

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed “Year ending 31 March 2022” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques be entered as negative figures.

Name of smaller authority:

Copythorne Parish Council

County area (local councils and parish meetings only):

Hampshire

Financial year ending 31 March 2022

Prepared by (Name and Role):

David Rigby - Clerk/RFO

Date:

01/04/2022

	£	£
Balance per bank statements as at 31/3/22:		
Current A/C	4,864.33	
Reserves A/C	26,835.17	
		31,699.50
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/22 (enter these as negative numbers)		
None		-
Add: any un-banked cash as at 31/3/22		
N/A		-
Net balances as at 31/3/2022 (Box 8)		31,699.50