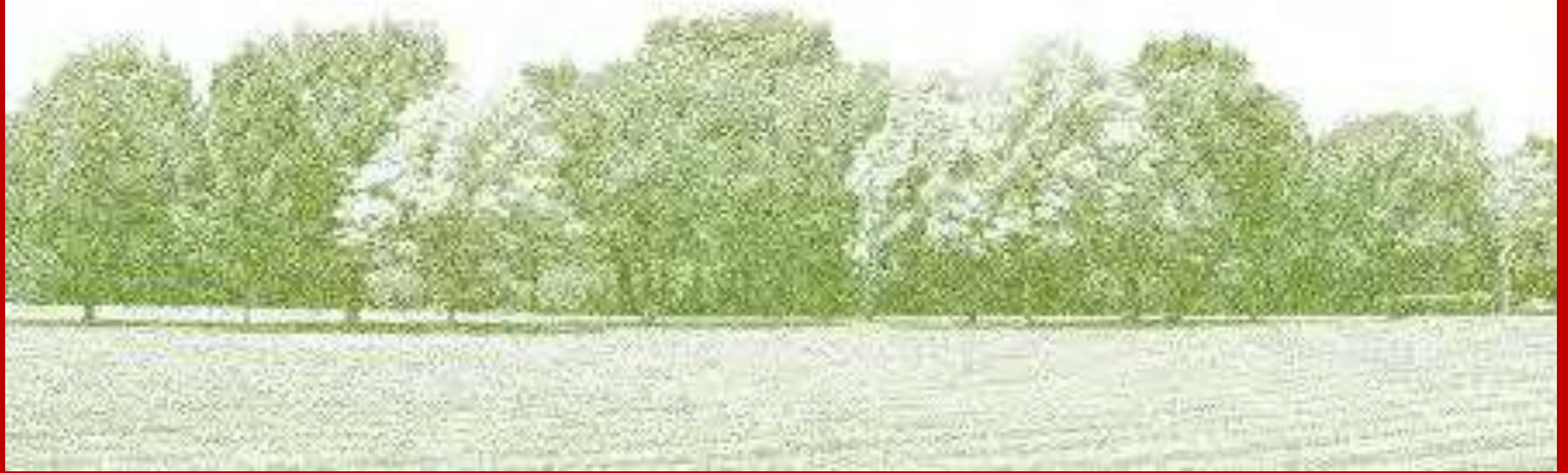


Copythorne Parish Design Statement



What is a Village Design Statement

- A Village Design Statement (VDS) or in our case a (PDS) is the means by which the local community can influence the design of new buildings, and help to ensure they add to the character and distinctiveness of the area

Why a Parish Design Statement

- The Parish Council suggested that its to be called a Parish Design Statement (PDS) rather than a Village Design Statement (VDS) because our parish is made up of six villages

What a Parish Design Statement should include:

- A brief description of the character of the parish villages, especially those aspects that make it locally distinctive
- Particular attention should be given to the character of the settlements and buildings, although special features of the landscape and land may also be included
- A set of guidelines suggesting how any new development should be designed in order to complement or improve the character of the area
- The guidelines should add local detail to planning guidance (Such as the Design Guide for the National Park), but not replace or contradict existing planning policies

Involvement and support of the whole community

- A Parish Design Statement is not intended to be the same as a Parish Plan or a Neighbourhood Plan and therefore does not cover every aspect of village life or specify the location and extent of development.
- It is instead primarily focused on ensuring the appropriate design of new development.
- Parish Design Statements need not be time-consuming to produce and the National Park Authority (“NPA”) strongly encourages communities to produce a short concise statement.
- Ideally no more than a dozen pages long, with clear guidelines for planners, developers and local people.

The status of a Parish Design Statement

- A PDS may be formally adopted by the local planning authority as a Supplementary Document following statutory public consultation
- The PDS guidelines can then be used by the NPA, together with other relevant planning policies and guidance , to help determine planning applications within the parish

What should a Parish Design Statement contain?

- A simple format for the contents of a PDS is suggested on the next slides.
- This is designed to focus on the critical aspects of the PDS and to ensure it is an easy to use practical guide

Contents of a Parish Design Statement (1):-

Introduction - Purpose, who produced it, and how people were consulted

The Village context - A brief description of the parish as a whole, a location map showing settlements and main features, how the settlement pattern has evolved over time

The character of the landscape - Distinctive features that may be affected by development including: Landscape types and landmarks, important hedgerows and trees, watercourses, protected habitats, important views

Contents of a Parish Design Statement (2):-

The character of the built environment - Distinctive features that should be taken into account in designing new development including: Building types & layouts, materials & features, property boundaries, important buildings, landscapes & street trees.

Design Guide - A list of guidelines which are planning-related, following on from the bullet points above. These should include some justification and be framed as helpful guidance rather than be overly prescriptive or regulatory.

Recommendations - Additional suggestions for conserving the distinctiveness character of the village, which are not directly planning related.

Getting Started:

- This will be a community lead process rather than one led by the Parish Council
- The first part of the process will be to set up a “Task Force” made up of representatives of each of the six villages in the parish (plus a member of the parish council)
- Then produce a short project plan with costs and assign roles to the Task Force members
- Make sure that the wider community is involved in the production of the PDS
- To enable the PDS to be adopted as a Supplementary Planning Document include the NPA in Task Force meetings
- The idea being to call for volunteers at today's Parish Meeting
- So do you want to become part of this exciting venture?

Time and Cost

- Firstly there is a formal process of adoption of our PDS by the NPA. I'll outline this process on the next few slides
- As you will see this then gives a basis for timescales and estimated costs
- Part of the whole process is holding a series of consultation events in the community, which is also another way of looking at the timescales
- Adding up all the timings, gives approximately 12 months worth of work to produce a PDS

Formal Process of Adoption of our PDS by NFNPA (1):

- Involve officers of the NPA throughout the process
- Make sure it is clear that the PDS guidelines are consistent with and supplement specific policies contained in the Core Strategy and the Design Guide for the National Park
- Involve the local community in producing the PDS and agree the final draft of the PDS with the Parish Council and the NPA
- NPA to check if a Habitats Regulations Assessment is required

Formal Process of Adoption of our PDS by NFNPA (2):

- Formal consultation with the NPA
- Analysis of consultation comments
- Adoption by the NPA as a Supplementary Planning Document
- Final publication and distribution

Draft Schedule and Consultation Events for our PDS (1):

- Produce a draft PDS for initial comments – 4 weeks
- Open consultation with NFNPA and NFDC – continues throughout the process
- Advertise the PDS – continues throughout the process
- Hold a public meeting to explain the purpose of the PDS and its use by NFNPA and NFDC – 4 weeks
- Questionnaire given to parishioners for feedback – 4 weeks

Draft Schedule and Consultation Events for our PDS (2):

- Set up Task Force and engage with NFNPA and NFDC officers on 1st draft– 2 to 4 weeks
- Produce 2nd draft – 4 weeks
- Discuss maps with NFNPA and NFDC officers – 2 to 3 weeks
- Engage with local businesses – 2 to 3 weeks
- Add comments from local residents, businesses etc produce 3rd draft - 4 weeks

Draft Schedule and Consultation Events for our PDS (3):

- Present 3rd draft to Parish Meeting then collate comments before presentation to NFNPA and NFDC – 4 weeks
- Report back to Annual Parish Meeting before releasing final draft released - 3 to 4 weeks
- Hold a Referendum – 6 weeks

Draft Schedule and Consultation Events for our PDS (4):

- Formal consultation with NFNPA and NFDC – 4 to 6 weeks
- Formal adoption by NFNPA and NFDC as a Supplementary Planning Document 4 to 6 weeks
- Publish paper copy and a website version – 2 to 4 weeks
- **Total 60 weeks**

Indicative Outline Costings (1):

- Advertise on notice boards, Stanleys Own, print leaflets etc - £100
- Print and Distribute feedback questionnaires - £250
- Set up “Task Force” hold meetings in CPH annex - £52 (4 meetings)
- Produce 1st draft for comment - £20 (paper and ink only)
- Task Force meet with NFNPA officers - £20 (mileage only)
- Meet with NFDC Officers - £10 (mileage only)

Indicative Outline Costings (2):

- Produce 2nd draft for comment - £20 (paper and ink)
- Advertise as above printing costs etc -£100
- Consult with local businesses about their issues -£20 (feedback leaflet)
- Produce 3rd draft adding residents and business comments etc - £20 (paper and ink only)
- Present 3rd draft to residents at CPH Meeting - £52 (hall hire)
- Present 3rd/4th draft to NFNPA and NFDC officers - £20 (paper and ink only)

Indicative Outline Costings (3):

- Present final draft to residents at a special parish meeting - £52 (hall hire)
- Hold referendum - £3000
- Publish paper and web copies of final version of PDS - £500
- Total indicative outline costings - **£ 4236**

Conclusions (1):

- A PDS is a document describing the qualities and characteristics of the local community and surroundings. It sets out clear and simple guidance for the design of all development in the Parish
- A PDS cannot stop a new development but can be used to influence developers to ensure that new buildings, extensions, outbuildings and boundaries respect and reflect the local character of the area
- This is an exciting opportunity for Copythorne Parishioners who would like to be involved in preserving and enhancing the character and appearance of the villages within the Parish.

Conclusions (2):

- Views of all residents within the Parish will be sought & used to determine the content of this document. If you feel you have the time & enthusiasm to make a difference and have a say in your local community then this project may be for you.
- Ideally the task force would be made up of one resident from each of our 6 villages – Copythorne, Bartley, Winsor, Ower, Newbridge and Cadnam
- Copythorne Parish Council are instigating this project and will support and fund it but the document will be produced by the PDS Task Force, which will also have one member of the Parish Council on it.
- The group will liaise and get support from NFDC and the NPA. The project is expected to take approximately a year to eighteen months to complete, depending on restrictions presently caused by COVID-19

Copythorne Parish Design Statement

Thank you for listening

