

Bank reconciliation - Template

This reconciliation should include all bank and building society accounts, including short term investment account. It must agree to Box 8 in the column headed "Year ending 31 March 2023" in the Accounting Statements of the AC agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlights remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority: **Copythorne Parish Council**

County area (local councils and parish meetings only): **Hampshire**

Financial year ending 31 March 2023

Prepared by (Name and Role): **David Rigby, Clerk/RFO to Copythorne Parish Council**

Date: **31/03/2023**

	£	£
Balance per bank statements as at 31/3/2023:		
Current A/C	7,242.86	
Reserves A/C	29,617.48	
		36,860.34
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/23 (enter these as negative numbers)		
None		-
Add: any un-banked cash as at 31/3/2023		
N/A		-
Net balances as at 31/3/23		<u><u>36,860.34</u></u>